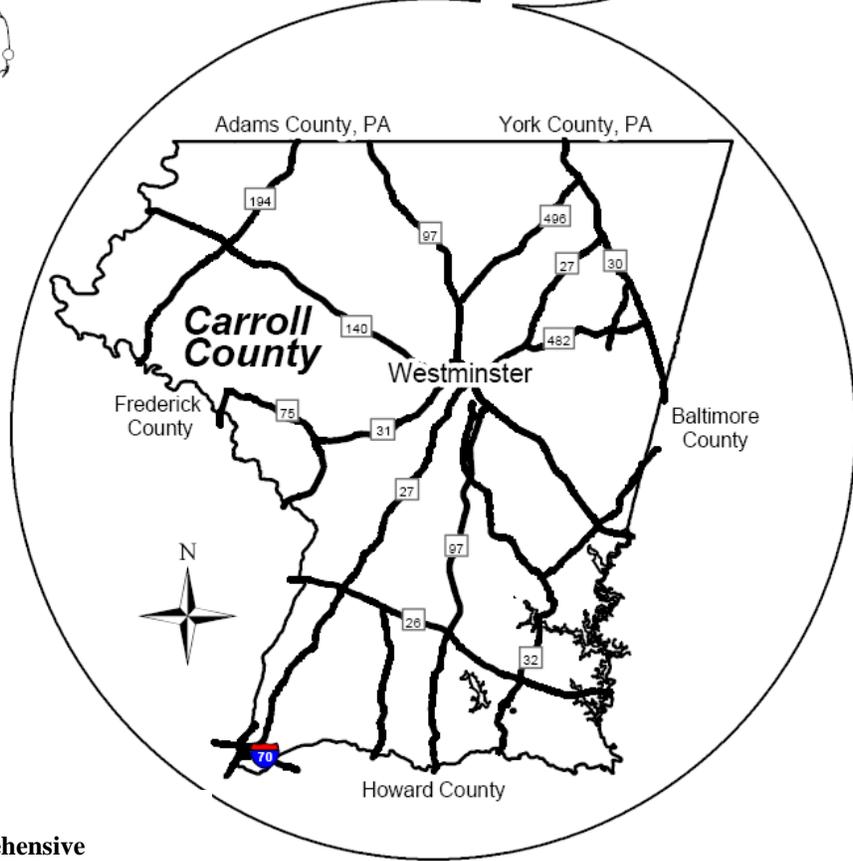
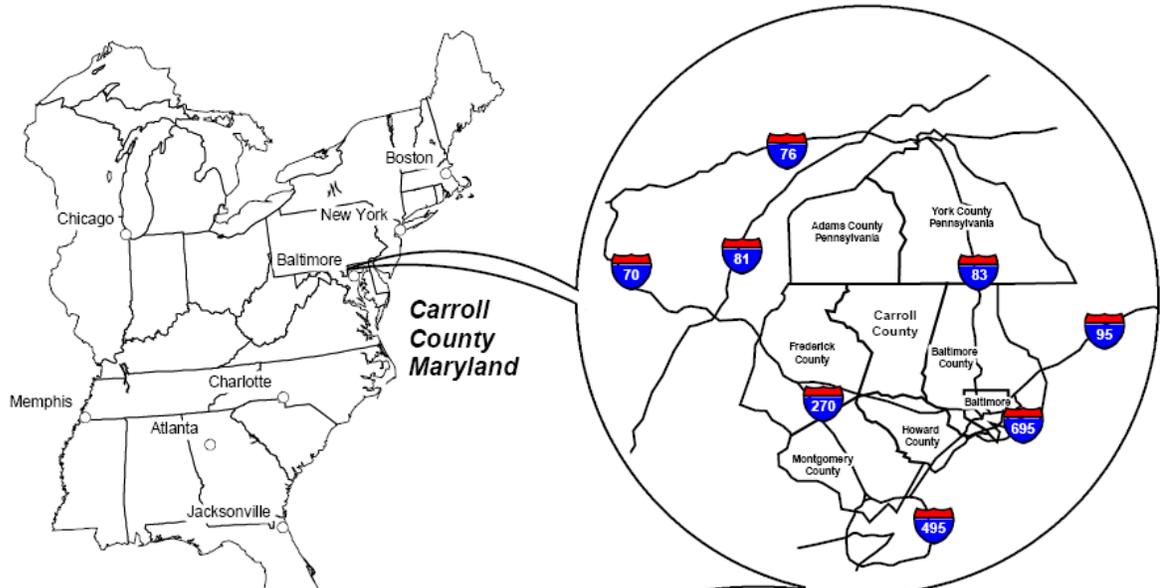


Geography/Demographics of Carroll County, Maryland



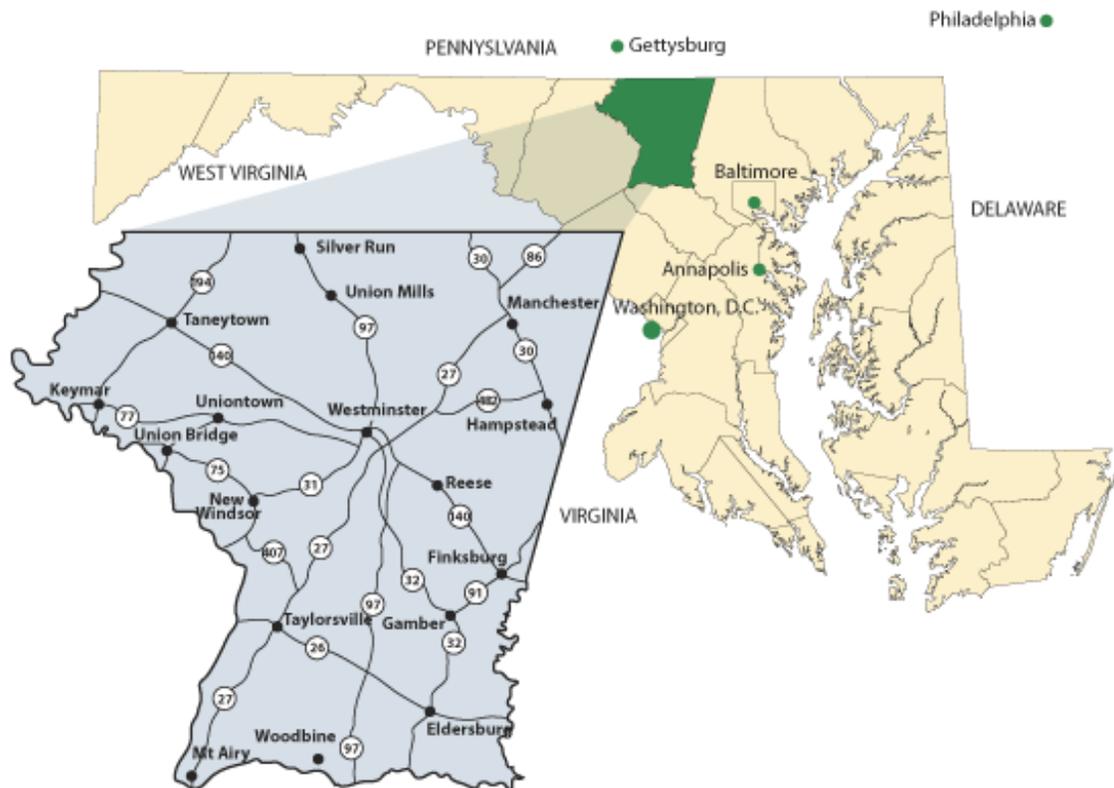
As of May 2018

Population:	174,304
Households:	62,891
Square Miles:	452
Persons Per Sq. Mile	386

Source: U.S. Census Bureau,
Carroll County Department of Comprehensive
Planning

History

Carroll County was created in 1837 from parts of Baltimore and Frederick Counties. The County was named for Charles Carroll of Carrollton. Carroll was a Marylander and the last surviving signer of the Declaration of Independence. He died in 1832 at the age of 95. During the American Civil War, the population of Carroll County was sharply divided between supporters of the Union and the Confederacy. In 1863, there were historic troop movements through the County as part of the Gettysburg campaign. On June 29, 1863, the cavalry battle of Corbit's Charge was fought in the streets of Westminster. This would later be recognized as a contributing factor in the eventual defeat of Robert E. Lee's army at Gettysburg.



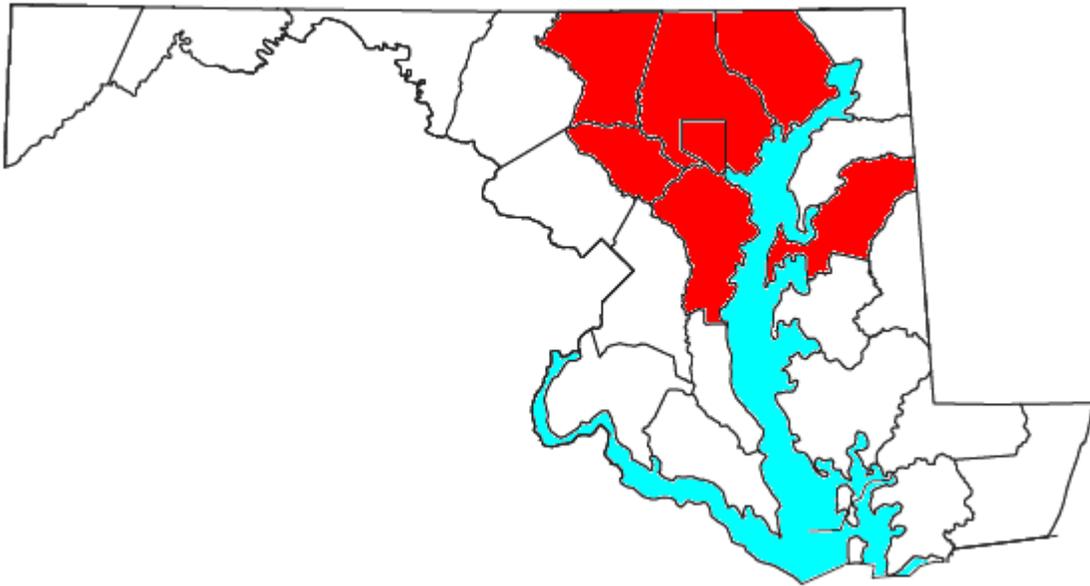
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Today

Carroll County is bordered on the north by the Mason-Dixon Line. The Patapsco River forms the southern border and Liberty Reservoir forms part of the eastern border. Carroll County is bordered on the west by the Monocacy River and Sams Creek. Carroll has eight incorporated municipalities: Hampstead, Manchester, Mount Airy, New Windsor, Sykesville, Taneytown, Union Bridge, and Westminster, the County Seat.

Carroll County is located within the Baltimore–Columbia–Towson Metropolitan Statistical Area, which has over 2.7 million people. The area also includes Baltimore City, Anne Arundel County, Baltimore County, Harford County, Howard County, and Queen Anne’s County.



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The Carroll County Seal

The Carroll County Seal was established in the minutes of the Commissioners of Tax for Carroll County on June 5, 1837, and became the County's official seal on July 1, 1977. The seal consists of "three concentric circles, with the inscription 'Carroll County Maryland' inserted between the inner and middle circles also having two stylized six-leaved blossoms located, one each, on opposite sides of the same space between the inner and middle circle, also within the inner circle is a replica of the four-horse freight wagon with the year 1837 imposed above the wagon." When legislation was enacted, effective July 1, 1977, there was no mention of colors for the seal, although the colors used are red, white, blue, and brown.



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Attractions

Carroll County Farm Museum

The Carroll County Farm Museum presents rural life as it was in the 19th century. In addition to the main house, built in 1852, the 140-acre museum includes barns, a smokehouse, springhouse, blacksmith shop, craftsmen's workshops, and exhibit areas that contain an



abundance of early farm memorabilia. Farm animals add to the authenticity of the setting. Rental facilities are available for meetings, company picnics, family reunions, weddings, and receptions. For more information on the Farm Museum, refer to:

<http://carrollcountymuseum.org/>

Historical Society of Carroll County

The Historical Society of Carroll County, founded in 1939, owns three historic properties on East Main Street in Westminster. The 1807 Sherman-Fisher-Shellman house is furnished to interpret the lives of the first owner, Jacob Sherman, and his family who lived in the house from 1807-1840. The adjacent Kimmey House serves as the main office building, and is home to the ADA accessible research library, the Museum Shop and Bookstore, and the Shriver-Weybright



Gallery where exhibits detail the history of Carroll County and its residents.

Cockey's Tavern houses the Koontz-Yingling Learning Center, as well as provides office and meeting space with ADA accessible bathrooms and a lift. The third floor also houses storage for educational and programmatic materials.

The Emerald Hill building, located at 1838 Emerald Hill Lane in Westminster, provides auxiliary space for exhibits and programs and is used in conjunction with the Celebrating America initiative. For more information on the Historical Society of Carroll County, refer to: <http://hsccmd.org/>.

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Strawbridge Shrine

In the Wakefield Valley/New Windsor area of Carroll County, Robert Strawbridge formed the first Methodist class in America and built the first log meeting house around 1763. Although without official sanction, American Methodists first received Baptism and Holy Communion by his hand. The Strawbridge House was designated a National Methodist Shrine by the General Conference of 1940, and was purchased by the Strawbridge Shrine Association in 1973.

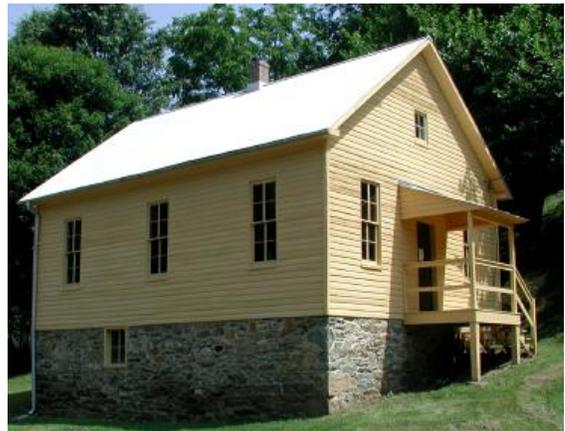
Today the Strawbridge House and farm, along with John Evans Meeting House Replica, are available for tours. For more information on the Strawbridge Shrine, refer to: <http://www.strawbridgeshrine.org>



Sykesville Colored Schoolhouse

The Sykesville Colored Schoolhouse was built between July and December 1903 at a cost of \$530.50. From January 1904 to May 1938, it was a one-room schoolhouse managed by local community trustees. During the time of segregation, it was used by children of the surrounding black community from both sides of the Patapsco River. This historic schoolhouse has been restored and furnished to its 1904 appearance. For more information on the Sykesville Colored Schoolhouse, refer to:

<http://www.sykesville.net/2153/Historic-Colored-Schoolhouse>



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Sykesville Gate House Museum of History

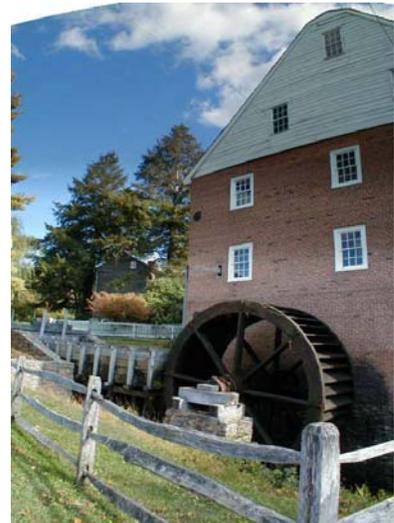


The Sykesville Gate House Museum strives to interpret the abundant history of the Town of Sykesville and its surrounding communities through its collections, exhibits, and special events. Historic home and architectural enthusiasts may opt to take the guided tour of the building's other purpose, the home to Springfield Hospital Center employees from 1904 until the late 1980s. For more information on the Sykesville Gate House Museum,

refer to: <http://www.sykesville.net/2157/Gate-House-Museum-of-History>

Union Mills Homestead and Grist Mill

The Union Mills Homestead began in 1797 when David and Andrew Shriver purchased a large tract of land along Big Pipe Creek. The site was perfect for the enterprises that the Shriver brothers hoped to start. The Big Pipe Creek provided an excellent source of water for a mill, the fertile valley was good farmland, and the surrounding rolling hills contained heavy stands of black oak, which could furnish tanbark for a tannery. Soon the brothers entered into a contract with Frederick County millwright, John Mong, to construct a set of mills: a grist mill and a saw mill. While the grist mill and saw mill were under construction, David and Andrew Shriver also started the main part of the house. To these early endeavors, the brothers added a tannery, cooper shop, and a blacksmith's shop, the beginning of an early industrial park. The growing enterprises soon took the name "Union Mills" because of the partnership of the two brothers and their various businesses. The small settlement that grew around the Homestead also became known as Union Mills. For more information on the Union Mills Homestead, refer to: www.unionmills.org.



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Carroll Arts Center

The Carroll County Arts Council, in partnership with the City of Westminster, transformed this 1937 art deco Carroll Theatre into a multi-purpose community arts center. Opened in April of 2003, the renovated facility includes a 263-seat theatre, two well-equipped art classrooms, and two large art galleries. The Carroll Arts Center offers a wealth of cultural opportunities, including musical concerts, lectures, film, dramatic productions, art exhibits, classes, and camps. For more information on the Carroll Arts Center, refer to: <http://carrollcountyartscouncil.org/>.



Piney Run Park



Piney Run Park, opened in 1974, features a 300-acre lake as its centerpiece and provides multiple recreational activities such as fishing, boating, boat rentals, and park-sponsored fishing tournaments. The lake is surrounded by 550 acres of fields, forest, and open spaces containing over 5 miles of hiking trails, tennis courts, playgrounds, a climbing rock, picnic tables, and comfort stations. The Piney Run Nature Center, Yurt, and six pavilions, available to rent during open season, are

accessed from Martz Road. For more information on Piney Run Park, refer to: <http://ccgovernment.carr.org/ccg/recpark/pineyrun/>.

Hashawha Environmental Center

Hashawha Environmental Center is located in northern Carroll County off John Owings Road. Facilities at Hashawha include an administration building with meeting rooms, a dining hall, and a trail-lined wetlands area. Bear Branch Nature Center is located next to Hashawha Environmental Center. This facility provides nature study and environmental education to all visitors. For more information, refer to:

<http://ccgovernment.carr.org/ccg/recpark/hashawha/>



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How Carroll County Government Operates

In Maryland, county governments may be organized as charter counties, code counties, or non-home-rule counties, and all act under limitations legislated by the State government. Carroll is a non-home-rule county governed by an elected five-member Board of County Commissioners, where each member is allowed one vote and they elect their own officers. The Board exercises the powers conferred upon it by the General Assembly of Maryland, including authorization to issue debt to finance capital projects.

The County Commissioners are elected for four-year terms (non-presidential election years). Each Commissioner is elected by district, with Carroll County divided by voting population into five districts. All County Commissioners must live within Carroll County and be a resident within their elected district.

Among the Commissioners' duties are: establishing policy, adopting Operating and Capital budgets, setting tax rates, levying and collecting taxes, appointing commissions and boards, approving ordinances and resolutions, and recommending legislation to the State Delegation. Positions at the cabinet level are appointed by the Board of Commissioners. These positions represent the top level of management for Carroll County and report directly to the Board. The Commissioners also appoint residents to various County advisory boards that make policy recommendations. In addition, the County Commissioners serve as the County's chief elected officials in dealing with other counties, the State, and Federal governments.

The Board of County Commissioners approves the County Operating and Capital Budgets after each agency submits its requests and after a public hearing has been conducted. The budget ordinance must be adopted before June 1.

Federal and State funds contribute a percentage of the cost of education, social services, Health Department, aging programs, emergency services, agricultural extension services, and other programs.

Carroll County's eight incorporated municipalities function as autonomous units of local government. They are Hampstead, Manchester, Mt. Airy, New Windsor, Sykesville, Taneytown, Union Bridge, and Westminster. The towns provide vital services, operate their own water and sewer systems (with the exception of Hampstead and Sykesville), and provide police protection (with the exception of New Windsor and Union Bridge.) The municipalities derive operating revenues from water/sewer user fees, town taxes (rates are set by the councils under State guidelines), and fees for miscellaneous permits and assessments.

The Budget Process

The budget has several major purposes. It focuses the County's long-range plans and policies on services and programs, serves as a vehicle to communicate these plans to the public, details the costs of County services and programs, and outlines the revenues (taxes and fees) that support the County's services, including the rate of taxation for the coming fiscal year. Once the budget has been adopted by the Board of County Commissioners, it becomes a work plan of objectives to be accomplished during the next fiscal year.

Departments are accountable for budgetary control throughout the fiscal year. The Department of Management and Budget (DMB) examines expenditure patterns, compares the patterns to budget plans, and initiates corrective action, if necessary, during the fiscal year.

Budget development begins with revenue projections for the County for the upcoming fiscal year and the following five years. These revenue estimates will determine how much money is available to provide government services, including education, public safety, public facilities, community services, and other functions of government.

For the capital process, direction is sent to departments and agencies in July, to have their requests submitted to the Budget office in September.

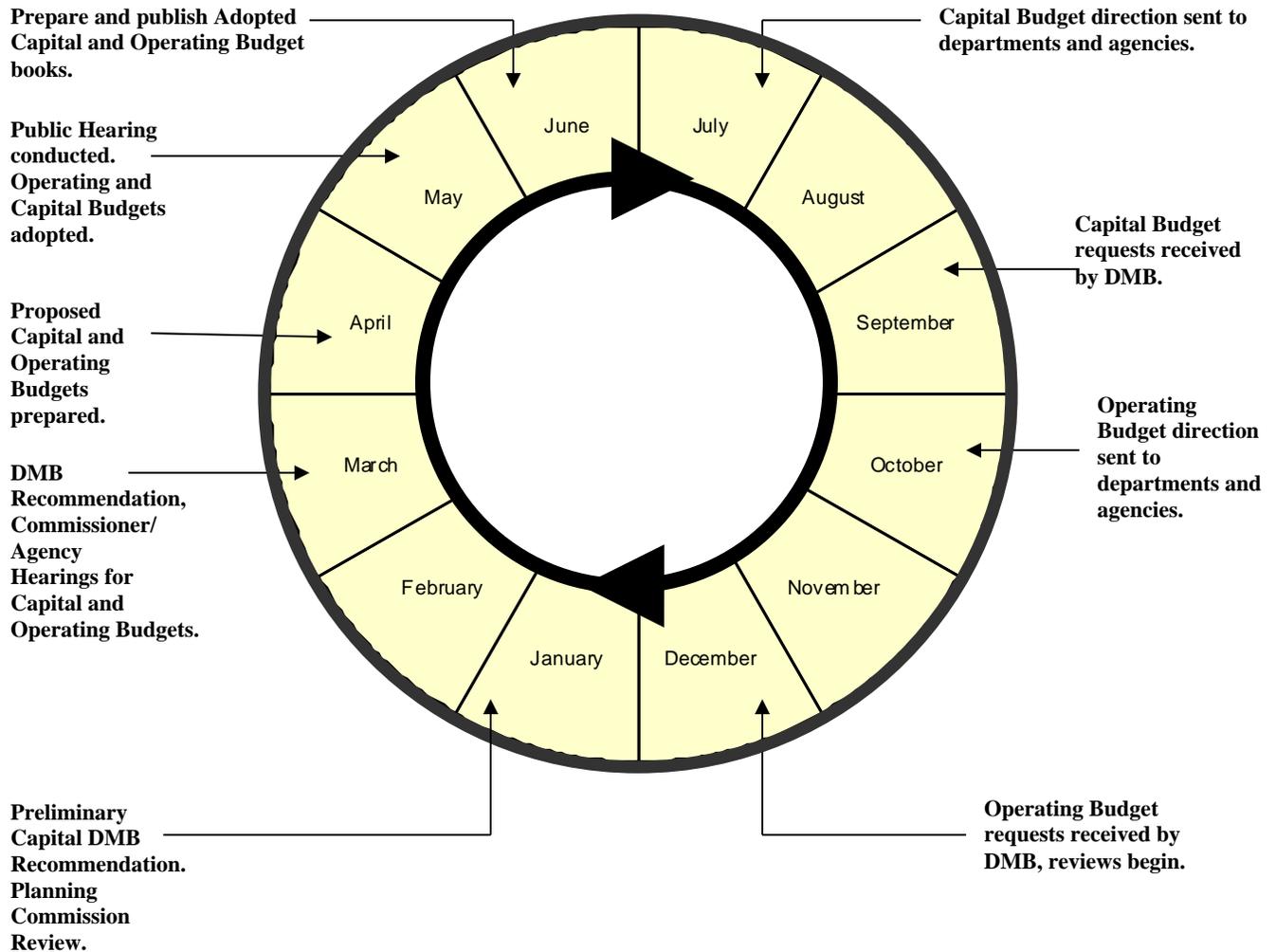
The Department of Management and Budget then prepares the Preliminary Recommended Capital Budget for the ensuing fiscal year and the next five fiscal years to present to the Planning and Zoning Commission for review and recommendation. The Commissioners, with the assistance of the Budget office, consider these recommendations in developing their capital budget.

The operating process begins by sending out the budget request package in October. Requests are submitted to the Budget office in December. In March, the DMB presents the Recommended Budget (Operating and Capital) and agency hearings occur. No later than April 30th, the County Commissioners announce their Proposed Budget for public review and discussion. A public hearing is held in May on the Proposed Budget along with the current tax levy. A 10-day waiting period is held for public comment.

The Annual Budget and Appropriation Ordinance must be adopted on or before the first day of the last month of the fiscal year currently ending. After the budget is adopted, at least six copies of the budget are reproduced to be kept available for public inspection. By the last day of June, each of the six libraries will contain the Adopted Operating and Capital Budget books.

The Budget Process

The following diagram illustrates the budget phases which span the fiscal year that begins July 1.



Once the Budget is adopted, transfers within a fund can be made with the appropriate approval. However, the total Budget cannot be increased or decreased without a public hearing.

CARROLL COUNTY GOVERNMENT

CITIZENS OF CARROLL COUNTY

COUNTY COMMISSIONERS

Local Elected
Officials*

Sheriff
State's Attorney
Circuit Court Judges
Orphans Court Judges

*County Commissioners
provide funding, but do not
have managerial authority

County Administrator

Audio Video
Production

Department of
Citizen Services

Aging
Housing
LMB
Non-Profits

Department of
Comprehensive
Planning

Comprehensive
Planning

Department of
the Comptroller

Accounting
Collections
Purchasing

Department of
the County
Attorney

Legal Services

Department of
Economic
Development

Economic
Development
BERC
Tourism

Department of
Human
Resources

Health and Fringe
Benefits
Personnel Services

Department of Land and
Resource Management

Agricultural Land
Preservation
Development Review
Resource Management
Zoning Administration
Watershed Protection
and Restoration Fund

Department of
Management and
Budget

Budget
Grants
Risk Management

Department of
Public Safety
911

Emergency
Communications
Emergency
Management

Department of
Public Works

Airport
Build. Construction
Engineering
Facilities
Fleet
Permits and
Inspections
Roads
Solid Waste
Transit
Utilities
Veterans Transit

Department of
Recreation and
Parks

Firearms Facility
Hashawha
Piney Run Park
Recreation
Sports Complex

Department of
Technology
Services

Fiber Network
Technology Services
Production and
Distribution Services

Other Planning Processes Links

Other County planning processes have an impact on how Carroll County Government develops operating and capital budgets. The planning process that has the most impact on the budget is the County Comprehensive Plan, or Master Plan. The Department of Comprehensive Planning is responsible for developing and implementing the County Master Plan. Functions of the Department include Community Investment Plan review, site selection, and land banking for future schools, roads, and other public facilities.

The Department of Comprehensive Planning is responsible for comprehensive, county-wide master planning. Land use plans are made and implemented working with the Carroll County Planning and Zoning Commission authorized under the Land Use Article. The several functions within Carroll County are designed to assure County projects and programs conform to the County Master Plan, that current and long-range County planning serve to implement the Plan, and that land use and policy decisions are in accordance with the Plan. Among the ways the Department fulfills this function are: water and sewer master planning, comprehensive planning for the County and incorporated towns and other functional plans for the County, major street and road planning, and the town/county liaison planners.

Enterprise functions, such as water and sewer, solid waste management, and airport operations also develop long-term plans for handling future growth projections. Other planning functions include commercial/industrial building design expectations, land preservation, parks, and hazard mitigation.

Below are links to County websites for planning processes:

Adopted 2014 Carroll County Master Plan

<http://ccgovernment.carr.org/ccg/compplanning/MasterPlan/2014/>

Carroll County Water and Sewer Master (MDE Approved)

<http://ccgovernment.carr.org/ccg/compplanning/Functional/WaterSewer/>

Water and Sewer Master Plan – Amendments

<http://ccgovernment.carr.org/ccg/compplanning/Functional/WaterSewer/Amendments.aspx>

Water Resources Element

<http://ccgovernment.carr.org/ccg/compplanning/Functional/WRE.aspx>

Freedom Community Comprehensive Plan

<http://ccgovernment.carr.org/ccg/compplanning/Community/Freedom.aspx>

Hampstead Community Comprehensive Plan

<http://ccgovernment.carr.org/ccg/compplanning/Municipal/Hampstead.pdf>

Manchester and Environs Comprehensive Plan

<http://ccgovernment.carr.org/ccg/compplanning/Municipal/Manchester.pdf>

Mount Airy Environs Community Comprehensive Plan

<http://ccgovernment.carr.org/ccg/compplanning/Community/MtAiry.aspx>

New Windsor Community Comprehensive Plan

<http://ccgovernment.carr.org/ccg/compplanning/Municipal/NewWindsor.pdf>

Westminster Environs Community Comprehensive Plan

<http://ccgovernment.carr.org/ccg/compplanning/Community/Westminster.aspx>

Finksburg Corridor Plan

<http://ccgovernment.carr.org/ccg/compplanning/Community/Finksburg.aspx>

Taneytown Community Comprehensive Plan

http://www.taneytown.org/document_center/Residents/Documents/Taneytown%20Comprehensive%20Plan%202010/2010-Taneytown-Comprehensive-Plan_adoptedID319.pdf

Union Bridge Community Comprehensive Plan

<http://ccgovernment.carr.org/ccg/compplanning/Municipal/UnionBridge.pdf>

2012 Land Preservation, Parks & Recreation Plan

<http://ccgovernment.carr.org/ccg/compplanning/Functional/Parks.aspx>

Hazard Mitigation

<http://ccgovernment.carr.org/ccg/emermang/docs/HazardMitigationPlan2013.pdf?x=1488921580645>

Emergency Operations Plan

<http://ccgovernment.carr.org/ccg/pubsafe/eop2007.pdf>

Ten Year Solid Waste Management Plan

<http://ccgovernment.carr.org/ccg/pubworks/swmp/>

Reading a Typical Budget Page

Previous year actual expenditures

Current Budget as adopted by the Board of County Commissioners in May

Current Budget, including mid-year adjustments, annualized for comparison purposes

The Board of County Commissioners budget for next fiscal year

CCAIC

Shows budget by type of expenditure

Shows budget without payroll taxes, pension, and OPEB benefits

Total full-time equivalent positions in the agency/bureau*

Description	Actual	Original Budget	Adjusted Budget	Budget	% Change From Original	% Change From Adjusted
Personnel	\$92,675	\$99,490	\$94,100	\$103,160	3.69%	9.63%
Benefits	63,048	30,780	30,360	30,840	0.19%	1.58%
Operating	19,459	23,390	23,390	23,390	0.00%	0.00%
Capital	0	0	0	0	0.00%	0.00%
Total	\$175,182	\$153,660	\$147,850	\$157,390	2.43%	6.45%
Total Without Benefits	\$112,134	\$122,880	\$117,490	\$126,550	2.99%	7.71%
Employees FTE	2.00	2.00	2.00	2.00	-----	-----

Note: Actuals include a health and fringe allocation and other operating expenditures. Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

Contact

James DeWees, Sheriff (410) 386-2900
Heidi K. Pepin, Management and Budget Project Coordinator (410) 386-2082

Mission and Goals

The Carroll County Advocacy and Investigation Center (CCAIC) is committed to reducing the trauma to children and adult citizens of Carroll County who have been abused. CCAIC investigates allegations of sexual abuse and sexual assault, assesses and protects the victim, and provides resources for the victim and the victim's family/guardian.

Goals include:

- Provide intervention and team collaboration to minimize potential trauma to children and adults
- Increase public awareness of the signs and impact of abuse
- Educate and support the family to enable them to provide and maintain a safe and nurturing environment
- Obtain sufficient evidence for successful prosecution of child abuse cases
- Provide prompt intervention for appropriate medical and specialized therapeutic services

Description

The unit is comprised of a wide range of agencies and organizations, including members of the Maryland State Police, the State's Attorney's Office, the Sheriff's Office, the Department of Social Services, the Westminster City Police, and Family and Children's Services. These agencies, along with the Carroll County Health Department, Carroll Hospital Center, and the Rape Crisis Intervention Center, are all organized to work together

Budget Changes

- The decrease from Original to Adjusted is due to employee turnover.
- A 9.0% salary increase is included.

Total County Funding

Department	Estimated Cost
CC Advocacy and Investigation Center	\$57,390
Health Benefits	36,400
Technology Support	600
Fleet	3,000
Total	\$197,390

Significant changes from the prior year budget

The budget document presents the Operating Budget for each department in a standardized format. The typical budget page describes the functions and goals of the organization, actual and planned expenditures over a three-year period, and major highlights and changes in the new budget.

*An explanation of full-time equivalent positions is located in the Glossary.