

Overview of General Government CIP

The General Government portion of the Community Investment Plan (CIP) addresses capital projects that do not specifically fit in one of the other five categories: Culture and Recreation, Public Works, Board of Education, Conservation and Open Space, and Enterprise Funds. General Government projects are typically related to the Office of Public Safety, Carroll Community College, Carroll County Public Library, Emergency Services Training Center, Farm Museum, Sheriff's Services and Senior Centers.

The CIP for FY 08–13 includes several projects for Carroll Community College. The planned Classroom Building 4 is contingent on State funding. Technology improvements and the telephone system replacement projects are fully-funded by the County. Funding is also included for technology and telephone system replacements for the Library and the County Government.

Additional funding for a Criminal Justice Building (formerly Sheriff Relocation) to provide space to relocate Sheriff's Services and other court related functions.

Funding for a drive-through Vehicle/Equipment Wash for Fleet is in the plan. This will replace the existing hand wand washing system.

To maintain the existing analog radio system and to lay the foundation for a transition to a digital radio system, 800MHz & 911 System project is in the plan.

For additional information on these or other General Government projects please refer to the individual project pages.

COMMUNITY INVESTMENT PLAN FOR FISCAL YEARS 2008 TO 2013

Adopted

	Fiscal Year						Prior Allocation	Balance to Complete	Total Project Cost
	2008	2009	2010	2011	2012	2013			
GENERAL GOVERNMENT:									
ADA - Facility Improvements	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0	\$60,000
Carroll Community College - Classroom Building 4	33,932,000	0	0	0	0	0	2,525,000	0	36,457,000
Carroll Community College - Emergency Generator	0	0	0	0	122,000	0	0	0	122,000
Carroll Community College - Technology Improvements	344,300	354,600	365,200	376,200	387,500	399,000	0	0	2,226,800
Carroll County Criminal Justice Building	22,500,000	0	0	0	0	0	2,500,000	0	25,000,000
Carroll County 800MHz & 911 System	1,375,000	475,000	600,000	725,000	725,000	0	0	0	3,900,000
County Building Systemic Renovations	173,700	182,300	191,500	201,000	211,050	221,600	0	0	1,181,150
County Phone System Replacement	0	0	0	850,000	0	0	0	0	850,000
County Technology Improvements	460,000	473,800	503,000	502,700	517,700	533,300	0	0	2,990,500
County Voice Mail System Replacement	100,000	0	0	0	0	0	0	0	100,000
Farm Museum - Paving Reconstruction	0	29,000	0	0	0	0	0	0	29,000
Farm Museum - Maintenance Building Addition	77,900	0	0	0	0	0	0	0	77,900
Fleet Management - Lift Replacements	100,000	0	105,000	0	110,300	0	0	0	315,300
Fleet Management - Vehicle/Equipment Wash	1,208,680	0	0	0	0	0	0	0	1,208,680
Fuel Tank Replacement	168,000	0	0	0	0	0	0	0	168,000
GIS Digital Orthophotography	0	160,000	0	160,000	0	160,000	0	0	480,000
Humane Society - Additional Parking	41,210	0	0	0	0	0	0	0	41,210
Humane Society - Kennel Expansion	0	0	0	329,490	0	0	0	0	329,490
Information Technology System Replacement	500,000	0	0	0	0	0	1,933,416	0	2,433,416
Library - Finksburg Branch	650,000	0	0	0	0	0	5,409,505	0	6,059,505
Library - Technology Replacement	212,200	218,600	225,100	231,900	238,900	246,000	0	0	1,372,700
Library - Telephone Replacement	205,000	0	0	0	0	0	0	0	205,000
Library - Westminster Branch Renovation	300,000	680,750	0	0	0	0	0	0	980,750
Minimum Security Facility	110,000	4,615,000	0	0	0	0	0	0	4,725,000
Parking Lot Overlays	41,000	43,000	45,000	47,000	49,000	51,500	0	0	276,500
Public Works - Salt Buildings	985,000	0	0	0	0	0	1,798,750	0	2,783,750
Public Works Asset and Pavement Management System	695,000	0	0	0	0	0	0	0	695,000
Records Management	78,000	75,000	133,000	56,000	57,000	40,000	0	0	439,000
Senior Center - Taneytown - Additional Parking	0	86,200	0	0	0	0	0	0	86,200
South Carroll Senior and Community Center	200,000	0	0	0	0	0	11,756,420	0	11,956,420
State's Attorney Case File System Replacement	0	0	0	250,000	0	0	0	0	250,000
Voting Machines	0	0	297,200	0	0	0	937,045	0	1,234,245
Water Tanks and Dry Hydrants	175,000	183,800	193,000	202,600	212,700	223,300	0	0	1,190,400
GENERAL GOVERNMENT TOTAL	\$64,641,990	\$7,587,050	\$2,668,000	\$3,941,890	\$2,641,150	\$1,884,700	\$26,860,136	\$0	\$110,224,916
SOURCES OF FUNDING:									
Transfer from General Fund	\$3,091,560	\$1,455,150	\$1,674,250	\$2,584,300	\$1,487,625	\$1,550,600	\$3,902,741	\$0	\$15,746,226
Property Tax	6,000,000	0	0	0	0	0	4,296,790	0	10,296,790
Bonds	35,375,030	5,451,150	993,750	1,357,590	1,153,525	334,100	15,559,605	0	60,224,750
Reallocated Property Tax	0	0	0	0	0	0	1,250,000	0	1,250,000
MD Higher Ed. Comm.	19,760,000	0	0	0	0	0	1,251,000	0	21,011,000
MD Dept of Aging	0	0	0	0	0	0	600,000	0	600,000
MD Library Development	150,000	530,750	0	0	0	0	0	0	680,750
Private	265,400	150,000	0	0	0	0	0	0	415,400
GENERAL GOVERNMENT TOTAL	\$64,641,990	\$7,587,050	\$2,668,000	\$3,941,890	\$2,641,150	\$1,884,700	\$26,860,136	\$0	\$110,224,916

Carroll Community College - Classroom Building 4

Robert Sandlass, Senior Budget Analyst (410) 386-2082

8225

This project provides funding for the design and construction of approximately 77,000 gross square feet, consisting of classroom, computer laboratory, and student activity space. In addition, the project includes a new parking lot of 270 spaces. This building will accommodate enrollment growth in existing programs and allow expansion for the following programs that are of critical demand in Maryland: Criminal Justice, Biotechnology, Environmental Science, Teacher Education, and Information Technology. This facility will also include space for activities such as student clubs and organizations. The County portion of the operating impacts will be \$256,600 for FY 10, \$259,000 for FY 11, \$266,800 for FY 12, and \$274,800 in FY 13, which is one-third of the total cost. This project is included in the College's Master Plan.

Projected operating impacts include: additional custodial and support staff, utility costs, maintenance supplies and materials, and insurance.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	168,000						2,400,000		2,568,000
Land Acquisition									0
Site Work	3,463,000								3,463,000
Construction	25,729,500								25,729,500
Equipment/Furnishings	2,963,700								2,963,700
Other	1,607,800						125,000		1,732,800
EXPENDITURES									
TOTAL	33,932,000	0	0	0	0	0	2,525,000	0	36,457,000

SOURCES OF FUNDS									
Transfer from General Fund									0
Property Tax									0
Bonds	13,906,600						1,274,000		15,180,600
MD Higher Ed. Comm.	19,760,000						1,251,000		21,011,000
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0
Private	265,400								265,400

PROJECTED OPERATING IMPACTS	FY 10	FY 11	FY 12	FY 13
	0	0	769,960	777,020
			800,330	824,340

Carroll Community College - Emergency Generator

Robert Sandlass, Senior Budget Analyst (410) 386-2082

Proj #

This project provides planned funding to replace the current 150/kw generator supporting the Main Building with a 250/kw capacity generator. The current generator, which provides backup support for the college computer network, emergency HVAC, and emergency lighting, has reached full capacity and is unable to support the addition of any computer equipment or facility support items. The replacement generator will provide the ability to install additional computer equipment to the Main Building and allow the HVAC system supporting the LRC building to be supported by the emergency generator system.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings					116,000				116,000
Other					6,000				6,000
EXPENDITURES									
TOTAL	0	0	0	0	122,000	0	0	0	122,000
SOURCES OF FUNDS									
Transfer from General Fund					122,000				122,000
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			

Carroll County Criminal Justice Building

Larry Brown, Senior Budget Analyst (410) 386-2082

8118

This project provides additional funding for the Sheriff Relocation project. This facility would provide space to relocate Sheriff Services as well as provide future space needs for other court related functions. The actual details on the size of the building and the scope of the project are being worked on now.

Projected operating impacts include: maintenance, insurance, and utility costs.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design							240,304		240,304
Land Acquisition									0
Site Work									0
Construction	22,500,000						1,305,536		23,805,536
Equipment/Furnishings							572,500		572,500
Other							381,660		381,660

EXPENDITURES

TOTAL	22,500,000	0	0	0	0	0	2,500,000	0	25,000,000
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SOURCES OF FUNDS

Transfer from General Fund									0
Property Tax	6,000,000								6,000,000
Bonds	16,500,000						2,500,000		19,000,000
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	325,960	333,160	340,580	348,210	356,080
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County Phone System Replacement

Cecilia Devilbiss, Budget Analyst (410) 386-2082

Proj #

This project provides planned funding to replace the existing County Government phone system, originally installed in 1998, with a new Voice Over IP system. The phone system serves the County Office Building, Maintenance Center, Barrel House, Cooperative Extension Office, Detention Center, Courthouse Annex, and the Historic Courthouse. Emerging technologies and the County's changing needs will be evaluated before the selection of the new system. Included in this project is the replacement of telephones compatible with Voice Over IP technology.

Projected operating impacts include: annual maintenance and telephone replacement costs.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings				850,000					850,000
Other									0
EXPENDITURES									
TOTAL	0	0	0	850,000	0	0	0	0	850,000
SOURCES OF FUNDS									
Transfer from General Fund				850,000					850,000
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0
PROJECTED OPERATING IMPACTS	0	0	0	0	120,500	120,500			

County Technology Improvements

Cecilia Devilbiss, Budget Analyst (410) 386-2082

9648

This on-going project provides funding for systematic replacement of County government information and communication systems including personal computers, business software applications, servers, printers, and network infrastructure. The County plans to replace 20% to 25% of its personal computers and printers on an annual basis. Additional funding for inflation is included at 3% annually.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	460,000	473,800	503,000	502,700	517,700	533,300			2,990,500
Other									0
EXPENDITURES									
TOTAL	460,000	473,800	503,000	502,700	517,700	533,300	0	0	2,990,500
SOURCES OF FUNDS									
Transfer from General Fund	460,000	473,800	503,000	502,700	517,700	533,300			2,990,500
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			

Farm Museum - Paving Reconstruction

Robin Hooper, Budget Analyst (410) 386-2082

Proj #

This project provides planned funding for the reconstruction of paved areas adjacent to the living history building. Rainwater runoff has been pooling near two buildings, causing damage to the buildings' foundations and erosion to surrounding pathways. A storm drainage project was completed to help redirect runoff. The paved area adjacent to the living history building will be corrected as the final step in addressing storm drainage issues.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction		25,000							25,000
Equipment/Furnishings									0
Other		4,000							4,000

EXPENDITURES

TOTAL	0	29,000	0	0	0	0	0	0	29,000
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SOURCES OF FUNDS

Transfer from General Fund		29,000							29,000
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	0	0	0	0	0
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Farm Museum - Maintenance Building Addition

Robin Hooper, Budget Analyst (410) 386-2082

Proj #

This project provides planned funding for an addition to the existing maintenance building. This 30' x 80' lean-to would provide protection from the weather and additional storage space for materials and equipment. The planned addition would be open on two ends, have a garage door into the existing building for ease of access, and have a gravel floor.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work	3,000								3,000
Construction	70,900								70,900
Equipment/Furnishings									0
Other	4,000								4,000
EXPENDITURES									
TOTAL	77,900	0	0	0	0	0	0	0	77,900
SOURCES OF FUNDS									
Transfer from General Fund									0
Property Tax									0
Bonds	77,900								77,900
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			0

Fleet Management - Vehicle/Equipment Wash

Larry Brown, Senior Budget Analyst 410-386-2082

Proj #

This project provides planned funding for the construction of an automatic drive-through vehicle wash. It will accommodate even the largest County-owned vehicles. The project will include an undercarriage washing mechanism necessary to remove accumulations of salt and calcium chloride used for de-icing the County's roads. Currently, the County is using a hand wash system without the ability to perform undercarriage cleaning. The project will reduce parts and labor required to repair vehicles due to corrosion.

Projected operating impacts include: maintenance, utility, insurance.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	79,750								79,750
Land Acquisition									0
Site Work	51,490								51,490
Construction	834,580								834,580
Equipment/Furnishings	185,300								185,300
Other	57,560								57,560

EXPENDITURES

TOTAL	1,208,680	0	0	0	0	0	0	0	1,208,680
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SOURCES OF FUNDS

Transfer from General Fund									0
Property Tax									0
Bonds	1,208,680								1,208,680
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	11,750	12,100	12,470	12,840	13,230
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Humane Society - Additional Parking

Larry Brown, Senior Budget Analyst (410) 386-2082

Proj #

This project provides planned funding for fifteen additional parking spaces at the Humane Society. Currently there are seven parking spaces with approximately 20,000 visitors annually. This creates congestion and safety concerns, with visitors and staff having to park in undesignated areas.

Projected operating impacts include: snow removal.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work	6,540								6,540
Construction	32,700								32,700
Equipment/Furnishings									0
Other	1,970								1,970

EXPENDITURES

TOTAL	41,210	0	0	0	0	0	0	0	41,210
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SOURCES OF FUNDS

Transfer from General Fund	41,210								41,210
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	240	250	260	270	280
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Humane Society - Kennel Expansion

Larry Brown, Senior Budget Analyst (410) 386-2082

Proj #

This project provides planned funding to enclose an open area creating twelve additional pens and a walkway area. The 1,250 square foot enclosure will provide additional space for housing stray animals. The pens are primarily used to house dogs, however they can be used for any animal that requires indoor/outdoor care. The existing pens are often full. In calendar year 06, more than five thousand animals passed through the Humane Society.

Projected operating costs include: maintenance, utility, and insurance costs.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work				63,090					63,090
Construction				236,720					236,720
Equipment/Furnishings									0
Other				29,680					29,680
EXPENDITURES									
TOTAL	0	0	0	329,490	0	0	0	0	329,490
SOURCES OF FUNDS									
Transfer from General Fund									0
Property Tax									0
Bonds				329,490					329,490
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0
PROJECTED OPERATING IMPACTS	0	0	0	0	4,370	4,500			

Information Technology System Replacement

Cecilia Devilbiss, Budget Analyst (410) 386-2082

8006

This project provides funding for converting the County's software applications from the current HP3000 to a Windows based platform. Hewlett Packard ended support for the HP3000 platform in 2006. In FY 07, funding was appropriated for the conversion of the Financial Management System and the Human Resources and Payroll Systems.

The project provides funding in FY 08 for the following application:
Collections System - \$500,000

Projected operating impacts include: Software support and maintenance.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings									0
Other	500,000						1,933,416		2,433,416

EXPENDITURES

TOTAL	500,000	0	0	0	0	0	1,933,416	0	2,433,416
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SOURCES OF FUNDS

Transfer from General Fund	500,000						1,931,326		2,431,326
Property Tax							2,090		2,090
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13
	97,500	172,500	172,500	172,500	172,500	172,500

Library - Finksburg Branch

Robert Sandlass, Senior Budget Analyst (410) 386-2082

9784

This project provides funding for a 15,000 square foot library to service the Finksburg area. The Finksburg Library will be the sixth library branch in Carroll County.

Additional funding in FY 08 is to install a geothermal HVAC system. Geothermal systems are expected to produce up to 30% cost savings over traditional HVAC systems. The design and construction costs of a geothermal system are likely to be recovered by cost savings after six or seven years.

Projected operating impacts include: additional staff, operation costs, utility costs, maintenance supplies and materials, upkeep of the new facility and insurance.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design							186,200		186,200
Land Acquisition							412,500		412,500
Site Work							822,285		822,285
Construction	650,000						3,507,295		4,157,295
Equipment/Furnishings							291,490		291,490
Other							189,735		189,735
EXPENDITURES									
TOTAL	650,000	0	0	0	0	0	5,409,505	0	6,059,505
SOURCES OF FUNDS									
Transfer from General Fund							1,417,470		1,417,470
Property Tax							105,000		105,000
Bonds	650,000						3,887,035		4,537,035
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0
PROJECTED OPERATING IMPACTS	270,000	875,720	921,010	969,150	1,020,350	1,074,830			

Library - Telephone Replacement

Robert Sandlass, Senior Budget Analyst (410) 386-2082

Proj #

This project provides planned funding for the replacement of the Library telephone system. Items for replacement include telephone switch hard drives and voicemail computers as well as telephone handsets with a useful life of ten years. The current phone system was installed at the main headquarters and all five branches in 1999. Replacement parts for the current system are not expected to be available beyond FY 08. Emerging technologies and the Library's changing needs will be evaluated before the selection of the new system.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction	205,000								205,000
Equipment/Furnishings									0
Other									0

EXPENDITURES

TOTAL	205,000	0	0	0	0	0	0	0	205,000
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SOURCES OF FUNDS

Transfer from General Fund	205,000								205,000
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	0	0	0	0	0
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Minimum Security Facility

Deborah Effingham, Senior Budget Analyst (410) 386-2082

Proj #

This project provides funding for additional capacity to house minimum security inmates due to overcrowding of the existing detention center and to delay the need for a major expansion of the existing detention center. The location of the facility has not been determined.

There is a possibility that the State will participate in the funding of this project. This project and potential operating impacts will be evaluated as the scope of the project is more fully defined and developed.

Operating impacts include the addition of twelve Correctional Officer positions, utilities, and ITS equipment.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	110,000								110,000
Land Acquisition									0
Site Work		500,000							500,000
Construction		3,330,000							3,330,000
Equipment/Furnishings		560,000							560,000
Other		225,000							225,000
EXPENDITURES									
TOTAL	110,000	4,615,000	0	0	0	0	0	0	4,725,000
SOURCES OF FUNDS									
Transfer from General Fund									0
Property Tax									0
Bonds	110,000	4,615,000							4,725,000
PROJECTED OPERATING IMPACTS	0	410,000	766,500	804,825	845,070	887,328			

Public Works - Salt Buildings

Deborah Effingham, Senior Budget Analyst (410) 386-2082

8176

This project provides funding for three salt facilities in the County. Salt buildings are used for storage and distribution of salt during inclement weather. Existing county-owned sites in Finksburg, Hampstead, and Eldersburg are identified for the salt buildings. This project would eliminate sites currently being leased.

Projected operating impacts include: insurance costs for the buildings.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	83,000						133,000		216,000
Land Acquisition									0
Site Work	451,000						838,000		1,289,000
Construction	282,000						524,000		806,000
Equipment/Furnishings	122,000						228,000		350,000
Other	47,000						75,750		122,750

EXPENDITURES

TOTAL	985,000	0	0	0	0	0	1,798,750	0	2,783,750
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SOURCES OF FUNDS

Transfer from General Fund									0
Property Tax									0
Bonds	985,000						1,798,750		2,783,750
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13
	9,420	6,940	7,280	7,650	8,030	8,430

Public Works Asset and Pavement Management System

Cecilia Devilbiss, Budget Analyst 410-386-2082

Proj #

This project provides planned funding for a computerized asset and pavement management system for the Department of Public Works. The system will track and manage assets and resources and provides an automated solution for costing, inventory, maintenance and inspections. Assets such as roads, water, wastewater, and sewer can be managed with the system.

The County's current Road Surface Management System (RSMS) was implemented in 1997. This project provides the Department of Public Works with a replacement pavement management system to efficiently track and manage the condition of all of the roads in the County. The system stores detailed information about roadway networks including pavement type, location, length and width, deterioration rates, type and date of maintenance treatments, and preventative maintenance schedules. By automating workflow, costing, maintenance, and inspections, the County can better manage resources and extend the life of its roadways.

Operating Impacts: technical maintenance and support of the system.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	695,000								695,000
Other									0

EXPENDITURES

TOTAL	695,000	0	0	0	0	0	0	0	695,000
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SOURCES OF FUNDS

Transfer from General Fund	695,000								695,000
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	43,300	44,720	46,200	47,730	49,330
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Records Management

Cecilia Devilbiss, Budget Analyst (410) 386-2082

Proj #

This project provides planned funding for a records management system to be implemented throughout Carroll County Government. The goal of this project is to reduce hard copy records through electronic compression and storage. The process consists of consultation, configuration, installation, and training. Newly created or received documents are scanned and retained in an electronic format only. Historical documents are reviewed for retention, then indexed and "back-scanned" to electronic storage.

Operating Impacts: back scanning of existing records and phase I implementation

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	75,000	70,000	105,000	50,000	50,000				350,000
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	3,000	5,000	28,000	6,000	7,000	40,000			89,000
Other									0

EXPENDITURES

TOTAL	78,000	75,000	133,000	56,000	57,000	40,000	0	0	439,000
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SOURCES OF FUNDS

Transfer from General Fund	78,000	75,000	133,000	56,000	57,000	40,000			439,000
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	54,000	138,000	250,000	121,000	56,000			
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Senior Center - Taneytown - Additional Parking

Robin Hooper, Budget Analyst (410) 386-2082

Proj #

This project provides planned funding for expanding the parking lot at the Taneytown Senior Center. Currently the Senior Center has twenty-eight spaces with limited additional parking available on surrounding side streets. On a daily basis, seniors park in the grass area adjacent to the existing parking lot. This project will create twenty additional parking spaces.

Currently the center averages 241 seniors registering at the center per year. These seniors participate in 1,217 classes and activities per month. In addition an average of 250 noon meals are served per month. Outside community user groups also have an average of 525 people per month attending events they sponsored at the center.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design		6,500							6,500
Land Acquisition									0
Site Work		6,900							6,900
Construction		68,700							68,700
Equipment/Furnishings									0
Other		4,100							4,100

EXPENDITURES

TOTAL	0	86,200	0	0	0	0	0	0	86,200
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SOURCES OF FUNDS

Transfer from General Fund									0
Property Tax									0
Bonds		86,200							86,200
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	0	0	0	0	0
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South Carroll Senior and Community Center

Robin Hooper, Budget Analyst, (410) 386-2082

8062

This project provides planned funding for the construction of a 31,400 square foot senior center and gymnasium for South Carroll to replace the existing 9,300 square foot center on Johnsonville road. Funding is included for improvements to Mineral Hill Road that provides access to the senior center. The new facility will allow for more classes and provide adequate space for programs.

The Bureau of Aging received a \$600,000 grant from the MD Department of Aging.

Planned funding in FY 08 includes a traffic and a geothermal HVAC study.

Projected operating impacts include: utility costs, maintenance supplies and materials, upkeep of the building, insurance, janitorial services, and one recreation position.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design							574,580		574,580
Land Acquisition									0
Site Work							2,420,000		2,420,000
Construction	200,000						7,842,000		8,042,000
Equipment/Furnishings							409,840		409,840
Other							510,000		510,000

EXPENDITURES

TOTAL	200,000	0	0	0	0	0	11,756,420	0	11,956,420
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SOURCES OF FUNDS

Transfer from General Fund									0
Property Tax							3,806,600		3,806,600
Bonds	200,000						6,099,820		6,299,820
Reallocated Property Tax							1,250,000		1,250,000
MD Dept of Aging							600,000		600,000
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	178,280	184,400	190,750	197,325	204,140
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State's Attorney Case File System Replacement

Cecilia Devilbiss, Budget Analyst (410) 386-2082

Proj #

This project provides planned funding to replace the State's Attorney's Office Case File System. The States Attorney's Office uses this database to manage their court cases. The original system was implemented in 1999 and will become outdated by the time of the scheduled replacement in FY 11. The system will be replaced with updated software on a Microsoft platform to conform with other County software applications.

Projected operating impacts include: maintenance costs.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings				250,000					250,000
Other									0
EXPENDITURES									
TOTAL	0	0	0	250,000	0	0	0	0	250,000
SOURCES OF FUNDS									
Transfer from General Fund				250,000					250,000
Property Tax									0
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0
PROJECTED OPERATING IMPACTS	0	0	0	0	37,500	37,500			

Voting Machines

Robin Hooper, Budget Analyst (410) 386-2082

8060

This project provides planned funding for the County's portion of the mandated purchase and maintenance of the current State election system voting machines. Actual payments to the State will be spread from FY 04 to FY 14 and will cost approximately \$1.2M. The FY 10 allocation represents the difference between the prior allocation and the State's updated payment schedule for the hardware system. Payments for this system will be through FY 14 regardless of when the Diebold Service contract ends.

	FY 08	FY 09	FY 10	FY 11	FY12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings			297,200				937,045		1,234,245
Other									0

EXPENDITURES

TOTAL	0	0	297,200	0	0	0	937,045	0	1,234,245
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SOURCES OF FUNDS

Transfer from General Fund			297,200				553,945		851,145
Property Tax							383,100		383,100
Bonds									0
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	0	0	0	0	0	0
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Water Tanks and Dry Hydrants

Larry Brown, Senior Budget Analyst (410) 386-2082

9022

This on-going project provides funding for the construction of water tanks and dry hydrants throughout the County. As potential sites are found within the various fire districts, tanks are being installed. The tanks will provide a 30,000 gallon underground source of water for fire emergencies within existing communities that do not have direct access to a water source. Under the current plan one tank has been installed in the Keysville area. Two more tanks will be installed this Spring one in the Silver Run area and one in the Taylorsville area. Dry hydrants use streams and ponds to provide water sources for use in fire fighting activities in areas without a ready supply of water. Dry hydrant projects generally include the installation of PVC pipe on a bridge wall to pull water from the stream below.

Projected operating impacts include: maintenance costs.

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction	175,000	183,800	193,000	202,600	212,700	223,300			1,190,400
Equipment/Furnishings									0
Other									0

EXPENDITURES

TOTAL	175,000	183,800	193,000	202,600	212,700	223,300	0	0	1,190,400
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SOURCES OF FUNDS

Transfer from General Fund									0
Property Tax									0
Bonds	175,000	183,800	193,000	202,600	212,700	223,300			1,190,400
MD Higher Ed. Comm.									0
MD Dept of Aging									0
State									0
Grants (MDE, CDBG)									0

PROJECTED OPERATING IMPACTS	100	100	100	100	100	100			
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