

## Overview of General Government CIP

The General Government portion of the Community Investment Plan (CIP) addresses capital projects that do not specifically fit in one of the other five categories: Culture and Recreation, Public Works, Board of Education, Conservation and Open Space, and Enterprise Funds. General Government projects are typically related to the Office of Public Safety, Carroll Community College, Carroll County Public Library, Sheriff's Services, and Senior Centers.

Funding is included for maintaining and upgrading the County's 800 MHz and 911 Radio System. During the early years of the project the main focus will be purchasing parts and equipment to maintain the existing analog radio system. Conversion to a digital system is planned for FY 13.

Included in FY 11–16 is funding for systemic improvements and renovations for County facilities, including roofs, parking lots, and HVAC systems.

Funding is included in FY 11 for an upgrade to the infrastructure at the Humane Society, allowing for the hookup of a generator and adding a storage area to house the electrical panels and alleviate a lack of storage.

Funding is included in the CIP for technology improvements and a replacement telephone system for the County Government.

In FY 11, the Commissioners are providing one-time technology funding to the Community College and the Library; on-going funding has been eliminated in the six-year plan.

The Minimum Security Facility for the Detention Center is eliminated for fiscal reasons. Prior appropriations on this project are reallocated in FY 11 and will reduce planned debt service in the Operating Plan.

For additional information on General Government projects please refer to the individual project pages.

**COMMUNITY INVESTMENT PLAN FOR FISCAL YEARS 2011 TO 2016**

Adopted

	Fiscal Year						Prior Allocation	Balance to Complete	Total Project Cost
	2011	2012	2013	2014	2015	2016			
<b>GENERAL GOVERNMENT:</b>									
ADA - Facility Improvements	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0	\$30,000
Carroll County 800MHz Radio System	725,000	3,225,000	22,500,000	0	0	0	3,684,468	0	30,134,468
CCC - Technology Improvements	1,075,000	0	0	0	0	0	0	0	1,075,000
CCPL - Eldersburg Improvements	170,000	0	0	0	0	0	248,000	0	418,000
CCPL - North Carroll Improvements	257,000	0	0	0	0	0	0	0	257,000
CCPL - Technology Replacement	650,000	0	0	0	0	0	0	0	650,000
County Building Systemic Renovations	1,300,000	550,000	575,000	600,000	625,000	650,000	0	0	4,300,000
County Phone System Replacement	0	850,000	0	0	0	0	0	0	850,000
County Technology Improvements	412,000	425,000	442,000	780,000	446,000	459,000	0	0	2,964,000
Fleet Management - Lift Replacements	0	25,000	0	0	0	0	338,915	0	363,915
Fleet Management - Tire Changing Station	281,500	0	0	0	0	0	0	0	281,500
General Government Unallocated	246,861	0	0	0	0	0	0	0	246,861
GIS Digital Orthophotography	172,000	0	182,000	0	194,000	0	0	0	548,000
Humane Society - Infrastructure Upgrade and Storage Area	434,200	0	0	0	0	0	0	0	434,200
Parking Lot Overlays	50,000	53,000	56,000	59,000	62,000	65,000	0	0	345,000
Records Management	100,000	0	0	0	0	0	306,000	0	406,000
Voting Machines - New Optical Scan	100,000	100,000	100,000	100,000	0	0	120,000	0	520,000
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$5,978,561</b>	<b>\$5,233,000</b>	<b>\$23,860,000</b>	<b>\$1,544,000</b>	<b>\$1,332,000</b>	<b>\$1,179,000</b>	<b>\$4,697,383</b>	<b>\$0</b>	<b>\$43,823,944</b>
<b>SOURCES OF FUNDING:</b>									
Transfer from General Fund	\$0	\$583,000	\$785,000	\$944,000	\$707,000	\$529,000	\$1,083,383	\$0	\$4,631,383
Property Tax	0	0	0	0	0	0	420,000	0	420,000
Bonds	2,376,032	4,650,000	23,075,000	600,000	625,000	650,000	3,070,000	0	35,046,032
Cable Franchise Fee	1,075,000	0	0	0	0	0	0	0	1,075,000
Reallocated Bonds	225,683	0	0	0	0	0	0	0	225,683
Reallocated GF Transfer	818,138	0	0	0	0	0	0	0	818,138
Reallocated Property Tax	1,220,709	0	0	0	0	0	0	0	1,220,709
MD Library Development	213,000	0	0	0	0	0	124,000	0	337,000
Private	50,000	0	0	0	0	0	0	0	50,000
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$5,978,561</b>	<b>\$5,233,000</b>	<b>\$23,860,000</b>	<b>\$1,544,000</b>	<b>\$1,332,000</b>	<b>\$1,179,000</b>	<b>\$4,697,383</b>	<b>\$0</b>	<b>\$43,823,944</b>



# Carroll County 800MHz Radio System

Larry R. Brown, Senior Budget Analyst (410) 386-2082

8264

This project provides funding for extending the life of the existing analog radio system until a transition to digital can be accomplished. During the early years of this project the main focus will be purchasing equipment and parts to maintain the existing analog radio system. This project will also provide the foundation for a transition to a digital radio system. To accomplish this, existing microwave links and communications equipment will be replaced with digital equipment to enable fire and police personnel to communicate with outside jurisdictions who have already switched to digital radio systems. Conversion to a digital system is planned to begin in FY 13.

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design		2,500,000							2,500,000
Land Acquisition									0
Site Work									0
Construction	725,000	725,000	22,500,000				2,150,000		26,100,000
Equipment/Furnishings							1,534,468		1,534,468
Other									0
<b>EXPENDITURES</b>									

<b>TOTAL</b>	<b>725,000</b>	<b>3,225,000</b>	<b>22,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,684,468</b>	<b>0</b>	<b>30,134,468</b>
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<b>SOURCES OF FUNDS</b>									
Transfer from General Fund							414,468		414,468
Local Income Tax									0
Property Tax							420,000		420,000
Bonds	725,000	3,225,000	22,500,000				2,850,000		29,300,000

<b>PROJECTED OPERATING IMPACTS</b>									
	0	0	0	0	0	0			0

# CCC - Technology Improvements

Cecilia Devilbiss, Budget Analyst (410) 386-2082

9782

This project provides one-time funding for the infrastructure and systematic replacement of laboratory computers and classroom technology used at Carroll Community College. The college plans to replace technology on cycles of three, four, and five years. Equipment replaced on the three-year cycle includes computer hardware and Intel servers. The four-year cycle includes monitors, printers, and video projectors. The five-year cycle includes computer network equipment and projection screens for classrooms. The availability of current hardware is necessary to provide students with technical training expected by businesses and universities in the latest software applications. Funds are also used to support the expansion of technology on campus including infrastructure and major software acquisitions.



	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	1,075,000								1,075,000
Other									0

**EXPENDITURES**

<b>TOTAL</b>	<b>1,075,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,075,000</b>
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**SOURCES OF FUNDS**

Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds									0
Cable Franchise Fee	1,075,000								1,075,000

**PROJECTED OPERATING IMPACTS**

	0	0	0	0	0	0
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# CCPL - North Carroll Improvements

Cecilia Devilbiss, Budget Analyst (410) 386-2082

8389

This project provides funding for improvements to the driveway and parking lot for the North Carroll branch of the Carroll County Public Library. An additional turning lane will be added to ease traffic congestion and improvements will be made to the handicap parking and access. This project also includes funding for furniture replacement.



*The scope of this project may change to match State funding.*

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	16,000								16,000
Land Acquisition									0
Site Work	26,000								26,000
Construction	147,000								147,000
Equipment/Furnishings	59,000								59,000
Other	9,000								9,000
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>257,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>257,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund									0
Property Tax									0
Bonds									0
Reallocated Property Tax	129,000								129,000
MD Library Development	128,000								128,000
<b>PROJECTED OPERATING IMPACTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>

# CCPL - Technology Replacement

Cecilia Devilbiss, Budget Analyst (410) 386-2082

9822

This project provides one-time funding for infrastructure and systematic replacement of computer equipment, networking devices, and printers used at the Carroll County Public Libraries.



	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	650,000								650,000
Other									0

**EXPENDITURES**

<b>TOTAL</b>	<b>650,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>650,000</b>
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**SOURCES OF FUNDS**

Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds									0
Reallocated Property Tax	650,000								650,000

**PROJECTED OPERATING IMPACTS**

	0	0	0	0	0	0
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# County Phone System Replacement

Cecilia Devilbiss, Budget Analyst (410) 386-2082

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This project provides planned funding to replace the existing County government phone system, originally installed in 1998, with a new Voice Over IP system. The phone system serves the County Office Building, Maintenance Center, Barrel House, Extension Office, Detention Center, Courthouse Annex, and the Historic Courthouse. Emerging technologies and the County's changing needs will be evaluated before the selection of the new system. Included in this project is the replacement of telephones currently incompatible with Voice Over IP technology.

Projected operating impacts include annual maintenance and telephone replacement costs.

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings		850,000							850,000
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>0</b>	<b>850,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>850,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds		850,000							850,000
<b>PROJECTED OPERATING IMPACTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,000</b>	<b>29,870</b>	<b>30,770</b>			





# Fleet Management - Tire Changing Station

Larry R. Brown, Senior Budget Analyst (410) 386-2082

8390

This project provides funding to renovate existing space and to purchase the necessary equipment to perform truck tire changes and balancing in-house. Currently large truck tire changing and balancing is done on a contractual basis by outside vendors. The estimated payback based on outside vendor savings is approximately twelve years.



Projected operating costs include maintenance, electric, and insurance. Estimated annual outside vendor savings of \$26,000.

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	21,500								21,500
Land Acquisition									0
Site Work	15,750								15,750
Construction	189,000								189,000
Equipment/Furnishings	34,750								34,750
Other	20,500								20,500

**EXPENDITURES**

<b>TOTAL</b>	<b>281,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>281,500</b>
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**SOURCES OF FUNDS**

Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds	281,500								281,500
Reallocated Bonds									0

<b>PROJECTED OPERATING IMPACTS</b>	(23,120)	(23,810)	(24,520)	(25,260)	(26,020)	(26,800)			
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# Humane Society - Infrastructure Upgrade and Storage Area

Larry R. Brown, Senior Budget Analyst (410) 386-2082

8391

This project provides funding to upgrade existing infrastructure at the Humane Society facility. Currently, the electric and storm water capacities are both fully utilized. Upgrades to the electric service and storm water capacity will allow for an emergency generator hookup and a storage area to house the new electrical panel boxes and alleviate current storage problems, as well as permit future expansion. Fifteen parking spaces north of the entrance drive will also be added to alleviate the over crowded parking conditions.



Projected operating impacts include: maintenance, utilities, and insurance costs.

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	43,900								43,900
Land Acquisition									0
Site Work	175,000								175,000
Construction	189,300								189,300
Equipment/Furnishings	1,300								1,300
Other	24,700								24,700
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>434,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>434,200</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund									0
Bonds	70,849								70,849
Reallocated Bonds	224,366								224,366
Reallocated GF Transfer	88,985								88,985
Private	50,000								50,000
<b>PROJECTED OPERATING IMPACTS</b>	<b>0</b>	<b>1,270</b>	<b>1,310</b>	<b>1,350</b>	<b>1,390</b>	<b>1,430</b>			



# Records Management

Cecilia Devilbiss, Budget Analyst (410) 386-2082

8274

This project provides funding for a records management system to be implemented throughout Carroll County Government. With this system, newly created or received documents are scanned and retained in an electronic format, historical documents are reviewed for retention, indexed, then "back-scanned" to electronic storage. The goal of this project is to reduce hard copy records through electronic compression and storage.

Projected operating impacts is maintenance on the software package.

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design							265,000		<b>265,000</b>
Land Acquisition									<b>0</b>
Site Work									<b>0</b>
Construction									<b>0</b>
Equipment/Furnishings	100,000						41,000		<b>141,000</b>
Other									<b>0</b>
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>306,000</b>	<b>0</b>	<b>406,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund							306,000		<b>306,000</b>
Local Income Tax									<b>0</b>
Property Tax									<b>0</b>
Reallocated GF Transfer									<b>0</b>
Reallocated Property Tax	100,000								<b>100,000</b>
<b>PROJECTED OPERATING IMPACTS</b>	21,636	29,286	30,165	31,070	32,002	32,962			

# Voting Machines - New Optical Scan

Robin Hooper, Budget Analyst (410) 386-2082

8361

This project provides funding for the County's share of the new State mandated optical scan voting machine. Maryland law requires a voter-verified paper trail. The estimated cost for the purchase and implementation for the optical scan voting machines is approximately \$30 million, half of which will be passed to each of the Counties based on their percentage of voting-age population. Carroll's current percentage of the State's voting age population is 3%.

The Governor's budget for FY 2011 does not include funding for the anticipated purchase of new voting machines but it does not completely eliminate all possibility of moving forward with the new system.

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	100,000	100,000	100,000	100,000			120,000		520,000
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>120,000</b>	<b>0</b>	<b>520,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund		100,000	100,000	100,000			120,000		420,000
Property Tax									0
Bonds									0
Reallocated GF Transfer	95,152								95,152
Reallocated Property Tax	4,848								4,848
<b>PROJECTED OPERATING IMPACTS</b>	0	0	0	0	0	0			0