

# State's Attorney's Summary

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	Actual FY 04	Original Budget FY 05	Adjusted Budget FY 05	Proposed Budget FY 06	% Change From Orig. FY 05	% Change From Adj. FY 05
State's Attorney's Office	\$1,633,855	\$1,639,825	\$1,630,409	\$1,754,710	7.01%	7.62%
Victim Witness Assistance	140,799	151,210	148,266	156,950	3.80%	5.86%
<b>Total State's Attorney</b>	<b>\$1,774,653</b>	<b>\$1,791,035</b>	<b>\$1,778,675</b>	<b>\$1,911,660</b>	<b>6.73%</b>	<b>7.48%</b>

## Budget Changes

- Differences between the FY 05 Original Budgets and the FY 05 Adjusted Budgets are primarily due to salary adjustments.
- The 7.62% increase in the State's Attorney's Office budget in FY 06 is primarily due to a combination of salary adjustments, employee promotions and turnover, and a new White Collar Crime Investigator position.

## Highlights, Changes and Useful Information

- Total cases continue to increase each year.

Court	CY 01	CY 02	CY 03	CY 04
Circuit Court	1,104	1,354	1,532	1,453
District Court	4,699	4,558	4,533	5,508
Juvenile Court	438	460	422	505
<b>Totals</b>	<b>6,241</b>	<b>6,372</b>	<b>6,487</b>	<b>7,466</b>

- As of November 2004, over 11,500 written and 4,200 telephone court notifications have been provided to victims and witnesses by Victim Witness Assistance Unit staff.
- More than 295 victim interviews have been conducted and over 585 referrals have been given to victims in need of counseling.

# State's Attorney's Office

Description	Actual FY 04	Original Budget FY 05	Adjusted Budget FY 05	Proposed Budget FY 06	% Change From Original FY 05	% Change From Adjusted FY 05
Personnel	\$1,556,563	\$1,550,920	\$1,541,504	\$1,664,520	7.32%	7.98%
Operating	75,994	87,610	87,610	89,710	2.40%	2.40%
Capital Outlay	1,298	1,295	1,295	480	-62.93%	-62.93%
<b>Total</b>	<b>\$1,633,855</b>	<b>\$1,639,825</b>	<b>\$1,630,409</b>	<b>\$1,754,710</b>	<b>7.01%</b>	<b>7.62%</b>
Employees FTE	35.50	33.50	33.50	34.50	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

## Contact

Jerry Barnes, State's Attorney (410) 386-2671  
Christine Cruz, Budget Analyst (410) 386-2082

## Mission and Goals

It is the mission of the State's Attorney's Office (SAO) to prosecute those who break the law, effectively ensuring that crime is met with punishment while providing services to victims of crimes.

### Goals include:

- Prosecute criminal cases effectively while showing compassion and providing services to those who find themselves victims of crime.
- Seek restitution to attempt to make victims whole.
- Secure incarceration for individuals who commit crimes.
- Protect individuals from further criminal activity.

## Description

The Carroll County SAO is a governmental entity responsible for the prosecution of all crimes that occur in Carroll County which represent violations of either State or local law. The SAO prosecutes all criminal misdemeanor and felony cases, including assault, child abuse, malicious destruction, theft, robbery, rape, sexual offenses, burglary, murder, automobile manslaughter and various other criminal activities. The SAO also prosecutes individuals charged with serious traffic offenses, such as driving while intoxicated or with a suspended license.

The State of Maryland Constitution and the Annotated Code of Maryland mandate the SAO. These obligations are expanded and defined further by the Maryland Rules of Criminal Procedure, as well as State, Federal and Supreme Court decisions. The SAO specialized units are either responsible or assist in the prosecution of certain cases. State's Attorney's Specialized Units include Domestic Violence, Drug Enforcement, Carroll County Advocacy and Investigation Center, Victim Services, Juvenile Crime, Drug Education/Awareness, the Child Support Collection Unit and Career/Specialist Prosecution.

## Program Highlights

The total number of caseloads are continuing to increase each year.

Number of Cases	2002	2003	2004
Circuit Court	1,354	1,532	1,453
District Court	4,558	4,533	5,508
Juvenile Court	460	422	505
Total	6,372	6,487	7,466

## Budget Changes

- The difference between the FY 05 Original Budget and the FY 05 Adjusted Budget is primarily due to salary adjustments.
- The 7.98% increase in personnel in FY 06 is due to a combination of salary adjustments, promotions, turnover and a new White Collar Crime Investigator position.
- Generally, operating were planned to grow at 3% between FY 05 and FY 06. Most budgets, including this one, were held at or near that level.

## Positions

Title	Type	FTE
<i>Assistant State's Attorney I</i>	Full-time	1.00
<i>Assistant State's Attorney II</i>	Full-time	5.00
<i>Chief Investigator</i>	Full-time	1.00
<i>Deputy State's Attorney Investigator</i>	Full-time	2.00
<i>Law Clerk</i>	Full-time	4.00
<i>Office Administrator</i>	Full-time	1.00
<i>Prosecution Aide</i>	Full-time	1.00
<i>Prosecution Aide</i>	Part-time	0.50
<i>Prosecution Assistant</i>	Full-time	11.00
<i>Senior Asst. State's Attorney</i>	Full-time	5.00
<i>State's Attorney</i>	By-law	1.00
<i>White Collar Crime Investigator</i>	Full-time	1.00
<b>Total</b>		<b>34.50</b>

See the Grants page for funding details of SAO Child Support function and other SAO grant information.

# Victim Witness Assistance

Description	Actual FY 04	Original Budget FY 05	Adjusted Budget FY 05	Proposed Budget FY 06	% Change From Original FY 05	% Change From Adjusted FY 05
Personnel	\$131,796	\$139,525	\$136,581	\$143,410	2.78%	5.00%
Operating	9,003	11,685	11,685	13,540	15.88%	15.88%
Capital Outlay	0	0	0	0	0.00%	0.00%
<b>Total</b>	<b>\$140,799</b>	<b>\$151,210</b>	<b>\$148,266</b>	<b>\$156,950</b>	<b>3.80%</b>	<b>5.86%</b>
Employees FTE	4.00	4.00	4.00	4.00	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

## Contact

Jerry Barnes, State's Attorney (410) 386-2671  
Christine Cruz, Budget Analyst (410) 386-2082

## Mission and Goals

It is the mission of the Victim Witness Assistance Unit to provide crime victims with improved treatment, assistance and services necessary to speed their recovery from the criminal act, to support and aid victims as they move through the criminal justice process and ensure that all victims receive all rights and benefits afforded them under the laws and the State of Maryland Constitution.

### Goals Include:

- Promote an integrated community system of victim assistance thereby increasing coordination and networking of all appropriate agencies, organizations and groups that provide services to victims of crime.
- Provide consideration and personal attention to victims and witnesses that ultimately aid in the healing process.
- Assure all victims and witnesses are informed of the progress of their cause.
- Expand the victim's opportunity to participate in appropriate stages of the criminal justice process and ensure consideration of the impact of the crime upon the victim in major criminal justice decisions.
- Aid in the successful prosecution of crimes perpetrated upon the citizens of Carroll County.
- Ensure compliance with victim's rights legislation enacted to protect and enforce the statutory rights of victims of crime.

## Description

Victim Witness Assistance is a specialized unit of the State's Attorney's Office that assists victims and witnesses in dealing with the emotional, social, physical, financial and legal consequences of crime.

Victim Witness Assistance provides a full range of services to victims of both felony and misdemeanor crimes. Services include the provision of on-going information regarding the status of criminal cases and explanation of and orientation to the judicial process, referrals to social service and mental health agencies, intercession to victims/witnesses with crime related employer problems, aid with filing victim compensation claims

and assistance with court appearance problems on an as needed basis. In addition, help is provided in the preparation of Victim Impact Statements and assistance is rendered to persons requesting post conviction court and inmate status notifications.

## Program Highlights

- As of November 2004, 11,500 written and 4,200 telephone court notifications have been provided to victims and witnesses by Victim Witness Assistance unit staff.
- More than 295 victim interviews have been conducted and over 585 referrals have been given to victims in need of counseling.

## Budget Changes

- The difference between the FY 05 Original Budget and the FY 05 Adjusted Budget is primarily due to salary adjustments.
- Generally, salaries were planned to grow at 5% in FY 06. Most budgets, including this one, were held at that level.
- The 15.88% increase in operating expenses is due to higher registration fees, longer hotel stays and higher transportation costs associated with training.

## Positions

Title	Type	FTE
<i>Administrative Assistant</i>	Full-time	1.00
<i>Director</i>	Full-time	1.00
<i>District Court Coordinator</i>	Full-time	1.00
<i>Family Violence Coordinator</i>	Full-time	1.00
<b>Total</b>		<b>4.00</b>