

Office of Public Safety Summary

| | Actual FY 08 | Original Budget FY 09 | Adjusted Budget FY 09 | Proposed Budget FY 10 | % Change From Orig. FY 09 | % Change From Adj. FY 09 |
|--------------------------------------|--------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Emergency Management | \$14,057 | \$24,960 | \$24,960 | \$24,400 | -2.24% | -2.24% |
| Office of Public Safety and 911 | 3,001,538 | 3,350,000 | 3,367,940 | 3,283,130 | -2.00% | -2.52% |
| Total Office of Public Safety | \$3,015,594 | \$3,374,960 | \$3,392,900 | \$3,307,530 | -2.00% | -2.52% |

Mission and Goals

The mission of the Office of Public Safety is to respond to any disaster and provide the best possible emergency assistance to citizens of Carroll County.

Goals include:

- Identify and respond to all types of emergencies in a timely manner.
- Provide a fire safe environment in new and renovated buildings throughout Carroll County.

Highlights, Changes and Useful Information

- The 911 Call Center received 61,140 calls in calendar year 2008, resulting in 17,848 dispatched responses.

| Type | CY 03 | CY 04 | CY 05 | CY 06 | CY 07 | CY 08 |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Fire | 2,441 | 2,401 | 2,596 | 2,833 | 2,913 | 2,868 |
| EMS | 9,782 | 9,510 | 10,195 | 10,306 | 11,288 | 11,827 |
| Rescue | 1,187 | 1,147 | 1,146 | 1,163 | 1,246 | 1,068 |
| Mutual Aid | 2,060 | 2,046 | 2,032 | 2,055 | 2,137 | 2,085 |
| Total | 15,470 | 15,104 | 15,969 | 16,357 | 17,584 | 17,848 |

- The Fire Protection Plans Examiner reviewed more than 369 building plans and 114 residential sprinkler drawings in calendar year 2008 for compliance with fire safety and prevention standards.
- The Fire Protection Specialist reviewed 66 subdivision plans and 88 site development plans in calendar year 2008.

Emergency Management

| Description | Actual FY 08 | Original Budget FY 09 | Adjusted Budget FY 09 | Proposed Budget FY 10 | % Change From Orig. FY 09 | % Change From Adj. FY 09 |
|----------------|-----------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Personnel | \$0 | \$0 | \$0 | \$0 | 0.00% | 0.00% |
| Operating | 5,055 | 12,960 | 12,960 | 11,900 | -8.18% | -8.18% |
| Capital Outlay | 9,002 | 12,000 | 12,000 | 12,500 | 4.17% | 4.17% |
| Total | \$14,057 | \$24,960 | \$24,960 | \$24,400 | -2.24% | -2.24% |
| Employees FTE | 0.00 | 0.00 | 0.00 | 0.00 | ----- | ----- |

Note: The Adjusted Budget includes budget changes made during the year. On-going mid-year changes have been annualized for comparison purposes.

Contact

Scott Campbell, Administrator of Public Safety (410) 386-2261

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Mission and Goals

The Bureau of Emergency Management is responsible, under Federal Regulations, for developing plans for response to all hazards, including any disaster either natural or man-made that might occur within Carroll County.

Description

Emergency Management personnel work with other organizations to plan for disaster operations and emergency response techniques. The Bureau of Emergency Management is also responsible for the County's efforts under the Federally mandated Superfund Amendments and Reauthorization Act of 1986 (SARA). The Bureau of Emergency Management is responsible for the setup and operation of the Emergency Operations Center (EOC) in times of an emergency or disaster in the County. The EOC is the area to which representatives of key agencies and businesses report to carry out plans that have been developed to deal with emergencies.

Emergency Management works in conjunction with the Local Emergency Planning Committee on issues such as:

- Hazardous materials emergency plans
- Right-to-know legislation
- First responder training
- Chemical releases/accidents plans

Emergency Management has no direct personnel expenses. Staff from Emergency Service Operations administers this budget.

Office of Public Safety & 911

| Description | Actual FY 08 | Original Budget FY 09 | Adjusted Budget FY 09 | Proposed Budget FY 10 | % Change From Orig. FY 09 | % Change From Adj. FY 09 |
|----------------|--------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|
| Personnel | \$1,651,470 | \$1,761,683 | \$1,729,623 | \$1,729,623 | -1.82% | 0.00% |
| Operating | 1,206,302 | 1,346,922 | 1,396,922 | 1,379,390 | 2.41% | -1.26% |
| Capital Outlay | 143,765 | 241,395 | 241,395 | 174,117 | -27.87% | -27.87% |
| Total | \$3,001,538 | \$3,350,000 | \$3,367,940 | \$3,283,130 | -2.00% | -2.52% |
| Employees FTE | 40.63 | 40.63 | 40.63 | 40.63 | ----- | ----- |

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Mission and Goals

Office of Public Safety & 911's mission is to provide emergency assistance to the citizens of the County through trained personnel utilizing new and efficient techniques and equipment. The Fire Protection Engineer and staff strives to improve fire protection in new and renovated construction by reviewing building plans for compliance with fire safety and prevention standards.

Goals include:

- Office of Public Safety & 911 strives to provide assistance to the citizens of the County in a timely manner. Emergencies are identified quickly and an appropriate response is dispatched. Pre-arrival instructions are given before, during and after dispatch of emergency responders in an effort to minimize loss of life and property.
- The Fire Protection Engineer and staff work to provide a fire safe environment in new and renovated buildings throughout Carroll County.

Description

Emergency Services Operations is a part of the Office of Public Safety. ES-911 personnel either dispatch or direct calls to the appropriate law enforcement agency. ES-911 dispatch the appropriate fire and ambulance companies for emergency response in the County. Personnel trained in Emergency Medical, Police and Fire Dispatch are available twenty-four hours a day, seven days a week. Emergency Services Operations also provides assistance to the fourteen Carroll County Volunteer Emergency Services Association (VESA) Fire Companies reviewing:

- Commercial structures for fire safety compliance
- Site plans for adequate fire protection facilities

Program Highlights

- First Regional Fire Protection Water Storage Facility
- Continuing Automated External Defibrillators (AED's)
- National Incident Management System (NIMS) training
- Certification of availability threshold capacity

Budget Changes

- There are no salary increases in FY 10 and operating expenses are being held near, or reduced from, the FY 09 levels. Most budgets, including this one, are either flat or experience an overall decrease.
- The difference between the FY 09 Original Budget and the FY 09 Adjusted Budget is primarily due to salary adjustments.
- The 27.87% decrease in capital outlay is primarily due to fewer digital-911 radio purchases.

Positions

| Title | Type | FTE |
|--|-------------|--------------|
| <i>Administrative Office Associate</i> | Full-time | 1.00 |
| <i>Administrator</i> | Full-time | 1.00 |
| <i>Communications Tech. Assistant</i> | Full-time | 1.00 |
| <i>ECS Supervisor</i> | Full-time | 4.00 |
| <i>Emergency Comm. Coordinator</i> | Full-time | 1.00 |
| <i>Emergency Comm. Specialist</i> | Full-time | 21.00 |
| <i>Emergency Manage Coordinator</i> | Full-time | 1.00 |
| <i>Emergency Management Specialist</i> | Full-time | 1.00 |
| <i>Fire Protection Plans Examiner</i> | Full-time | 1.00 |
| <i>Fire Protection Specialist</i> | Full-time | 1.00 |
| <i>GIS Analyst-E911 Services</i> | Full-time | 1.00 |
| <i>911 Quality Assurance</i> | Full-time | 1.00 |
| <i>911 Technician</i> | Contractual | 5.63 |
| Total | | 40.63 |