

Overview of General Government CIP

The General Government portion of the Community Investment Plan (CIP) addresses capital projects that do not specifically fit in one of the other five categories: Culture and Recreation, Public Works, Board of Education, Conservation and Open Space, and Enterprise Funds. General Government projects are typically related to the Office of Public Safety, Carroll Community College, Carroll County Public Library, Farm Museum, Sheriff's Services and Senior Centers.

Funding is included for Technology improvements for the College, Library and County Government. A telephone system for the County Government is also included in the Proposed CIP.

Included in the CIP is funding for the acquisition and improvement to an existing wastewater treatment plant in Hampstead. The facility will provide needed capacity for commercial and industrial projects planned for that area of the County.

Funding is included for the County's 800MHz and 911 System. During the early years of the project the main focus will be purchasing parts and equipment to maintain the existing analog radio system. In FY 13 conversion to a digital system is planned to begin.

For additional information on these or other General Government projects please refer to the individual project pages.

Carroll County 800MHz and 911 System

Larry R. Brown, Senior Budget Analyst (410) 386-2082

8264

This project provides funding for extending the life of the existing analog radio system until a transition to digital can be accomplished. During the early years of this project the main focus will be purchasing equipment and parts to maintain the existing analog radio system. This project will also partially provide the foundation for a transition to a digital radio system. To accomplish this existing microwave links and communications equipment will be replaced with digital equipment to enable fire and police personnel to communicate with outside jurisdictions who have already switched to digital radio systems. Conversion to a digital system is planned to begin in FY 13

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design			2,500,000						2,500,000
Land Acquisition									0
Site Work									0
Construction	300,000	725,000	725,000	22,500,000			1,850,000		26,100,000
Equipment/Furnishings							1,534,468		1,534,468
Other									0
EXPENDITURES									
TOTAL	300,000	725,000	3,225,000	22,500,000	0	0	3,384,468	0	30,134,468

SOURCES OF FUNDS									
Transfer from General Fund							414,468		414,468
Local Income Tax									0
Property Tax							1,120,000		1,120,000
Bonds	300,000	725,000	3,225,000	22,500,000			1,850,000		28,600,000
Bond Interest									0

PROJECTED OPERATING IMPACTS									
	0	0	0	0	0	0			0

County Building Systemic Renovations

Larry R. Brown, Senior Budget Analyst (410) 386-2082

9954

This on-going project provides funding for systemic improvements and renovations to County facilities including roofing, heating, ventilation, and air conditioning systems. Listed below are tentatively scheduled projects with estimated costs. Included in FY 10 is an infrared heating system for the large truck shop at the Maintenance Facility.

Planned for the FY 10 - 15 Community Investment Plan:

- FY 10 Health Department roof - \$360,000
- FY 11 Westminster Senior Center roof - \$435,000
- FY 12 Community College Building "M" roof - \$313,000
- FY 13 Taneytown Senior Center roof - \$242,000
Mt. Airy Library/Senior Center roof - \$259,000
- FY 14 Maintenance Center flat roof - \$435,000
- FY 15 Citizens Services Roof - \$627,000

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction	450,000	464,000	478,000	492,000	507,000	522,000			2,913,000
Equipment/Furnishings									0
Other									0
EXPENDITURES									
TOTAL	450,000	464,000	478,000	492,000	507,000	522,000	0	0	2,913,000

SOURCES OF FUNDS									
Transfer from General Fund	225,000	232,000	239,000	246,000	253,500	261,000			1,456,500
Local Income Tax									0
Property Tax									0
Bonds	222,902	232,000	239,000	246,000	253,500	261,000			1,454,402
Reallocated Bonds	2,098								2,098

PROJECTED OPERATING IMPACTS							
	5,000	5,150	5,300	5,460	5,630	5,800	

County Phone System Replacement

Cecilia Devilbiss, Budget Analyst (410) 386-2082

This project provides planned funding to replace the existing County government phone system, originally installed in 1998, with a new Voice Over IP system. The phone system serves the County Office Building, Maintenance Center, Barrel House, Cooperative Extension Office, Detention Center, Courthouse Annex, and the Historic Courthouse. Emerging technologies and the County's changing needs will be evaluated before the selection of the new system. Included in this project is the replacement of telephones compatible with Voice Over IP technology.

Projected operating impacts include annual maintenance and telephone replacement costs.

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete
Engineering/Design								
Land Acquisition								
Site Work								
Construction								
Equipment/Furnishings			850,000					
Other								
EXPENDITURES								
TOTAL	0	0	850,000	0	0	0	0	0
SOURCES OF FUNDS								
Transfer from General Fund								
Local Income Tax								
Property Tax								
Bonds			850,000					
Bond Interest								
PROJECTED OPERATING IMPACTS	0	0	0	0	29,000	29,870		

County Technology Improvements

Cecilia Devilbiss, Budget Analyst (410) 386-2082

9648

This on-going project provides funding for systematic replacement of County government information and communication systems including personal computers, business software applications, servers, printers, and network infrastructure. The County plans to replace 20% to 25% of its personal computers and printers on an annual basis. Additional funding for inflation is planned at 3% annually. Included in the plan are the following replacements:

- FY 10 - Core Switch; six-year replacement schedule
- FY 13 - CourtSmart replacement; seven-year replacement schedule
- FY 14 - Virtual server replacement plus one additional server due to reaching maximum capacity

Projected operating impacts include maintenance costs on the storage device.

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	400,000	412,000	425,000	442,000	780,000	446,000			2,905,000
Other									0
EXPENDITURES									
TOTAL	400,000	412,000	425,000	442,000	780,000	446,000	0	0	2,905,000
SOURCES OF FUNDS									
Transfer from General Fund		412,000	425,000	442,000	780,000	446,000			2,505,000
Local Income Tax									0
Property Tax									0
Bonds									0
Reallocated GF Transfer	400,000								400,000
PROJECTED OPERATING IMPACTS	0	0	17,500	18,050	18,620	19,190			

Fleet Management-Lift Replacements

Larry R. Brown, Senior Budget Analyst (410) 386-2082

9956

This project provides planned funding to continue the replacement of aging vehicle lifts at the maintenance facility. There are nine lifts in total, four above ground and five below ground. To-date three lifts have been replaced, the next one is scheduled in March FY 09. These lifts will replace those installed twenty-five years ago when the maintenance facility was constructed. Currently, Fleet Management services over 1,000 vehicles including the Board of Education, Carroll Transit, and City of Westminster Police Department.

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings			71,000		52,000				123,000
Other			4,000		3,000				7,000

EXPENDITURES

TOTAL	0	0	75,000	0	55,000	0	0	0	130,000
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SOURCES OF FUNDS

Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds			75,000		55,000				130,000
Bond Interest									0

PROJECTED OPERATING IMPACTS	0	0	0	0	0	0
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Hampstead Industrial Wastewater Treatment Plant

Terry Cannon, Management & Budget Project Coordinator (410) 386-2082

Proj. #

This project provides planned funding for the acquisition and improvement to an existing wastewater treatment plant. This facility will provide needed capacity to serve the commercial and industrial projects planned for that area of the county and possible future projects.

Operating impacts, such as staffing necessary to run the plant, costs associated with the operations and maintenance of the facility are expected to be outside of the current plan, so they are not shown below. It is estimated that these costs would be close to \$600,000 annually.

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction				7,000,000					7,000,000
Equipment/Furnishings									0
Other									0
EXPENDITURES									
TOTAL	0	0	0	7,000,000	0	0	0	0	7,000,000
SOURCES OF FUNDS									
Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds				7,000,000					7,000,000
Bond Interest									0
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			0

Historic Courthouse Elevator

Cecilia Devilbiss, Budget Analyst (410) 386-2082

Proj #

This project provides funding to add an elevator in the historic Carroll County Courthouse to provide access to the Law Library and second floor Courtroom. The Courthouse was built in 1838 and has had multiple additions and enlargements.

Operating Impact: Service contract

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	75,000								75,000
Land Acquisition									0
Site Work	27,000								27,000
Construction	327,000								327,000
Equipment/Furnishings									0
Other	71,000								71,000

EXPENDITURES

TOTAL	500,000	0	0	0	0	0	0	0	500,000
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SOURCES OF FUNDS

Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Reallocated Bonds	410,636								410,636
Reallocated GF Transfer	79,236								79,236
Reallocated Property Tax	10,128								10,128
Private									0

PROJECTED OPERATING IMPACTS	0	0	1,200	1,240	1,270	1,310
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Humane Society-Kennel Expansion

Larry R. Brown, Senior Budget Analyst (410) 386-2082

Proj #

This project provides planned funding to enclose an open area creating twelve additional pens and a walkway area. The 1,250 square foot enclosure will provide additional space for housing stray animals. The pens are primarily used to house dogs, however they can be used for any animal that requires indoor/outdoor care. The existing pens are often full. In calendar year 07, more than five thousand animals passed through the Humane Society.

Projected operating costs include: maintenance, utilities, and insurance costs.

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work		63,100							63,100
Construction		237,200							237,200
Equipment/Furnishings									0
Other		29,700							29,700

EXPENDITURES

TOTAL	0	330,000	0	0	0	0	0	0	330,000
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SOURCES OF FUNDS

Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds		330,000							330,000
Bond Interest									0

PROJECTED OPERATING IMPACTS	0	0	5,470	5,640	5,810	5,980
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Library - Westminster Branch Renovation

Cecilia Devilbiss, Budget Analyst (410) 386-2082

8271

The renovations at this twenty-seven year old Westminster branch of the Carroll County Public Library began in 2008 and include a new layout to accommodate demand, new carpet and floor tile, meeting room enhancements and furniture. This project provides funding to continue the interior and exterior renovation with the addition of new teen and children's areas and renovations to the park entrance.

In the spring of 2006, the governor approved a capital improvement grant which earmarks \$5 million per year for public library capital improvement projects. Public libraries were able to apply for this funding beginning in FY 07 for use starting in FY 08. To date, this renovation project has received grant approval for \$572,000. These funds require a matching commitment from local government and in FY 10 the library will contribute \$100,000 to the project.

The scope of this project may change to match State funding.

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction							300,000		300,000
Equipment/Furnishings	343,000						572,000		915,000
Other									0
EXPENDITURES									
TOTAL	343,000	0	0	0	0	0	872,000	0	1,215,000

SOURCES OF FUNDS									
Transfer from General Fund	32,057						150,000		182,057
Local Income Tax									0
Reallocated GF Transfer	27,943								27,943
MD Library Development	183,000						572,000		755,000
Private-Library	100,000						150,000		250,000

PROJECTED OPERATING IMPACTS									
	0	0	0	0	0	0			0

Parking Lot Overlays

Larry R. Brown, Senior Budget Analyst (410) 386-2082

9921

This on-going project provides funding to overlay parking lots at County facilities.

Planned projects for the FY 10 - 15 Community Investment Plan include:

FY 10 - Carroll Community College - main entrance, looping and main lot - \$435,900

FY 11 - Mt. Airy Senior Center and Library - \$65,500

FY 12 - Sandymount Park and Maintenance Center Entrance - \$65,500

FY 13 - North Carroll Library - \$56,500

FY 14 - Taneytown Senior Center - \$29,000

FY 15 - Taneytown Library - \$30,000

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction	400,000	50,000	53,000	56,000	59,000	62,000			680,000
Equipment/Furnishings									0
Other									0
EXPENDITURES									
TOTAL	400,000	50,000	53,000	56,000	59,000	62,000	0	0	680,000

SOURCES OF FUNDS									
Transfer from General Fund		50,000	53,000	56,000	59,000	62,000			280,000
Local Income Tax									0
Property Tax									0
Bonds	400,000								400,000
Bond Interest									0

PROJECTED OPERATING IMPACTS						
	0	0	0	0	0	0

Records Management

Cecilia Devilbiss, Budget Analyst (410) 386-2082

8274

This project provides funding for a records management system to be implemented throughout Carroll County Government. With this system, newly created or received documents are scanned and retained in an electronic format, historical documents are reviewed for retention, indexed then "back-scanned" to electronic storage. The goal of this project is to reduce hard copy records through electronic compression and storage.

Projected operating impacts is maintenance on the software package.

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	120,000	50,000	50,000				145,000		365,000
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	33,000	6,000	7,000	40,000			8,000		94,000
Other									0

EXPENDITURES

TOTAL	153,000	56,000	57,000	40,000	0	0	153,000	0	459,000
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SOURCES OF FUNDS

Transfer from General Fund		56,000	57,000	40,000			153,000		306,000
Local Income Tax									0
Property Tax									0
Bonds									0
Reallocated GF Transfer	153,000								153,000

PROJECTED OPERATING IMPACTS	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
	14,210	21,636	29,286	30,165	31,070	32,002

Voting Machines - Current

Robin Hooper, Budget Analyst (410) 386-2082

8060

This project provides funding for the County's portion of the mandated purchase and maintenance of the current Statewide election voting system. Actual payments to the State will be spread from FY 04 to FY 14 and will cost approximately \$1.1 million. The FY 10 allocation represents the difference between the prior allocation and the State's updated payment schedule for the hardware system.

	FY 10	FY 11	FY12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	207,000						937,045		1,144,045
Other									0

EXPENDITURES

TOTAL	207,000	0	0	0	0	0	937,045	0	1,144,045
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SOURCES OF FUNDS

Transfer from General Fund	70,000						553,945		623,945
Local Income Tax									0
Property Tax							383,100		383,100
Reallocated Property Tax	137,000								137,000
Private									0

PROJECTED OPERATING IMPACTS

	0	0	0	0	0	0
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Water Tanks and Dry Hydrants

Larry R. Brown, Senior Budget Analyst (410) 386-2082

9022

This on-going project provides funding for the construction of water tanks and dry hydrants throughout the County. As potential sites are found within the various fire districts, tanks are being installed. The tanks will provide a 30,000 gallon underground source of water for fire emergencies within existing communities that do not have direct access to a water source. To date four tanks have been installed: one in the Keysville area, one in the Silver Run area, one in the Taylorsville area, and most recently the Harney area. Dry hydrants use streams and ponds to provide water sources for use in fire fighting activities in areas without a ready supply of water. Dry hydrant projects generally include the installation of PVC pipe on a bridge wall to pull water from the stream below.

Projected operating impacts include: maintenance costs.

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction	100,000	105,000	110,000	116,000	122,000	128,000			681,000
Equipment/Furnishings									0
Other									0
EXPENDITURES									
TOTAL	100,000	105,000	110,000	116,000	122,000	128,000	0	0	681,000
SOURCES OF FUNDS									
Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds	100,000	105,000	110,000	116,000	122,000	128,000			681,000
Bond Interest									0
PROJECTED OPERATING IMPACTS	100	100	100	100	100	100			