

Other Enterprise Fund Summary

| | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|-------------------------------------|--------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Airport Operations | \$2,268,048 | \$2,458,520 | \$2,521,330 | \$3,026,160 | 23.09% | 20.02% |
| Firearms Facility | 58,235 | 40,000 | 40,000 | 75,100 | 87.75% | 87.75% |
| Septage Facility | 403,315 | 832,750 | 832,750 | 919,200 | 10.38% | 10.38% |
| Total Other Enterprise Funds | \$2,729,599 | \$3,331,270 | \$3,394,080 | \$4,020,460 | 20.69% | 18.46% |

Mission and Goals

The mission of the Other Enterprise Funds is to provide safe operations of facilities

Budget Changes

- The 20.02% increase in Airport Operations is primarily due to an increase in the price of fuel. This is offset by an increase in fuel sales.
- The 87.75% increase in the Firearms Facility is primarily due to the reopening of the rifle range. The FY 08 budget represented the pistol range only.
- The 10.38% increase in Septage Facility is primarily due to a decrease in sludge removal due to a FY 07 capital project improving the Septage Facility, an increase in depreciation for those improvements to the facility, and an increase in the contingency (generally the contingency is estimated revenues less estimated expenditures).

Highlights, Changes and Useful Information

The 5,100 foot airport runway is the sixth longest non-military runway in the State. The proximity to Baltimore Washington International Airport allows Carroll County Regional to be a reliever airport, which entitles the County to receive Maryland and Federal Aviation Administration grants for capital projects.

Airport Enterprise Fund Summary

| Sources of Funding | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|------------------------------------|--------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Fuel Sales | \$1,377,260 | \$1,720,000 | \$1,782,810 | \$2,220,000 | 29.07% | 24.52% |
| Rents | 88,420 | 90,170 | 90,170 | 208,990 | 131.77% | 131.77% |
| Corporate Hangar Rental | 362,330 | 441,850 | 441,850 | 412,670 | -6.60% | -6.60% |
| Pass-Through Utilities/Taxes | 94,140 | 166,500 | 166,500 | 144,500 | -13.21% | -13.21% |
| Land Sales | 1,168,600 | 0 | 0 | 0 | 0.00% | 0.00% |
| Transfers in from the General Fund | 40,000 | 40,000 | 40,000 | 40,000 | 0.00% | 0.00% |
| Total Sources of Funding | \$3,130,750 | \$2,458,520 | \$2,521,330 | \$3,026,160 | 23.09% | 20.02% |

| Uses of Funding | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|------------------------------|--------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Airport Operations | \$2,268,048 | \$2,458,520 | \$2,521,330 | \$3,026,160 | 23.09% | 20.02% |
| Total Uses of Funding | \$2,268,048 | \$2,458,520 | \$2,521,330 | \$3,026,160 | 23.09% | 20.02% |

Airport Operations

| Description | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|----------------|--------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Personnel | \$184,513 | \$206,650 | \$269,460 | \$289,360 | 40.02% | 7.39% |
| Operating | 2,042,089 | 2,103,640 | 2,103,640 | 2,516,000 | 19.60% | 19.60% |
| Capital Outlay | 41,446 | 148,230 | 148,230 | 220,800 | 48.96% | 48.96% |
| Total | \$2,268,048 | \$2,458,520 | \$2,521,330 | \$3,026,160 | 23.09% | 20.02% |
| Employees FTE | 3.00 | 3.00 | 4.50 | 4.50 | ----- | ----- |

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

Joe McKelvey, Airport Administrator (410) 876-9885
Deborah Effingham, Management and Budget Project
Coordinator (410) 386-2082

Mission and Goals

To maximize the safe operation of the Carroll County Regional Airport as part of the national transportation infrastructure while ensuring a minimum disruption to the quality of life for individuals living and working near the facility.

Goals Include:

- Operate the airport in a safe manner
- Be a good neighbor
- Serve the county's overall economic development goals
- Generate revenue sufficient to cover operating expenses.
- Attract based and transient aircraft for continued revenue sources.

Description

The funds in this budget provide for maintenance of the airport and include:

- General operations
- Mechanical maintenance
- Fuel
- Hangar rental

The 5,100 foot runway is the sixth longest non-military runway in the State. The proximity to Baltimore Washington International Airport (BWI) allows Carroll County Regional to be a reliever airport thereby entitling the County to receive Maryland and Federal Aviation Administrations grants for capital projects.

The airport is an important component of the County's economic development plan because growing companies need quick and convenient access to the markets they serve. To attract new business to the area and to better serve the existing corporate clientele, corporate hangars and a fuel farm were constructed. The fuel farm supplies aviation and jet fuel and the corporate hangars provide 70,000 square feet of space for storage of corporate jets.

Program Highlights

- The Environmental Assessment for the Runway Extension project was awarded to Delta in FY 08. This process should take approximately eighteen months to complete.
- A security system was installed in FY 08 that includes camera surveillance with desktop monitoring capabilities.
- The development of the County's second twenty year Master Plan continued in FY 08.

Budget Changes

- The difference between the FY 08 Original Budget and the FY 08 Adjusted Budget is due to a 1.50 increase in personnel and salary adjustments.
- Generally, salary expenses were planned to grow 5% between FY 08 and FY 09. Most budgets, including this one, were held at or near that level.
- The 19.60% increase in operating is primarily due to an increase in the price of fuel purchases. This increase in expense is offset by an increase in fuel revenue.
- The 48.96% increase in capital is due to depreciation. Planned depreciation includes the addition of a security system, precision approach path indicators, perimeter fence, and fuel farm.

Positions

| Title | Type | FTE |
|----------------------------|-------------|-------------|
| <i>Administrator</i> | Full-time | 1.00 |
| <i>Airport Coordinator</i> | Full-time | 1.00 |
| <i>Airport Coordinator</i> | Contractual | 1.00 |
| <i>Airport Technician</i> | Full-time | 1.00 |
| <i>Service/Maintenance</i> | Contractual | 0.50 |
| Total | | 4.50 |

Firearms Enterprise Fund Summary

| Sources of Funding | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|---------------------------------|-----------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| User Fees | \$57,024 | \$34,500 | \$34,500 | \$70,000 | 102.90% | 102.90% |
| Concession Fees | 2,376 | 2,500 | 2,500 | 3,100 | 24.00% | 24.00% |
| Interest Income | 4,536 | 3,000 | 3,000 | 2,000 | -33.33% | -33.33% |
| Total Sources of Funding | \$63,936 | \$40,000 | \$40,000 | \$75,100 | 87.75% | 87.75% |

| Uses of Funding | | | | | | |
|------------------------------|-----------------|-----------------|-----------------|-----------------|---------------|---------------|
| Firearms Operations | \$58,238 | \$40,000 | \$40,000 | \$75,100 | 87.75% | 87.75% |
| Total Uses of Funding | \$58,238 | \$40,000 | \$40,000 | \$75,100 | 87.75% | 87.75% |

Firearms Facility

| Description | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|----------------|-----------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Personnel | \$44,436 | \$29,620 | \$29,620 | \$53,630 | 81.06% | 81.06% |
| Operating | 8,735 | 8,580 | 8,580 | 13,695 | 59.62% | 59.62% |
| Capital Outlay | 5,064 | 1,800 | 1,800 | 7,775 | 331.94% | 331.94% |
| Total | \$58,235 | \$40,000 | \$40,000 | \$75,100 | 87.75% | 87.75% |
| Employees FTE | 3.13 | 3.13 | 3.13 | 3.13 | ----- | ----- |

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

Jeff Degitz, Director of Recreation and Parks
(410) 386-2103

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Mission and Goals

To provide a safe facility for firearms enthusiasts to practice sporting activities and for police personnel to train, practice and obtain certification.

Goals Include:

- Provide a place for hunters to sight-in rifles and for target shooting enthusiasts to practice their sport.
- Promote safety, education, training and good sportsmanship.

Description

The Hap Baker Firearms Facility was built in 1996 adjacent to the Northern Landfill. The facility includes ten firing lanes from 25 to 200 yards long and a nine-lane pistol range from 5 to 17 yards. It is used by the general public as well as by police personnel.

Range Officers supervise the facility. A fee is charged for daily use or a yearly pass may be purchased.

The facility is open to the general public from January through March on weekends and April through December, Wednesday through Sunday. The hours of operation are 10:00 a.m. until an hour before sunset.

Program Highlights

In FY 07, 800 yearly memberships were sold and approximately 2,700 individuals used the facility.

Budget Changes

The 87.75% increase in the Firearms Facility is primarily due the reopening of the rifle range. The FY 08 budget represented the pistol range only.

Positions

| Title | Type | FTE |
|--------------|-------------|-------------|
| Ranger | Contractual | 3.13 |
| Total | | 3.13 |

Septage Enterprise Fund Summary

| Sources of Funding: | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|----------------------------------|-------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--|---|
| Septage Processing Fees | \$536,845 | \$827,750 | \$827,750 | \$904,200 | 9.24% | 9.24% |
| Interest | 12,337 | 5,000 | 5,000 | 15,000 | 100.00% | 100.00% |
| Total Sources of Funding: | \$549,182 | \$832,750 | \$832,750 | \$919,200 | 10.38% | 10.38% |

| Uses of Funding: | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|-------------------------------|-------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--|---|
| Septage Facility Operations | \$403,315 | \$832,750 | \$832,750 | \$919,200 | 10.38% | 10.38% |
| Total Uses of Funding: | \$403,315 | \$832,750 | \$832,750 | \$919,200 | 10.38% | 10.38% |

Septage Facility

| Description | Actual FY 07 | Original Budget FY 08 | Adjusted Budget FY 08 | Proposed Budget FY 09 | % Change From Orig. FY 08 | % Change From Adj. FY 08 |
|----------------|-----------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Personnel | \$0 | \$0 | \$0 | \$0 | 0.00% | 0.00% |
| Operating | 369,865 | 736,330 | 736,330 | 638,205 | -13.33% | -13.33% |
| Capital Outlay | 27,450 | 0 | 0 | 0 | 0.00% | 0.00% |
| Contingency | 0 | 88,687 | 88,687 | 244,360 | 175.53% | 175.53% |
| Depreciation | 0 | 0 | 0 | 28,900 | 100.00% | 100.00% |
| Debt Service | 6,000 | 7,733 | 7,733 | 7,735 | 0.03% | 0.03% |
| Total | 403,315 | 832,750 | 832,750 | 919,200 | 10.38% | 10.38% |
| Employees FTE | 0.00 | 0.00 | 0.00 | 0.00 | ----- | ----- |

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

**J. Michael Evans, Director, Department of Public Works
(410) 386-2035**

Larry Brown, Senior Budget Analyst (410) 386-2082

- The increase in depreciation is due to capital improvements to the facility in FY 07 being depreciated in FY 09.

Mission

To assure this facility is operated in a cost effective manner while generating the necessary revenues to cover the cost of operations.

Description

The funds in this budget support the operations and maintenance costs for the Septage Treatment Facility at the Westminster Wastewater Treatment Plant. The City of Westminster operates the facility.

The City documents costs incurred and usage by the various haulers and reports this information to the County. The County reimburses the City and then bills the individual haulers. As of 2003 the haulers' cost per gallon is \$.055.

The facility is available five and one half days per week. In emergency situations septage can be taken to the Freedom Wastewater Treatment Plant. The Septage Treatment Plant was built in response to a mandate to cease land application of septage.

Program Highlights

- Installed new concrete unloading pad for septage haulers
- Reconditioned & painted three holding tanks-by doing all three at once thousands of dollars were saved

Budget Changes

- The 13.33% decrease in operating in FY 09 is primarily due to a decrease in sludge removal.
- The 175.53% increase in contingency is due to 10.38% increase in revenues and 9.30% decrease in appropriations (generally, contingency is revenues less appropriations).