

Sheriff's Services Summary

	Actual FY 04	Original Budget FY 05	Adjusted Budget FY 05	Recom Budget FY 06	% Change From Orig. FY 05	% Change From Adj. FY 05
Detention Center	\$4,729,620	\$5,002,475	\$5,056,523	\$5,561,930	11.18%	10.00%
Sheriff's Services	2,686,797	3,099,345	3,193,413	3,467,250	11.87%	8.58%
Total Sheriff's Services	\$7,416,417	\$8,101,820	\$8,249,936	\$9,029,180	11.45%	9.45%

Budget Changes

- Differences between the FY 05 Original Budgets and the FY 05 Adjusted Budgets are due to a combination of salary adjustments, employee upgrades and promotions, a legislated salary increase for the Sheriff and one temporary Correctional Officer position to fill in while another officer is on military leave.
- The 10.00% increase in the Detention Center budget in FY 06 is primarily due to a combination of salary adjustments, the inclusion of four new Correctional Officers, one new Administrative Assistant position, increased prescription drug and medical costs due to higher inmate counts and the purchase of a replacement EKG machine.
- The 8.58% increase in the Sheriff Services budget in FY 06 is primarily due to a combination of salary adjustments and the addition of five deputies.

Highlights, Changes and Useful information

- To accommodate the growing population in Carroll County, three additional deputies are planned to be added each year to maintain the 1.3 officers per 1,000 citizens ratio.
- In September of 2003 the Sheriff entered into a written agreement with the Superintendent of the Maryland State Police wherein each agency is recognized as possessing the capability to provide a full range of law enforcement services in the prevention and/or investigation of all criminal and traffic matters and declared an equal partnership by sharing criminal enforcement and patrol responsibilities in Carroll County.
- In calendar year 2004, the Sheriff Services Warrants Unit processed over 1,320 warrants.
- The Drug Abuse Resistance Education (DARE) program is the only police instructed program in Carroll County for high school students.
- The Sheriff's Department is the first responder to calls for police at North Carroll High School as a result of the agreement between the County and the Town of Hampstead.
- Sheriff Services received National Recognition status from the Commission on Accreditation for Law Enforcement Agencies.
- In FY 05 the Home Detention Program was implemented as part of the inmate diversion plan to help reduce the jail population. Up to twenty-five inmates can be included in this program.
- In FY 05 DNA samples were collected from inmates convicted of felonies and qualifying misdemeanors for inclusion in the Maryland DNA offender database.
- Inmates in the Work Release program log approximately 81,000 hours annually washing County vehicles, assisting with laundry and kitchen duties, and painting.

Detention Center

Description	Actual FY 04	Original Budget FY 05	Adjusted Budget FY 05	Recom Budget FY 06	% Change From Original FY 05	% Change From Adjusted FY 05
Personnel	\$3,690,359	\$4,045,015	\$4,099,063	\$4,466,860	10.43%	8.97%
Operating	1,009,530	943,065	943,065	1,078,720	14.38%	14.38%
Capital Outlay	29,732	14,395	14,395	16,350	13.58%	13.58%
Total	\$4,729,620	\$5,002,475	\$5,056,523	\$5,561,930	11.18%	10.00%
Employees FTE	100.50	103.50	104.50	109.50	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

Kenneth L. Tregoning, Sheriff (410) 386-2900
Christine Cruz, Budget Analyst (410) 386-2082

Mission and Goals

The Detention Center administration and staff are dedicated to providing correctional programs meeting all applicable County, State and Federal standards.

Goals Include:

- Expand a home detention program operated by the Carroll County Detention Center.
- Continue to upgrade the security systems within the Carroll County Detention Center.
- Reduce the number of inmates housed within the detention center by 20% by expanding the Pretrial Services Unit.
- Institute "fixed posts" duty assignments, which will provide increased security for the Corrections staff.
- Implement a computerized inmate visitation module.

Description

The Carroll County Detention Center is responsible for protecting the citizens of Carroll County by providing a secure holding facility for a maximum of 287 inmates legally confined within the County. The physical, emotional and psychological well being of inmates, as well as their rights and dignity, are respected and protected. Additionally, the Detention Center provides for the safety of inmates and staff by maintaining a humane living and working environment.

Program Highlights

- In FY 05 the Home Detention Program was implemented as part of the inmate diversion plan to help reduce the jail population. Up to twenty-five inmates can be included in this program.
- In FY 05 DNA samples were collected from inmates convicted of felonies and qualifying misdemeanors for inclusion in the Maryland DNA offender database.
- A new touch screen central security control panel was installed to assist with security.

Budget Changes

- The difference between the FY 05 Original Budget and the FY 05 Adjusted Budget is due to a combination of salary adjustments and the temporary addition of one Correctional Officer to fill in while another officer is on military leave.
- The 8.97% increase in personnel in FY 06 is due to a combination of salary adjustments, one Administrative Assistant position, one Correctional Officer for court security and three Correctional Officers to staff a new post within the work release unit.
- The 14.38% increase in operating in FY 06 is due to increased prescription drug costs and medical costs due to higher inmate counts.
- The 13.58% increase in capital outlay in FY 06 is due to the purchase of a replacement EKG machine.

Positions

Title	Type	FTE
<i>Administrative Assistant</i>	Full-time	4.00
<i>Fiscal Coordinator</i>	Full-time	1.00
<i>Colonel</i>	Full-time	1.00
<i>Cook I</i>	Full-time	3.00
<i>Cook I</i>	Contractual	0.50
<i>Correctional Officer</i>	Full-time	93.00
<i>Correctional Officer</i>	Contractual	1.00
<i>Correctional Specialist</i>	Full-time	4.00
<i>Executive Secretary</i>	Full-time	1.00
<i>Food Services Director</i>	Full-time	1.00
Total		109.50

Under State law the County provides funding for the Sheriff's operations but the Sheriff and his employees are not employees of the County Commissioners.

Sheriff's Services

Description	Actual FY 04	Original Budget FY 05	Adjusted Budget FY 05	Recom Budget FY 06	% Change From Original FY 05	% Change From Adjusted FY 05
Personnel	\$2,500,733	\$2,893,705	\$2,987,773	\$3,273,130	13.11%	9.55%
Operating	187,278	205,640	205,640	192,120	-6.57%	-6.57%
Capital Outlay	(1,214)	0	0	2,000	100.00%	100.00%
Total	\$2,686,797	\$3,099,345	\$3,193,413	\$3,467,250	11.87%	8.58%
Employees FTE	68.00	69.00	70.00	75.00	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

Kenneth L. Tregoning, Sheriff (410) 386-2900
Christine Cruz, Budget Analyst (410) 386-2082

Mission and Goals

The Sheriff's Office is committed to crime prevention, protecting life and property, preserving the peace, enforcing laws and ordinances and safeguarding constitutional guarantees. The Carroll County Sheriff's Office is dedicated to developing its members by providing a work environment that enhances performance through mutual respect, fairness, equality, training, education and leadership.

Goals Include:

- Share law enforcement responsibilities with the Maryland State Police by participating in a "Patrol Sharing Program".
- Renew the Resident Deputy contract with Union Bridge and New Windsor and consider and cooperate with any municipality interested in the Resident Deputy Program.
- Pursue accreditation from the Commission on Accreditation for Law Enforcement (CALEA).

Description

The Sheriff's Office is responsible for providing a full range of law enforcement services to the citizens by supplementing all law enforcement in Carroll County. These services include:

- Locating and arresting persons wanted in Carroll County and fugitives from other states.
- Appearing in court to testify, carrying out collection of court ordered judgments or taking possession of property and enforcing Maryland's traffic laws.
- Serving emergency evaluation and domestic violence orders and handling civil disturbances.
- Providing staff to instruct the Drug Abuse Resistance Education (DARE) program for middle and high school students.
- Preventing crime and protecting life and property.

Program Highlights

- Received National Recognition status from CALEA.
- Became the primary first responders to calls for police at North Carroll High School in Hampstead.
- A satellite office was opened in Eldersburg to better serve citizens in South Carroll.

Budget Changes

- The difference between the FY 05 Original Budget and the FY 05 Adjusted Budget is due to a combination of salary adjustments and one additional Deputy.
- The 9.55% increase in personnel in FY 06 is due to a combination of the addition of five Deputies and salary adjustments.
- The 6.57% decrease in operating in FY 06 is due to reduced training expenses. A training officer was relocated to the home site of the Maryland Training Commission thereby reducing costs incurred for County deputies training at the facility.

Positions

Title	Type	FTE
<i>2nd Lieutenant</i>	Full-time	2.00
<i>Administrative Assistant</i>	Full-time	4.00
<i>Administrative Secretary</i>	Full-time	2.00
<i>Captain</i>	Full-time	2.00
<i>Colonel</i>	Full-time	1.00
<i>Constable</i>	Contractual	2.00
<i>Corporal</i>	Full-time	14.00
<i>Deputy 1st Class/Probationer</i>	Full-time	31.00
<i>Director of Support Services</i>	Full-time	1.00
<i>Evidence Room Clerk</i>	Full-time	1.00
<i>Executive Secretary</i>	Full-time	1.00
<i>Major</i>	Full-time	2.00
<i>Police Service Assistant</i>	Full-time	2.00
<i>Sergeant</i>	Full-time	8.00
<i>Sheriff</i>	By-Law	1.00
<i>Tech. Support Serv. Specialist</i>	Full-time	1.00
Total		75.00

Under State law the County provides the funding for the Sheriff's operations but the Sheriff and his employees are not employees of the County Commissioners.