

# Sheriff's Services Summary

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	Actual FY 06	Original Budget FY 07	Adjusted Budget FY 07	Recomm Budget FY 08	% Change From Orig. FY 07	% Change From Adj. FY 07
Detention Center	\$5,507,176	\$5,847,080	\$5,858,485	\$6,233,240	6.60%	6.40%
Sheriff's Services	3,674,847	4,296,280	4,256,203	4,623,880	7.63%	8.64%
<b>Total Sheriff's Services</b>	<b>\$9,182,023</b>	<b>\$10,143,360</b>	<b>\$10,114,688</b>	<b>\$10,857,120</b>	<b>7.04%</b>	<b>7.34%</b>

## Budget Changes

- The difference between the FY 07 Original Budgets and the FY 07 Adjusted Budgets is primarily due to salary adjustments.
- The 6.40% increase in FY 08 Recommended Budget for the Detention Center is primarily due to the addition of two Correctional Officers and the replacement of kitchen equipment.
- The 8.64% increase in the FY 08 Recommended Budget for Sheriff Services is primarily due to the addition of three Deputy Sheriff's, a Crime Scene Technician, and additional equipment for patrol deputies.

## Highlights, Changes and Useful information

- To accommodate the growing population in Carroll County, additional deputies are planned to be added each year to maintain the 1.3 officers per 1,000 citizens ratio.
- In 2006, the Sheriff's Office became a member of MAGLOCEN (The Middle Atlantic-Great Lakes Organized Crime Law Enforcement Network), which is one of the Regional Informational Sharing Systems, known as RISS. The system was initiated by U.S. Congress in 1974 to aid law enforcement agencies in targeting, identifying and removing multi-jurisdictional criminals.
- In calendar year 2006, the Sheriff Services Warrants Unit processed over 1,200 warrants.
- In 2006, three deputies were cited for their bravery and actions, and one deputy received the Sheriff's Office Merit Award and the Local Government Insurance Trust Life Saver Award.

# Detention Center

Description	Actual FY 06	Original Budget FY 07	Adjusted Budget FY 07	Recomm Budget FY 08	% Change From Original FY 07	% Change From Adjusted FY 07
Personnel	\$4,209,271	\$4,561,240	\$4,572,645	\$4,915,290	7.76%	7.49%
Operating	1,251,087	1,256,790	1,256,790	1,278,780	1.75%	1.75%
Capital Outlay	46,818	29,050	29,050	39,170	34.84%	34.84%
<b>Total</b>	<b>\$5,507,176</b>	<b>\$5,847,080</b>	<b>\$5,858,485</b>	<b>\$6,233,240</b>	<b>6.60%</b>	<b>6.40%</b>
Employees FTE	103.50	107.50	107.50	109.50	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

## Contact

**Kenneth L. Tregoning, Sheriff (410) 386-2900**  
**Deborah Effingham, Senior Budget Analyst (410) 386-2082**

## Mission and Goals

The Detention Center administration and staff are dedicated to providing correctional programs meeting all applicable County, State and Federal standards.

### Goals Include:

- Effectively operate the Home Detention Program within the Carroll County Detention Center and maximize the number of offenders qualifying for the program.
- Identify and receive Federal and State reimbursable funding to reduce the cost of services to the citizens.
- Increase number of inmates temporarily released to outside treatment programs by 10%.
- Provide cooperation and support for Drug Courts within Carroll County.

## Description

The Carroll County Detention Center is responsible for protecting the citizens of Carroll County by providing a secure holding facility for a maximum of 287 inmates legally confined within the County. The physical, emotional and psychological well being of inmates, as well as their rights and dignity, are respected and protected. Additionally, the Detention Center provides for the safety of inmates and staff by maintaining a humane living and working environment.

## Program Highlights

- In 2006, the Carroll County Detention Center installed a new state-of-the-art metal detector at the main entrance to more effectively scan visitors.
- In 2006, The Department of Juvenile Justice approved an increase of \$50,000 to the juvenile transportation contract due to increasing demands for juvenile transports in Carroll County.
- In 2006, the County was awarded for a third year a Home Detention grant to provide additional global position satellite (GPS) equipment for the program.

## Budget Changes

- The difference between the FY 07 Original Budget and the FY 07 Adjusted Budget is primarily due salary adjustments.
- The 7.49% increase in personnel in FY 08 is due to the planned 5% increase in salaries and the addition of two Correctional Officers.
- Generally, operating expenses were planned to grow 3% between FY 07 and FY 08. Most budgets, including this one, were held at or near that level.
- The 34.84% increase in capital outlay is due to replacement of aging kitchen equipment and a control room workstation.

## Positions

Title	Type	FTE
<i>Administrative Assistant</i>	Full-time	5.00
<i>Colonel</i>	Full-time	1.00
<i>Cook I</i>	Full-time	3.00
<i>Cook I</i>	Contractual	0.50
<i>Correctional Officer</i>	Full-time	93.00
<i>Correctional Specialist</i>	Full-time	3.00
<i>Executive Secretary</i>	Full-time	1.00
<i>Food Services Director</i>	Full-time	1.00
<i>Pre-trial Services Manager</i>	Full-time	1.00
<i>Tech. Support Serv. Specialist</i>	Full-time	1.00
<b>Total</b>		<b>109.50</b>

Under State law the County provides funding for the Sheriff's operations but the Sheriff and his employees are not employees of the County Commissioners.

# Sheriff's Services

Description	Actual FY 06	Original Budget FY 07	Adjusted Budget FY 07	Recomm Budget FY 08	% Change From Original FY 07	% Change From Adjusted FY 07
Personnel	\$3,437,088	\$4,020,890	\$3,980,813	\$4,336,140	7.84%	8.93%
Operating	237,759	259,720	259,720	286,870	10.45%	10.45%
Capital Outlay	0	15,670	15,670	870	-94.45%	-94.45%
<b>Total</b>	<b>\$3,674,847</b>	<b>\$4,296,280</b>	<b>\$4,256,203</b>	<b>\$4,623,880</b>	<b>7.63%</b>	<b>8.64%</b>
Employees FTE	87.00	91.00	91.00	95.00	-----	-----

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

## Contact

**Kenneth L. Tregoning, Sheriff (410) 386-2900**  
**Deborah Effingham, Senior Budget Analyst (410) 386-2082**

## Mission and Goals

The Sheriff's Office is committed to crime prevention, protecting life and property, preserving the peace, enforcing laws and ordinances and safeguarding constitutional guarantees. The Carroll County Sheriff's Office is dedicated to developing its members by providing a work environment that enhances performance through mutual respect, fairness, equality, training, education and leadership.

### Goals Include:

- Focus on customer service
- Foster delivery of law enforcement services
- Promote professionalism by adhering to the principles of the internationally established Commission on Accreditation of Law Enforcement Agencies, Inc.
- Cultivate public trust and confidence by maintaining superior moral and ethical standards in all public transactions.

## Description

The Sheriff's Office is responsible for providing a full range of law enforcement services to the citizens by supplementing all law enforcement in Carroll County. These services include:

- Locating and arresting persons wanted in Carroll County and fugitives from other states.
- Appearing in court to testify, carrying out collection of court ordered judgments or taking possession of property and enforcing Maryland's traffic laws.
- Serving emergency evaluation and domestic violence orders and handling civil disturbances.
- Preventing crime and protecting life and property.

## Budget Changes

- The difference between the FY 07 Original Budget and the FY 07 Adjusted Budget is primarily due to salary adjustments.
- The 8.93% increase in personnel in FY 08 is due to the planned 5% growth in salaries and the addition of three Deputies and a Crime Scene Technician.

- The 10.45% increase in operating in FY 08 is primarily due to the addition of equipment for patrol deputies.
- The 94.45% decrease in capital outlay is due to a FY 07 one-time purchase for polygraph equipment and the addition of workstations for deputies.

## Positions

Title	Type	FTE
<i>Administrative Assistant</i>	Full-time	5.00
<i>Administrative Secretary</i>	Full-time	2.00
<i>Captain</i>	Full-time	2.00
<i>Colonel</i>	Full-time	1.00
<i>Constable</i>	Contractual	2.00
<i>Corporal</i>	Full-time	16.00
<i>Court Security Officer</i>	Full-time	9.00
<i>Crime Scene Technician</i>	Full-time	1.00
<i>Crime Scene Technician</i>	Full-time	1.00
<i>Deputy 1<sup>st</sup> Class/Probationer</i>	Full-time	30.00
<i>Director of Support Services</i>	Full-time	1.00
<i>Executive Secretary</i>	Full-time	1.00
<i>Fiscal Coordinator</i>	Full-time	1.00
<i>Lieutenant</i>	Full-time	4.00
<i>Logistical Services Coordinator</i>	Full-time	1.00
<i>Major</i>	Full-time	2.00
<i>Police Service Assistant</i>	Full-time	2.00
<i>Polygraph Examiner</i>	Full-time	1.00
<i>Sergeant</i>	Full-time	12.00
<i>Sheriff</i>	By-Law	1.00
<b>Total</b>		<b>95.00</b>

Under State law the County provides the funding for the Sheriff's operations but the Sheriff and his employees are not employees of the County Commissioners.