

# FY 07 Grants Program Summary

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	County Match/Contribution	Grant Amount	Total Program
Aging <sup>1</sup>	\$64,600	\$1,083,847	1,148,447
Business and Employment Resource Center	23,870	516,389	540,259
CC Advocacy and Investigation Center	0	10,000	10,000
Circuit Court	9,685	324,500	334,185
Junction	54,900	54,900	109,800
Emergency Services	0	693,558	693,558
Farm Museum Endowment	0	30,225	30,225
Housing and Community Development	0	4,520,677	4,520,677
Local Management Board	65,290	947,780	1,013,070
Planning	320,900	766,700	1,087,600
Recreation	8,100	135,000	143,100
Sheriff's Services	87,917	288,394	376,311
State's Attorney's Office	282,485	571,370	853,855
Tourism	0	18,000	18,000
<b>Total Grants</b>	<b>\$917,747</b>	<b>\$9,961,340</b>	<b>\$10,879,087</b>

<sup>1</sup> Some grants require the County to match funding or contribute a certain percentage of the cost of the program in order to receive the grant funding. The County is contributing more than \$15,000 beyond the required match for these grants and supports an operating budget for Aging of \$758,140.

# Grant-Funded Position History

Grant Funds	FY 05 Authorized FTE				FY 06 Authorized FTE				FY 07 Authorized FTE			
	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total
Accounts Technician	0.75	---	---	0.75	0.75	---	---	0.75	1.50	---	---	1.50
Caregiver Support	---	0.56	---	0.56	---	0.56	---	0.56	---	0.56	---	0.56
Client Services Supervisor	0.47	---	---	0.47	0.47	---	---	0.47	---	---	---	0.00
Guardianship Case Coordinator	0.75	---	---	0.75	0.75	---	---	0.75	0.75	---	---	0.75
Information and Assistant Coord.	0.94	---	---	0.94	0.94	---	---	0.94	0.94	---	---	0.94
Long Term Care Ombudsman	0.75	---	---	0.75	0.75	---	---	0.75	0.75	---	---	0.75
Manager/Senior Center	1.38	---	---	1.38	1.38	---	---	1.38	1.38	---	---	1.38
MEDBANK Specialist	---	---	---	0.00	---	---	---	0.00	---	---	---	0.00
Medicaid Waiver Program Coord.	0.75	---	---	0.75	0.75	---	---	0.75	0.75	---	---	0.75
Medicaid Waiver Case Manager	2.81	---	---	2.81	2.81	---	---	2.81	2.37	---	---	2.37
Nutrition Coordinator	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Office Associate	---	0.63	---	0.63	---	0.63	---	0.63	---	0.63	---	0.63
Ombudsman Assistant	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Senior Assisted Housing Coord.	---	0.19	---	0.19	---	0.19	---	0.19	---	0.19	---	0.19
Senior Center Operating Prof.	---	---	---	0.00	---	---	---	0.00	---	---	---	0.00
Senior Health Insurance Coord.	0.63	---	---	0.63	0.63	---	---	0.63	0.63	---	---	0.63
Senior Inclusion Aid	1.50	---	---	1.50	1.50	---	---	1.50	1.50	---	---	1.50
Senior Inclusion Assistant	0.25	---	---	0.25	0.25	---	---	0.25	0.25	---	---	0.25
Senior Inclusion Coordinator	0.25	---	---	0.25	0.25	---	---	0.25	0.25	---	---	0.25
Site Manager	---	1.60	---	1.60	---	1.60	---	1.60	1.00	---	---	1.00
<b>Aging</b>	<b>13.23</b>	<b>2.98</b>	<b>---</b>	<b>16.21</b>	<b>13.23</b>	<b>2.98</b>	<b>---</b>	<b>16.21</b>	<b>14.07</b>	<b>1.38</b>	<b>---</b>	<b>15.45</b>
Administrative Support	---	---	0.53	0.53	---	---	0.53	0.53	---	---	0.53	0.53
Business Consultant	0.85	---	---	0.85	0.85	---	---	0.85	0.85	---	---	0.85
Employment Consultant	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00
MIS Specialist	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Professional	---	---	2.00	2.00	---	---	2.00	2.00	---	---	2.00	2.00
Resource Specialist	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Trainer	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
<b>BERC</b>	<b>6.85</b>	<b>---</b>	<b>2.53</b>	<b>9.38</b>	<b>6.85</b>	<b>---</b>	<b>2.53</b>	<b>9.38</b>	<b>6.85</b>	<b>---</b>	<b>2.53</b>	<b>9.38</b>
Administrative Assistant	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00	1.00
Custody Evaluator	---	---	0.70	0.70	---	---	0.70	0.70	---	---	0.70	0.70
Family Law Administrator	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00	1.00
Visitation Services Coordinator	---	---	1.00	---	---	---	1.00	1.00	---	---	1.00	1.00
<b>Circuit Court</b>	<b>---</b>	<b>---</b>	<b>3.70</b>	<b>3.70</b>	<b>---</b>	<b>---</b>	<b>3.70</b>	<b>3.70</b>	<b>---</b>	<b>---</b>	<b>3.70</b>	<b>3.70</b>
Planner	---	---	---	---	---	---	---	---	1.00	---	---	1.00
<b>Emergency Services</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>1.00</b>	<b>---</b>	<b>---</b>	<b>1.00</b>
Accountant	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Accounts Technician	---	0.63	---	0.63	---	0.63	---	0.63	1.00	---	---	1.00
Counseling Aide	---	0.71	---	0.71	---	---	---	0.00	---	---	---	0.00
Family Self-Sufficiency Case Work.	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Family Self-Sufficiency Coord.	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
HMIS Coordinator	---	0.50	---	0.50	---	0.75	---	0.75	---	---	---	0.00
Housing Inspector	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Housing Specialist	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00
Office Associate	0.20	---	---	0.20	0.20	---	---	0.20	0.20	---	---	0.20
Professional	1.13	---	---	1.13	---	---	---	0.00	---	---	---	0.00
Program Manager	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
<b>Housing and Comm. Dev.</b>	<b>9.33</b>	<b>1.84</b>	<b>---</b>	<b>11.17</b>	<b>8.20</b>	<b>1.38</b>	<b>---</b>	<b>9.58</b>	<b>9.20</b>	<b>0.00</b>	<b>---</b>	<b>9.20</b>

# Grant-Funded Position History

Grant Funds (cont'd)	FY 05 Authorized FTE				FY 06 Authorized FTE				FY 07 Authorized FTE			
	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total
Administrator	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Contract Coordinator	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Office Associate	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
<b>Local Management Board</b>	<b>3.00</b>	<b>---</b>	<b>---</b>	<b>3.00</b>	<b>3.00</b>	<b>---</b>	<b>---</b>	<b>3.00</b>	<b>3.00</b>	<b>---</b>	<b>---</b>	<b>3.00</b>
Recreation Program Specialist	---	---	---	---	---	---	---	---	---	---	0.50	0.50
<b>Recreation</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>0.50</b>	<b>0.50</b>
Community Conference Coord.	---	---	---	0.00	---	---	---	---	---	---	---	---
Corporal	---	---	---	0.00	---	---	---	---	2.00	---	---	2.00
Deputy	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Executive Secretary	2.00	---	---	2.00	2.00	---	---	2.00	2.00	---	---	2.00
<b>Sheriff's Services</b>	<b>3.00</b>	<b>---</b>	<b>---</b>	<b>3.00</b>	<b>3.00</b>	<b>---</b>	<b>---</b>	<b>3.00</b>	<b>5.00</b>	<b>---</b>	<b>---</b>	<b>5.00</b>
Administrative Assistant	---	---	---	---	---	---	---	---	1.00	---	---	1.00
Assistant State's Attorney II	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Case Technician	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Chief Investigator	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Domestic Violence Prosecutor	---	---	---	---	---	---	---	---	---	---	---	---
Investigator II	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Prosecution Aide	2.00	---	---	2.00	2.00	---	---	2.00	2.00	---	---	2.00
Prosecution Assistant	3.00	---	---	3.00	4.00	---	---	4.00	4.00	---	---	4.00
Senior Asst. State's Atty.	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
<b>State's Attorney's Office</b>	<b>10.00</b>	<b>---</b>	<b>---</b>	<b>10.00</b>	<b>11.00</b>	<b>---</b>	<b>---</b>	<b>11.00</b>	<b>12.00</b>	<b>---</b>	<b>---</b>	<b>12.00</b>
<b>TOTAL Grant Funds</b>	<b>48.41</b>	<b>4.82</b>	<b>6.23</b>	<b>56.46</b>	<b>48.28</b>	<b>4.36</b>	<b>6.23</b>	<b>55.87</b>	<b>55.12</b>	<b>1.38</b>	<b>6.23</b>	<b>59.23</b>

All Grant Funds	FY 05 Authorized FTE				FY 06 Authorized FTE				FY 07 Authorized FTE			
	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total
Aging	13.23	2.98	---	16.21	13.23	2.98	---	16.21	14.07	1.38	---	15.45
BERC	6.85	---	2.53	9.38	6.85	---	2.78	9.38	6.85	---	2.53	9.38
Circuit Court	---	---	3.70	3.70	---	---	3.70	3.70	---	---	3.70	3.70
Emergency Services	---	---	---	---	---	---	---	---	1.00	---	---	1.00
Housing and Comm. Dev.	9.33	1.84	---	11.17	8.20	1.38	---	9.58	9.20	0.00	---	9.20
Local Management Board	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00
Recreation	---	---	---	---	---	---	---	---	---	---	0.50	0.50
Sheriff's Services	3.00	---	---	3.00	3.00	---	---	3.00	5.00	---	---	5.00
State's Attorney's Office	10.00	---	---	10.00	11.00	---	---	11.00	12.00	---	---	12.00
<b>TOTAL Grant Funds</b>	<b>45.41</b>	<b>4.82</b>	<b>6.23</b>	<b>56.46</b>	<b>45.28</b>	<b>4.36</b>	<b>6.48</b>	<b>55.87</b>	<b>51.12</b>	<b>1.38</b>	<b>6.73</b>	<b>59.23</b>

# Aging – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Title III C1 (Congregate Meals)	\$194,400	\$197,255	\$194,497	(1.40%)	\$50,940
Title III C2 (Home Delivered Meals)	69,819	72,998	76,768	5.16%	0
Title III B (Supportive Services)	115,605	115,768	117,090	1.14%	5,000
Title III D (Health Promotion)	9,000	9,000	9,000	0.00%	0
Senior Inclusion Program	131,342	128,334	132,572	3.30%	0
Senior Guardianship Program	29,044	29,044	29,044	0.00%	0
Senior Information and Assistance	28,156	26,682	26,022	(2.47%)	8,660
Senior Health Insurance Counseling	8,440	11,678	15,049	28.87%	0
Senior Coordinated Community Care	174,910	174,910	174,910	0.00%	0
Senior Assisted Housing	73,577	13,219	55,451	319.47%	0
Senior Assisted Housing Admin	8,175	1,469	6,161	319.40%	0
Curbing Abuse In Medicare and Medicaid Information and Technology	6,797	6,655	6,799	2.16%	0
Medicaid Waiver	6,000	6,000	4,296	(28.40%)	0
National Caregiver	186,439	183,290	170,012	(7.24%)	0
Seniors in Action	42,472	42,219	47,394	12.26%	0
Ombudsman Elder Abuse	3,000	3,000	3,000	0.00%	0
Ombudsman Initiative	12,159	15,266	18,270	19.68%	0
Vulnerable Elder Abuse	51,509	62,112	51,509	(17.07%)	0
Mylan Anti-Trust Litigation	9,845	10,603	10,603	0.00%	0
Seniors Keep in Touch	0	10,000	0	N/A	0
<b>Total Aging Grants</b>	<b>\$1,160,689</b>	<b>\$1,134,502</b>	<b>\$1,148,447</b>	<b>1.23%</b>	<b>\$64,600</b>

<sup>1</sup> Some grants require the County to match funding or contribute a certain percentage of the cost of the program in order to receive the grant funding. The County is contributing more than \$15,000 beyond the required match for these grants and supports an operating budget for Aging of \$758,140.

## Title III C1 Congregate Meals

These funds support various health and nutritional programs offered at five senior centers located throughout Carroll County. This program provides for a balanced nutrition program at each of the centers for adults sixty years of age and older.

## Title III C2 Home Delivered Meals

These funds support the delivery of meals to homebound persons who are unable to shop for and/or prepare meals for themselves due to illness, injury or disability. Two meals are provided daily.

## Title III B

Programs supported by these funds include the ombudsman program, elder abuse, outreach, education, in-home care, training, counseling, advocacy, legal assistance, income tax assistance, employee assistance programs and transportation.

## Title III D Health Promotion

These funds are used to improve the level of functioning and increase the level of independence for older adults by providing education and essential services to promote overall health, physical fitness and mental acuity for well and frail seniors.

## Senior Inclusion Program

This program is designed to offer both structured and non-structured activities to older adults with disabilities within a mainstreamed setting.

## Senior Guardianship

This program services adults who, as determined by a court of law, require a surrogate decision-maker. Decisions made by the Public Guardian include medical care involving surgery, invasive diagnostic procedures, medications and placement in nursing homes or community facilities.

## Senior Information and Assistance

The Senior Information and Assistance program is the first step in finding resources, public benefits, services and activities for older adults, their families and friends. Assessment, follow-up service, assistance in completing applications and referrals to other public and private agencies are also part of the Senior Information and Assistance services. This program is part of a state and national network that provides information about community programs for older adults anywhere in the United States.

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# Aging – Grants

## Senior Health Insurance Counseling

The Senior Health Insurance Counseling program is a confidential counseling service for older citizens, sixty and over, to assist with health insurance problems and concerns. Trained volunteers file claims, counsel clients on health insurance options and make referrals for legal assistance. Public education seminars are held regarding Medicare Medigap, long-term care insurance, HMO's, and qualified Medicare beneficiary programs.

## Senior Coordinated Community Care

This program helps older adults, remain in their homes. Senior Care serves moderately to severely impaired persons sixty-five or older who are at risk of entering nursing homes.

## Senior Assisted Housing and Senior Assisted Housing Administration

Senior Assisted Housing funds provide housing and supportive services, personalized assistance, health-related services, or a combination of these services to meet the needs of residents who are unable to perform, or who need assistance in performing the activities of daily living, in a way that promotes optimum dignity and independence for residents.

## Curbing Abuse Medicare/Medicaid (CAMM)

CAMM is an anti-healthcare fraud, waste and abuse project. The purpose of this program is to increase senior awareness of healthcare fraud, waste and abuse and to mobilize national, state and community resources to work together in resolving and publicizing healthcare fraud concerns.

## Information and Technology

The Carroll County Bureau of Aging uses the Advanced Information Manager (AIM) computerized client database and tracking system. This software allows for the detailed entry of client information, referral, service activity, assessment information, demographics and tracking of care plans.

## Medicaid Waiver

This program helps low-income adults over the age of fifty to receive long-term care services in community-based settings or in their homes, rather than in a nursing facility. Services include personal care, respite care, home delivered meals, assisted living services, and home healthcare.

## National Caregiver Support Program

This program provides support to the caregivers of the elderly. Some of the services provided are respite care, training, support groups, informational resources and referrals to community agencies where services may be obtained.

## Seniors in Action

This is a volunteer recreation council under the Bureau of Recreation. The Bureau of Recreation provides a grant to the Bureau of Aging annually to help support and supplement the cost of classes for older adults at the senior centers.

## Ombudsman Elder Abuse

The Long Term Care Ombudsman Program upholds the rights of residents of nursing homes and assisted living facilities in Carroll County. Information and education is provided about long term care, including Resident's Rights, Restraints and Elder Abuse.

## Ombudsman Initiative

Programs funds, when combined with other funds, pay the salary of a second Ombudsman to uphold resident's rights, monitor nursing homes and respond to complaints registered against nursing homes.

## Vulnerable Elder Abuse

These funds are used to support the LTCOP. The Ombudsman program upholds resident's rights, monitors nursing homes and responds to complaints registered against nursing homes.

## Mylan Anti-Trust Litigation

These funds, a one-time distribution from a settlement with Mylan Laboratories, support fitness classes at the senior centers.

## Seniors Keep in Touch

This program provides safety and social calls to seniors who are isolated and live alone. County funding in FY 06 is a one-time appropriation. This program is expected to be self-supporting, through outside grants and donations, in FY 07.

## Positions

<i>Title</i>	<i>Type</i>	<i>FTE</i>
<i>Accounts Technician</i>	Full-time	1.50
<i>Coordinator</i>	Part-time	0.75
<i>Manager II/Senior Center</i>	Full-time	1.00
<i>Manager I/ Senior Center</i>	Full-time	0.40
<i>Program Coordinator I</i>	Full-time	1.25
<i>Program Coordinator II</i>	Full-time	2.50
<i>Program Specialist</i>	Full-time	4.07
<i>Program Specialist</i>	Part-time	.56
<i>Program Aide</i>	Full-time	1.50
<i>Program Assistant.</i>	Full-time	0.25
<i>Site Manager</i>	Full-time	1.00
<i>Office Associate</i>	Full-time	0.63
<b>Total</b>		15.41

# Business and Employment Resource Center – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Contribution
WIA Title I-Adult	\$51,584	\$46,700	\$39,935	(14.49%)	\$0
WIA Title I-Dislocated Worker	307,668	311,860	275,739	(11.58%)	0
WIA Title I-Youth	95,865	95,765	37,476	(47.87%)	0
WIA Admin	47,917	44,487	39,239	(11.80%)	0
Food Stamp Employment & Training	13,200	20,000	17,000	(15.00%)	0
Independence Through Employment	102,442	86,051	107,000	24.34%	0
Local Youth Program	23,865	23,870	23,870	0.00%	23,870
<b>Total BERC Grants</b>	<b>\$618,676</b>	<b>604,863</b>	<b>\$540,259</b>	<b>(10.68%)</b>	<b>\$23,870</b>

## WIA Title I-Adult

These funds, provided under the Workforce Investment Act, are used to provide the following services to adults on two levels:

### Core Level

- Outreach
- Initial orientation
- Initial assessment
- Job search and placement assistance
- Career counseling
- Labor market information
- Access to training

### Intensive Level

- Individual employment plans
- Planning and case management
- Training Services
- Short term prevocational services
- Support services (transportation and child care)

Clients that receive welfare or other low income individuals, lack high school diplomas/GED, have deficiency in basic reading and math skills, are ex-offenders, are disabled, or homeless are given priority in using these funds.

## WIA Title I-Dislocated Worker

These funds, provided under the Workforce Investment Act, are used to provide services to adults who have been laid-off, as a result of permanent closure or who have received notice of impending termination of layoff, as a result of permanent closure or substantial layoff within a facility. Self-employed individuals currently unemployed due to general economic conditions or natural disaster and displaced homemakers are also eligible for the following two levels of services under this grant:

### Core Level

- Initial orientation
- Initial assessment
- Job search and placement assistance
- Career counseling
- Labor market information

- Access to training

### Intensive Level

- Individual employment plans
- Comprehensive and individual assessments
- Support services (transportation and child care)
- Planning and case management
- Training Services
- Short term prevocational services
- Counseling and career planning

## WIA Title I-Youth

This program combines a year-round training strategy with a summer employment component fusing youth development activities with traditional employment and training activities, as provided under the Workforce Investment Act. This program integrates academic and vocational education, work-based and classroom-based instruction and links to the market and employers.

The program serves youths 14-21 years of age who are economically disadvantaged and meet at least one of the following six specific barriers to employment:

- Basic skills deficient
- Dropping-out
- Homeless
- Runaway or foster child
- Pregnant or parenting
- Offender

In an effort to focus resources on those most in need, 30% of the funds must be expended on out-of-school youth.

## WIA Title I-Admin

These funds assist in paying associated administrative costs for the other WIA programs listed in this section.

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# Business and Employment Resource Center – Grants

## Independence Through Employment and Food Stamp Employment and Training

The Carroll County Department of Social Services has contracted with the Business & Employment Resource Center to provide services to certain individuals who have applied for Temporary Cash Assistance (TCA), Food Stamps or are receiving TCA. Those referred to BERC are offered the following services:

- Skills identification
- Reading/math assessment
- Work interest surveys
- Instruction in basic workplace expectations and behaviors
- Barrier removal
- Job applications
- Job references
- Practice interviews
- Active work search

Follow-up services will continue during the transition to independence and self-sufficiency.

## Local Youth Program

This program accommodates those youth that are not eligible under the Youth WIA guidelines to receive counseling and mentoring assistance. County funds were made available by the waiver of WIA Administrative fees that the County would have been paying to Howard County to administer all of the WIA grants.

## Positions

<i>Title</i>	<i>Type</i>	<i>FTE</i>
<i>Administrative Support</i>	Contractual	0.53
<i>Business Consultant</i>	Full-time	0.85
<i>Employment Consultant</i>	Full-time	3.00
<i>MIS Specialist</i>	Full-time	1.00
<i>Professional</i>	Contractual	2.00
<i>Resource Specialist</i>	Full-time	1.00
<i>Trainer</i>	Full-time	1.00
<i>Total</i>		9.38

85% of the Business Consultant position is grant funded and 15% County funded.

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# Carroll County Advocacy and Investigation Center - Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Carroll County Advocacy and Investigation Center	\$8,500	\$10,000	\$10,000	0.00%	\$0
<b>Total Carroll County Advocacy and Investigation Center Grant</b>	\$8,500	\$10,000	\$10,000	0.00%	\$0

## Child Abuse and Sexual Assault

This grant helps to fund training for the Carroll County Advocacy and Investigation Center (CCAIC). The division is made up of County staff along with staff from:

- The State's Attorney's Office
- The Sheriff's Office
- The Department of Social Services
- Family and Children's Services
- The Maryland State Police
- The Westminster City Police

The division provides services to children who are or have been physically and/or sexually abused, as well as those who have been victims of sexual assault.

# Circuit Court – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Family Law Administration	\$264,150	\$273,895	\$304,959	11.34%	\$0
Child Support Enforcement	29,669	27,086	29,226	7.90%	9,685
<b>Total Circuit Court Grants</b>	<b>\$293,819</b>	<b>\$300,981</b>	<b>\$334,185</b>	<b>11.03%</b>	<b>\$9,685</b>

## Family Law Administration

This grant funds services such as providing referrals and court assistance in court family cases. This includes the following functions.

### Settlement Conference Master

General Assembly of Maryland appropriates funds in the Judiciary’s budget for the purpose of establishing contractual Master services for “on-call” services to settle cases out of court. The State is no longer funding Settlement Conference Masters for non-family docket cases.

### Visitation Services Coordinator

This grant funds a position and associated activity specifically designed to find and make accessible all family law services that are available for the Circuit Court judges’ use.

### Custody Evaluator

The Custody Evaluator handles all home studies in family law cases. Home studies are undertaken for the purpose of determining child custody cases. The Evaluator makes recommendations on parental custody in divorce/family law cases. This position also mediates for families that would not be able to afford a private mediator.

## Child Support Enforcement

The Circuit Court Child Support program facilitates the recovery of child support payments resulting from all legal actions. State reimbursement for these services is 66% of total costs.

## Positions

Title	Type	FTE
Administrative Assistant	Contractual	1.00
Custody Evaluator	Contractual	0.70
Family Law Administrator	Contractual	1.00
Visitation Services Coordinator	Contractual	1.00
<b>Total</b>		<b>3.70</b>

# Emergency Services – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Hazardous Material Emergency Planning	\$5,000	\$5,000	\$5,000	0.00%	\$0
Homeland Security Grants	688,558	688,558	688,558	0.00%	0
<b>Total Emergency Services Grants</b>	\$693,558	\$693,558	\$693,558	0.00%	\$0

## Hazardous Material Emergency Planning

The Hazardous Material Emergency Preparedness program is a Federal pass through program providing planning and training funds. Under the Hazardous Material Transportation Uniform Safety Act, the grant provides for hazardous materials training and emergency planning training under Section 117A of the Hazard Materials Transportation Act. The State Emergency Response Commission awards these funds to the Local Emergency Planning Committee. This is an 80/20 soft match program renewable annually. This year Carroll is receiving \$5,000 for planning from the grant.

The grant provides funds for:

- Services to maintain the Carroll County Hazardous Materials Plan
- Yearly renewal of the Right-to-Know Planning Guide for the Local Emergency Planning Committees
- Yearly renewal of the computer based hazardous materials emergency response program for hazardous materials incidents

## Homeland Security Grants

Various Federal pass through Homeland Security Grants have been awarded to Carroll County over the last three years. Funding from these grants have provided equipment used in the County's Public Safety Department, the Sheriff's Office, Volunteer Emergency Services Association and the Carroll County Health Department. In general, equipment has been purchased for detection of biological, air-borne or other types of contaminants. In addition, protective masks and suits along with decontamination equipment have also been purchased.

## Positions

<i>Title</i>	<i>Type</i>	<i>FTE</i>
<i>Planner</i>	Full-time	1.00
<i>Total</i>		1.00

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# Farm Museum Endowment – Grant

<b>Grant Title</b>	<b>FY 05 Budget</b>	<b>FY 06 Budget</b>	<b>FY 07 Budget</b>	<b>Percent Change</b>	<b>County Match</b>
<b>Farm Museum Endowment</b>	\$29,125	\$29,525	\$30,225	2.37%	\$0
<b>Total Farm Museum Endowment Grant</b>	\$29,125	\$29,525	\$30,225	2.37%	\$0

## **Farm Museum Endowment**

The Farm Museum Endowment revenues are derived from a portion of yearly admission passes, donations to the Farm Museum, gift shop revenues and fundraisers run by the Farm Museum Board of Governors. The funds are used for operating costs for the Farm Museum such as store supplies, restoration projects, and small machinery and equipment.

# Housing and Community Development – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
HUD Housing Choice-Voucher	\$4,090,000	\$4,002,766	\$4,125,383	3.06%	\$0
Family Self Sufficiency Case Manager	35,000	42,000	42,000	0.00%	0
Housing Counseling Aide	21,116	0	0	0.00%	0
Rental Allowance	61,067	43,010	47,311	10.00%	0
Department of Energy-Weatherization	46,530	98,026	108,918	10.00%	0
Community Development-Special Loans	3,000	0	0	N/A	0
Emergency and Transitional Housing Services	55,730	55,730	55,730	0.00%	0
Homeless Prevention Program	12,500	12,500	12,500	0.00%	0
The Emergency Food Assistance Program	7,500	18,966	18,966	0.00%	0
Women's Shelter	109,869	109,869	109,869	0.00%	0
<b>Total Housing and Community Development Grants</b>	<b>\$4,442,313</b>	<b>\$4,480,493</b>	<b>\$4,520,677</b>	<b>9.0%</b>	<b>\$0</b>

## HUD Housing Choice-Vouchers

This federally funded, tenant-based program provides rental subsidies for low-income eligible families already living or working in Carroll County. Effective October 1, 1999 the existing certificate, voucher programs and portability payments began a consolidation process. The new program, Housing Choice Vouchers, allows the recipient to contribute their own resources toward their choice of housing. Included in the grant is funding for administration of the voucher program. These funds are used for salaries, benefits and supplies that are necessary for the distribution, monitoring and accounting of the vouchers.

## Family Self Sufficiency Case Manager

HUD and the Maryland Department of Human Resources with the goal of increasing participants' economic independence within five years jointly fund this program. Qualified families can contract to establish escrow accounts proportionate to their increased incomes, targeting the funds toward achieving major life goals such as higher education or home ownership.

## Housing Counseling Aid

This program offers a variety of counseling options for eligible homeowners or those interested in purchasing a home in Carroll County including: mortgage default counseling, home equity conversion counseling and home pre-purchase counseling. Goals of the program range from preventing foreclosure to assisting elderly residents to convert their home's equity into a reverse mortgage and educating potential buyers on the home purchasing process. This grant was discontinued after FY 05.

## Rental Allowance

The purpose of this program is to provide emergency financial housing assistance for eligible homeless or at risk of being homeless families in Carroll County. These Maryland Department of Housing and Community Development funds assist twenty to twenty-five families in a twelve-month period.

## Department of Energy-Weatherization

This seasonal program provides energy-related repairs to owner-occupied homes in Carroll County. The purpose of the program is to reduce the rate of utility consumption for eligible, low-income families.

## Community Development-Special Loans

Several programs directed to improve single family homes and small rental properties for eligible low and moderate-income families are operated through this Maryland Department of Housing and Community Development grant. The Maryland Housing Rehabilitation Program is for single-family homes that qualify. The Shared and Sheltered Housing Program provides loans to create these units. The Indoor Plumbing Program provides loans to install and repair plumbing. This grant was discontinued after FY 05.

## Emergency and Transitional Housing Services Program

These funds provide emergency transitional housing to clients that find themselves without a permanent residence. The services include:

- Bed space
- Food
- Clothing
- Items for personal hygiene

Additional services are provided in an effort to help the client become independent. The staff counsels the clients on the barriers that have placed them in their current situation, setting goals and establishing time lines for reaching their goals. The staff also sets a fee for services if the applicant has income. This program is administered through the Human Services Program of Carroll County.

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# Housing and Community Development – Grants

## Homeless Prevention Program

These funds are usually used to supplement other programs adding \$258 of assistance to clients that find themselves in danger of being evicted from their homes. Clients can request these funds once a year and must qualify for the assistance. The situation is evaluated and funds are not awarded unless they contribute to a complete solution. This program is administered through the Human Services Programs of Carroll County.

## The Emergency Food Assistance Program

These funds are used to provide, store and distribute food commodities to eligible low-income families and individuals. The Department of Citizen Services serves as the sponsoring agency.

## Women's Shelter

Funds received are used to assist with the operation of the women's shelter, which include shelter, food, laundry, case management and counseling. The Human Services Programs of Carroll County manages the Women's Shelter with oversight provided by the Department of Citizen Services.

## Positions

<i>Title</i>	<i>Type</i>	<i>FTE</i>
<i>Accountant</i>	Full-time	1.00
<i>Accounts Technician</i>	Part-time	1.00
<i>Family Sufficiency Case Worker</i>	Full-time	1.00
<i>Family Sufficiency Coordinator</i>	Full-time	1.00
<i>Housing Inspector</i>	Full-time	1.00
<i>Housing Specialist</i>	Full-time	3.00
<i>Program Manager</i>	Full-time	1.00
<i>Office Associate III</i>	Full-time	0.20
<i>Total</i>		9.20

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# Junction – Grant

<b>Grant Title</b>	<b>FY 05 Budget</b>	<b>FY 06 Budget</b>	<b>FY 07 Budget</b>	<b>Percent Change</b>	<b>County Match</b>
<b>Byrne Justice Assistance Grant</b>	N/A	\$109,800	\$109,800	0.00%	\$54,900
<b>Total Junction Grants</b>	N/A	\$109,800	\$109,800	0.00%	\$54,900

## **Byrne Justice Assistance Grant**

The funds from this grant are used for the integrated treatment for chemically involved adolescents and young adults with co-occurring disorders. Funding will support psychiatric and program evaluation services.

# Local Management Board – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Safe and Stable Families	\$148,101	\$113,309	\$113,309	0.00%	\$0
Youth Services	112,546	0	0	N/A	0
Interagency Family Preservation	381,600	430,252	430,252	0.00%	0
Adolescent Pregnancy	5,000	0	0	0.00%	0
MOU Administration	160,525	130,500	150,000	14.9%	65,290
After School Grant	111,444	124,514	124,514	0.00%	0
Youth Strategies Consolidated Grant	0	180,000	180,000	0.00%	0
Community Service Initiative	0	378,087	378,087	0.00%	0
Byrne Memorial Justice Assistance	0	23,306	23,306	0.00%	0
Resource Development Enhancement		58,000	0	(100.00%)	0
Local Coordinating Council	60,000	40,000	40,000	0.00%	0
<b>Total Local Management Board Grants</b>	<b>\$979,216</b>	<b>\$1,477,968</b>	<b>\$1,439,468</b>	<b>(2.60%)</b>	<b>\$65,290</b>

## Safe and Stable Families

This federal grant through the Maryland Department of Human Resources is used to promote family preservation and support initiatives. Youth Services Bureau of Carroll County is awarded \$82,399 for the Under Five Family Preservation Program. The Under Five Family Preservation Program provides services to families with children from birth to five years of age that are in need of intensive home based treatment and counseling. The length of this program will be up to sixteen weeks per family, with step-down services to continue meeting any additional family needs.

Human Services Programs of Carroll County is awarded \$30,910 for the Family Center. The Family Center, a family support program, seeks to strengthen the family unit and promote self-sufficiency in young families with children from birth to forty-seven months. The Family Center provides adult basic education/GED, job readiness and employability, health education, parenting skills, child development, life skills and peer support.

## Interagency Family Preservation Program

This state grant funding supports the Interagency Family Preservation Program. This program provides intensive interagency crisis intervention and stabilization services for thirty-eight families whose children are in imminent risk of being placed outside of the home. Services are provided in the home and community, are time limited and are individualized to meet the strengths and needs of the families.

## MOU Administration

This State grant supports the administration and operations of the Local Management Board within the Department of Citizen Services. This Board is responsible for the planning, development, evaluation and fiscal management of community based services for children and families in Carroll County.

## After School Grants

The funds from this grant support after school programs at New Windsor Middle School. This program is under the direction of the Community Learning Center Programs of Carroll County Public Schools. The goal of the program is to ensure children are safe in

their families and communities, are successful in school and complete their education requirements. Components of the program are academic enrichment, recreation, youth development and family and community involvement.

## Local Coordinating Council

This State grant funding provides administrative support to the interagency council that reviews, considers and approves residential placement for children.

## Youth Strategies Consolidated Grant

This state grant provides assessments for youth who make threats of violence or commit acts of violence. It also provides Brief Strategic Family Therapy. Carroll County Public Schools, Department of Juvenile Services, and Family Law Administration work in collaboration with the Local Management Board.

## Community Service Initiative

This grant provides funding for wraparound service, case management, and treatment to prevent out-of-home placement for youth with intense emotional and behavioral needs.

## Byrne Memorial Justice Assistance

This grant provides multiple interagency trainings to support professional who work with survivors of family violence and trauma.

## Resource Development Enhancement Grant

This two year grant provides training and certification in Brief Strategic Family Therapy for clinicians from two agencies.

## Positions

Title	Type	FTE
Administrator	Full-time	1.00
Contract Coordinator	Full-time	1.00
Office Associate	Full-time	1.00
<b>Total</b>		<b>3.00</b>

# Planning – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Section 5311-Capital Outlay	\$360,500	\$320,066	\$358,600	12.04%	\$16,360
Section 5311-Operating	170,669	260,050	236,493	(9.06%)	113,494
SSTAP Operating	223,626	226,730	276,371	21.89%	125,346
Unified Planning Work Program	33,500	26,800	29,000	8.21%	5,800
Section 5307-Operating	312,375	213,220	187,136	(12.23%)	59,900
Section 5303-Technical Assistance	0	0	0	0.00%	0
<b>Total Planning Grants</b>	<b>\$1,100,670</b>	<b>\$1,046,866</b>	<b>\$1,087,600</b>	<b>3.89%</b>	<b>\$320,900</b>

The County is required to contribute a matching contribution to the operating and capital grant funds. The required match percentage varies from grant to grant.

## Section 5311

This grant includes Federal and State funds, which are allocated for the operating assistance of rural area public transportation. These funds are utilized for operating expenses as well as capital expenditures for the Carroll Transit System.

## SSTAP Operating

The Statewide Special Transportation Assistance Program (SSTAP) is a grant obtained through the Mass Transit Administration. These funds are issued to provide transportation services for the elderly and/or persons with disabilities.

Carroll Transit provides transportation services for Carroll County residents who are unable to provide their own transportation. Primary users include the elderly and persons with disabilities. Transportation services are utilized for senior centers, social rehabilitation, employment, education, medical appointments and shopping.

## Unified Planning Work Program

The Unified Planning Work Program (UPWP) is a program of transportation planning related work activities prepared annually by a Metropolitan Planning Organization (MPO). As a member of the Baltimore region MPO, Carroll County participates in the regional work program that is developed to meet federal requirements for receiving federal funds. Member jurisdictions are required to provide matching funds for these activities. These include a set of core activities, including management and administration of the Carroll County UPWP projects and funds, cooperative forecasting, regional database support and traffic monitoring, and development of the Transportation Improvement Program. Required County matching funds for this grant are \$5,800.

## Section 5307 – Operating

The Section 5307 funding is a program that provides funds for transportation management areas. A transportation management area is an urbanized area with a populations between 50,000 and 200,000.

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# Recreation – Grant

<b>Grant Title</b>	<b>FY 05 Budget</b>	<b>FY 06 Budget</b>	<b>FY 07 Budget</b>	<b>Percent Change</b>	<b>County Contribution</b>
<b>Community Recreation Programs</b>	\$11,100	\$95,100	\$95,100	N/A	\$8,100
<b>Community Recreation Trips</b>	0	48,000	48,000	N/A	0
<b>Total Recreation Grants</b>	\$11,100	\$143,100	\$143,100	1,189.19%	\$8,100

## Community Recreation Programs

The Bureau of Recreation offers a wide variety of activities through its Community Recreation Programs. These programs are designed to supplement the many fine programs that are available through the volunteer recreation councils. Program guides feature activities available for adults, youth and families at a variety of sites throughout the County. A County contribution of \$8,100 will help offset operating costs associated with the therapeutic recreation programs that the County provides for individuals with developmental and physical disabilities. This is due to the low teacher/student ratios required for these types of programs. The remainder of this budget is funded through student registration fees.

The FY 05 Budget includes funding directed exclusively to the therapeutic recreation programs. The FY 06 Budget reflects all recreation programs offered by the County, including the therapeutic recreation programs.

## Position Summary

<b>Title</b>	<b>Type</b>	<b>FTE</b>
<b>Recreation Program Specialist</b>	Contractual	0.75
<b>Total</b>		0.75

## Community Recreation Trips

The Bureau of Recreation offers a number of trips through its Community Recreation Programs. Program guides feature one-day sightseeing tours, Broadway shows and other attractions available for adults, youth and families at a variety of destinations.

# Sheriff's Services – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Child Support	\$123,020	\$166,003	\$166,003	0.00%	\$32,917
Drug Treatment Diversion Program			110,000	100.00%	55,000
VAWA	42,900	100,308	100,308	0.00%	0
<b>Total Sheriff's Services Grants</b>	<b>\$165,920</b>	<b>\$266,311</b>	<b>\$376,311</b>	<b>0.00%</b>	<b>\$87,917</b>

## Child Support Unit

The Sheriff's Services Child Support Unit is mandated by law to locate absent parents and serve complaints, summonses and subpoenas. Additional responsibilities include researching and executing arrest warrants, writs, body attachments and criminal bench warrants. The exchange of monies collected by the Circuit Court to the Bureau of Support Enforcement is handled through this Unit. State reimbursement for these services is 66% of total costs.

## Violence Against Women's Act (VAWA)

The Violence Against Women grant funds a full-time secretary whose responsibilities include coordinating activities within the unit, inputting and verifying information specific to criminal justice programs and interviewing victims. The FY 06 grant requests an additional deputy to enhance the program. The deputy would be responsible for serving ex parte orders, civil protective orders and investigating domestic violence cases. This deputy would also appear in court for testimony and be involved in surveillance and investigations.

## Positions

Title	Type	FTE
Administrative Secretary	Full-time	2.00
Corporal	Full-time	2.00
Deputy	Full-time	1.00
<b>Total</b>		<b>5.00</b>

# State's Attorney's Office – Grants

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Violence Against Women	\$120,000	\$120,000	\$120,000	N/A	\$46,000
Maryland Victims of Crime			35,000	100%	
Child Support Unit	583,980	657,460	698,855	6.3%	236,485
<b>Total State's Attorney's Grants</b>	<b>\$703,980</b>	<b>\$777,460</b>	<b>\$853,855</b>	<b>9.8%</b>	<b>\$282,485</b>

## Violence Against Women

The Violence Against Women grant funds a full-time attorney who deals solely in the area of Domestic Violence. This grant also provides essential training for the Domestic Violence unit.

## Maryland Victims of Crime

The Maryland Victims of Crime grant funds a full time administrative assistance position for the Victim Witness Assistance Unit. This position will aid the Victim Witness Coordinators with preparing correspondence and documentation as well as mailing victim notifications.

## Child Support Unit

The Child Support unit of the State's Attorney's Office comprises eleven employees. The unit provides legal representation for child support services. Legal assistance is provided in the areas of paternity, child support, health insurance, and enforcement of court ordered child support. State reimbursement is provided for 66% of total costs, except blood tests, which are reimbursed at 90% of the total cost.

## Positions

Title	Type	FTE
<i>Assistant State's Attorney II</i>	Full-time	1.00
<i>Case Technician</i>	Full-time	1.00
<i>Chief Investigator</i>	Full-time	1.00
<i>Investigator II</i>	Full-time	1.00
<i>Prosecution Aide</i>	Full-time	2.00
<i>Prosecution Assistant</i>	Full-time	4.00
<i>Senior Assistant State's Attorney</i>	Full-time	1.00
<b>Total</b>		<b>11.00</b>

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# Tourism – Grant

Grant Title	FY 05 Budget	FY 06 Budget	FY 07 Budget	Percent Change	County Match
Maryland Tourism Development Board	\$10,000	\$16,000	\$18,000	12.50%	\$0
<b>Total Tourism Grants</b>	\$10,000	\$16,000	\$18,000	12.50%	\$0

## Maryland Tourism Development

The funds from this grant are used to advertise Carroll County as a tourist destination. Some of the publications that have been used for this advertising are:

- *Preservation Magazine*
- *American Heritage*
- *Washington Post Magazine*
- *AAA World Magazine*

The funding from this grant has also allowed Carroll County to participate in some cooperative advertising with the State of Maryland such as advertising in:

- *Better Homes and Gardens*
- *Southern Living*