

Other Enterprise Fund Summary

	Actual FY 03	Original Budget FY 04	Adjusted Budget FY 04	Recom Budget FY 05	% Change From Orig. FY 04	% Change From Adj. FY 04
Airport Operations	\$725,041	\$730,545	\$741,945	\$1,056,925	44.68%	42.45%
Firearms Facility	56,260	53,000	53,000	52,000	-1.89%	-1.89%
Septage Facility	386,526	465,825	465,825	436,585	-6.28%	-6.28%
Total Other Enterprise Funds	\$1,167,827	\$1,249,370	\$1,260,770	\$1,545,510	23.70%	22.58%

Budget Changes

- The 42.45% increase in the overall Airport operations budget from the adjusted budget is mainly due to increased fuel transactions with an offsetting revenue increase.
- The 1.89% decrease in the Firearms Facility is due to the adjustment of the budget to meet current revenue projections.
- The 6.28% decrease in the Septage Facility budget for FY 05 is mainly due to adjustments in electricity costs, chemical costs, and license and permit fees based on history.

Highlights, Changes and Useful Information

- In the General Fund fringe benefit costs are centralized in one budget, which is located in the Human Resources section of General Government. Since Enterprise Funds are self-supporting services provided by the County, fringe costs are included in the personnel section of the individual budgets, where applicable.
- During FY 04, the Carroll County Regional Airport received a major rehabilitation and expansion of all apron areas and T-Hangar taxiways, a 15,000-foot perimeter fence was installed with card-controlled access and the Automatic Weather Observation System was replaced and upgraded, with assistance provided by the Maryland Aviation Association, to include a present weather indicator, a visibility sensor and a thunderstorm detector.
- The 5,100 foot airport runway is the sixth longest non-military runway in the State. The proximity to Baltimore Washington International Airport allows Carroll County Regional to be a reliever airport, which entitles the County to receive Maryland and Federal Aviation Administration grants for capital projects.
- The ten-lane Firearms Facility, built in 1997, is used by police personnel for certification, training and practice. The general public uses the facility for recreational purposes.
- The Westminster Septage Facility is owned by Carroll County and operated by the City of Westminster.

Airport Operations

Description	Actual FY 03	Original Budget FY 04	Adjusted Budget FY 04	Recom Budget FY 05	% Change From Original FY 04	% Change From Adjusted FY 04
Personnel	\$82,472	\$89,605	\$101,005	\$103,140	15.11%	2.11%
Operating	614,580	550,940	550,940	755,280	37.09%	37.09%
Capital Outlay	3,960	0	0	18,400	100.00%	100.00%
Depreciation	24,029	90,000	90,000	140,000	55.56%	55.56%
Contingency	0	0	0	40,105	100.00%	100.00%
Total	\$725,041	\$730,545	\$741,945	\$1,056,925	44.68%	42.45%
Employees FTE	1.40	1.40	1.90	1.90	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

Stephen Brown, Airport Coordinator (410) 876-9885
Rita Zimmerman, Senior Budget Analyst (410) 386-2082

Mission and Goals

To maximize the safe operation of the Carroll County Regional Airport as part of the national transportation infrastructure and to serve the public in the most cost efficient manner.

Goals Include:

- Serve the needs of the aviation community.
- Provide a safe facility for aircraft operations.
- Develop the airport to its fullest potential.
- Generate revenue sufficient to cover operating expenses.
- Develop the airport to attract more corporate aircraft users.
- Make airways safer by taking pressure off BWI.
- Add additional ramp space for parking aircraft.
- Develop available land for increased aviation activity.
- Add technical support mechanisms to aid landings in poor weather.

Description

The funds in this budget provide maintenance of the airport and oversight for the services offered by the contractual fixed base operator. These services include:

- General operations
- Mechanical maintenance
- Fuel
- Hangar rental

The County contracts with a professional in airport operations to manage these services and receives a portion of the proceeds of these operations to maintain the airport.

The 5,100 foot runway is the sixth longest non-military runway in the State. The proximity to Baltimore Washington International Airport (BWI) allows Carroll County Regional to be a reliever airport thereby entitling the County to receive Maryland and Federal Aviation Administrations grants for capital projects.

The airport is an important component of the County's economic development plan because growing companies need quick and convenient access to the markets they serve. To attract new business to the area and to better serve the existing corporate clientele, corporate hangars and a fuel farm were constructed. The fuel farm supplies aviation and jet fuel and the corporate hangars provide 70,000 square feet of space for storage of corporate jets.

Program Highlights

During FY 04:

- A major rehabilitation and expansion of all apron areas and T-Hangar taxiways was completed.
- A 15,000-foot perimeter fence was installed with card-controlled access.
- The Automatic Weather Observation System was replaced and upgraded, with assistance provided by the Maryland Aviation Association, to include a present weather indicator, a visibility sensor and a thunderstorm detector.

Budget Changes

- Differences between the FY 04 Original Budget and the FY 04 Adjusted Budget are the result of salary changes due to a contractual employee was hired to provide grounds maintenance and snow removal services for the Airport. Due to a revision in the FBO contract, mowing and snow removal are now the full responsibility of the County.
- The 42.45% increase in the overall budget from the FY 04 adjusted budget is mainly due to increased fuel transactions with an offsetting revenue increase.
- The increase in the Capital Outlay portion of the FY 05 Budget is due to the anticipated purchase of a zero turn radius mower and brush hedgehog for lawn maintenance and to replace the windsocks at each end of the runway.

Positions

Title	Type	FTE
Administrator	Full-time	0.40
Airport Coordinator	Full-time	1.00
Service Maintenance	Contractual	0.50
Total		1.90

60% of the Administrator's position is charged to the General Fund.

Firearms Facility

Description	Actual FY 03	Original Budget FY 04	Adjusted Budget FY 04	Recom Budget FY 05	% Change From Original FY 04	% Change From Adjusted FY 04
Personnel	\$44,489	\$36,640	\$36,640	\$37,900	3.44%	3.44%
Operating	9,953	8,555	8,555	8,630	0.88%	0.88%
Capital Outlay	30	0	0	\$0	0.00%	0.00%
Depreciation	1,788	1,800	1,800	1,800	0.00%	0.00%
Retain Earnings	0	6,005	6,005	\$3,670	-38.88%	-38.88%
Total	\$56,260	\$53,000	\$53,000	\$52,000	-1.89%	-1.89%
Employees FTE	2.50	2.50	2.50	2.50	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

Richard Soission, Director of Recreation and Parks
(410) 386-2103
Christine Cruz, Budget Analyst (410) 386-2082

Positions

Title	Type	FTE
Rangers	Contractual	2.50
Total		2.50

Mission and Goals

To provide a safe facility for firearms enthusiasts to practice sporting activities and for police personnel to train, practice and obtain certification.

Goals Include:

- Provide a place for hunters to sight-in rifles and for target shooting enthusiasts to practice their sport.
- Promote safety, education, training and good sportsmanship.

Description

The Hap Baker Firearms Facility was built in 1997 adjacent to the Northern Landfill and includes ten firing lanes from 25 to 200 yards long. It is used by the general public as well as by police personnel.

Range Officers supervise the ten-lane facility. A fee is charged for daily use, or a yearly pass may be purchased. In FY 03, there were 3,626 daily users and 518 annual memberships issued.

The facility is open to the general public from January through March on weekends and April through December, Wednesday through Sunday. The hours of operation are 10:00 a.m. until an hour before sunset.

Program Highlights

Daily users and annual memberships generated a total of \$51,896 in revenue in FY 03.

Budget Changes

Generally, no growth was planned for operating expenses and 5% growth was planned for personnel expenses between FY 04 and FY 05. Most budgets, including this one were held at or near that level.

Septage Facility

Description	Actual FY 03	Original Budget FY 04	Adjusted Budget FY 04	Recom Budget FY 05	% Change From Original FY 04	% Change From Adjusted FY 04
Personnel	\$2,997	\$11,805	\$11,805	\$12,395	5.00%	5.00%
Operating	348,613	422,930	422,930	387,600	-8.35%	-8.35%
Capital Outlay	34,916	25,000	25,000	30,000	20.00%	20.00%
Contingency	0	6,090	6,090	6,590	8.21%	8.21%
Total	\$386,526	\$465,825	\$465,825	\$436,585	-6.28%	-6.28%
Employees FTE	0.20	0.20	0.20	0.20	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

Douglas E. Myers Director of the Department of Public Works (410) 386-2035
Kim Frock, Senior Budget Analyst (410) 386-2082

Mission

To operate this facility in a cost effective manner.

Description

The funds in this budget support the operations and maintenance costs for the septage treatment facility at the Westminster Wastewater Treatment Plant. The City of Westminster operates the facility.

The City documents costs incurred and usage by the various haulers and reports this information to the County. The County reimburses the City and then bills the individual haulers.

The facility is available five and one half days per week. In emergency situations septage can be taken to the Freedom Wastewater Treatment Plant. The Septage Treatment Plant was built in response to a mandate to cease land application of septage.

Budget Changes

- Generally, 5% growth was planned for personnel expenses between FY 04 and FY 05. Most budgets, including this one, were held at or near that level.
- The 8.35% decrease in operating expenditures is mainly due to adjustments in electricity costs, chemical costs, and license and permit fees based on history.
- The increase in the capital outlay portion of the FY 05 Budget is due to the purchase of a replacement variable frequency drive for a blower and transfer pump at a cost of \$30,000.

Positions

Title	Type	FTE
<i>Administrative Assistant</i>	Full-time	0.10
<i>Deputy Director</i>	Full-time	0.10
Total		0.20

40% of the Deputy Director and 40% of the Administrative Assistant positions are included in the Solid Waste Enterprise Fund, 40% is included in the Utilities Enterprise Fund and 10% is included in the General Fund.

