

Board of County Commissioners

Stephen A. Wantz, *President*
Ed Rothstein, *Vice President*
C. Richard Weaver, *2nd Vice President*
C. Eric Bouchat
Dennis E. Frazier



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
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MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of February 18, 2019

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ February 18, 2019

County Offices Closed in observance of President's Day

*5:30 p.m. District 5 Night in Annapolis
Annapolis, Maryland
Commissioners Rothstein, Weaver & Bouchat*

Tuesday ~ February 19, 2019

9:00 a.m. Planning & Zoning Commission Meeting
County Office Building ~ Reagan Room
Commissioner Rothstein

*2:00 p.m. Veterans Advisory Meeting
Westminster, Maryland
Commissioners Rothstein & Weaver*

*7:00 p.m. Silver Run/Union Mills Advisory Group Meeting
Pleasant Valley Fire Company ~ Westminster, Maryland
Commissioner Wantz*

Wednesday ~ February 20, 2019

*7:30 a.m. Speaking Engagement ~ Mid-Atlantic Association of Golf
Course Superintendents ~ Clarksville, Maryland
Commissioner Wantz*

Wednesday ~ February 20, 2019 (Continued)

*10:00 a.m. Maryland Association of Counties Legislative Meeting
Annapolis, Maryland
Commissioners Wantz & Rothstein*

*6:00 p.m. Carroll Community College Board Dinner/Meeting
Westminster, Maryland
Commissioner Frazier*

Thursday ~ February 21, 2019

9:00 a.m. Board of County Commissioners Closed Administrative Session

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Priority Carroll

Item 1

Public Comment on this item

Decision

[Water and Sewer Master Plan Triennial Update](#)

Department of Planning ~ Ms. Lynda Eisenberg

Item 2

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Mowing & Tree Shelter Maintenance](#)

Reforestation Sites

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Bureau of Purchasing ~ Mr. Mike Myers

Item 3

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Mowing for Stormwater Facility Area 1](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Bureau of Purchasing ~ Mr. Mike Myers

Thursday ~ February 21, 2019 (Continued)

Item 4

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Mowing for Stormwater Facility Area 2](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Bureau of Purchasing ~ Mr. Mike Myers

Item 5

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Mowing for Stormwater Facility Area 3](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Bureau of Purchasing ~ Mr. Mike Myers

Item 6

Briefing

Legislative Update

Mike Fowler, Legislative Liaison

Public Comment

Administrative Session ~ Open

*12:00 p.m. Chamber County Budget Luncheon with Ted Zaleski
Best Western ~ Westminster, Maryland
Commissioners Wantz, Rothstein, Weaver, Bouchat & Frazier*

1:30 p.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Item 7

Public Comment on this item

Briefing/Discussion/Decision

Request Approval to Proceed to Public Hearing

[IR Text Amendment](#)

Department of Planning ~ Ms. Lynda Eisenberg

Thursday ~ February 21, 2019 (Continued)

2:00 p.m. Board of County Commissioners Open Work Session

Comprehensive Rezoning
Commercial/Industrial/Employment Text & Procedure
Department of Planning ~ Ms. Lynda Eisenberg
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Economic Development ~ Mr. Jack Lyburn

Friday ~ February 22, 2019

Saturday ~ February 23, 2109

*9:00 a.m. Carroll County 4H Judging ~ Senior Ambassador Interviews
Westminster, Maryland
Commissioner Weaver*

Sunday ~ February 24, 2019

7:05 a.m. “The Commissioners’ Report” – WTTR
Commissioner Frazier

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY

Department of Planning

Briefing Paper

February 21, 2019

Open Session

Issue:

Triennial Update of the Carroll County Water & Sewer Master Plan

Background:

The Carroll County Water & Sewer Master Plan is required by the State of Maryland to be updated every three years. The plan examines the current water and sewer facilities throughout the county, including all eight municipalities. It also identifies future capital improvement projects to enhance the multiple systems around the county and ensure adequate public services to citizens.

Staff received letters, from all eight Municipal Planning Commissions, certifying that this plan is consistent with their Master Plans. The Planning Commission certified that the plan is consistent with the County Master Plan and the 2018 Freedom Community Comprehensive Plan during its December 18, 2018 meeting. Staff has insured that all Amendments to the 2014 Water & Sewer Master Plan were incorporated into the Triennial Update.

The Board of County Commissioners held a dually advertised Public Hearing at their February 7th Open Session. There was no public comment at the hearing, nor has staff received written comments regarding the Plan.

Action:

Staff is requesting that the Board of County Commissioners adopt the Triennial Update to the Water and Sewer Master Plan.

Staff Recommended Motion:

I move that the Board of County Commissioners adopt the Triennial Update to the Water and Sewer Master Plan and forward to MDE for final approval.

Attendees:

Lynda Eisenberg, Director, Department of Planning

Price Wagoner, Comprehensive Planner, Department of Planning

DATE: January 30, 2019
 TO: The Carroll County Board of Commissioners
 RE: Mowing & Tree Shelter Maintenance Reforestation Sites
 #75-F-4-18/19

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Resource Management solicited bids from qualified contractors to provide all labor, equipment and materials to provide Mowing and Tree Shelter Maintenance at Reforestation Sites throughout Carroll County. Bids were received from the following contractors:

Vendors & Bid Results:

- | | | |
|--|-----------------|--------------|
| 1. Patriot Land & Wildlife | Dickerson, MD | \$36,227.00 |
| 2. Native Terrain Restoration Services, Inc. | Fallston, MD | \$40,252.00 |
| 3. Key Land Management, LLC | Union Mills, MD | \$47,804.00 |
| 4. Quality Outdoor, Inc. | Sykesville, MD | \$61,215.00 |
| 5. Brink's Irrigation Plus Company | Mars, PA | \$90,135.00 |
| 6. Gorman Property Maintenance, LLC | Sewell, NJ | \$98,060.00 |
| 7. Red Hill Lawn Service, Inc. | Westminster, MD | \$242,219.00 |

Ms. Gale Engles, Bureau Chief of Resource Management recommends award to Patriot Land & Wildlife in the amount of \$36,227.00. Recommendations are within the project budget.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for Mowing & Tree Shelter Maintenance Reforestation Sites to Patriot Land & Wildlife in the amount of 36,227.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz: Motion 2nd All in Favor Denied
 Commissioner Weaver: Motion 2nd All in Favor Denied
 Commissioner Frazier: Motion 2nd All in Favor Denied
 Commissioner Bouchat: Motion 2nd All in Favor Denied
 Commissioner Rothstein: Motion 2nd All in Favor Denied
 Comments: -

Action Taken: Accepted Denied Other:

DATE: January 30, 2019
 TO: The Carroll County Board of Commissioners
 RE: Mowing for Stormwater Facility Area 1
 #75-F-5-18/19

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Resource Management solicited bids from qualified contractors to provide all labor, equipment and materials to provide mowing services for the Stormwater Facilities in Area 1 (Sykesville). Bids were received from the following contractors:

Vendors & Bid Results:

1. Chesapeake Landscape Group	Sykesville, MD	\$19,830.80
2. Native Terrain Restoration Services, Inc.	Fallston, MD	\$22,299.20
3. Outdoor Lawn & Property Services	Westminster, MD	\$23,780.00
4. Quality Outdoor, Inc.	Sykesville, MD	\$24,280.00
5. Key Land Management, LLC	Union Mills, MD	\$26,320.00
6. Patriot Land & Wildlife	Dickerson, MD	\$48,660.00
7. Gorman Property Maintenance, LLC	Sewell, NJ	\$55,300.00

Ms. Gale Engles, Bureau Chief of Resource Management recommends award to Chesapeake Landscape Group in the amount of \$19,830.80. Recommendations are within the project budget.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for Mowing for Stormwater Facility Area 1 to Chesapeake Landscape Group in the amount of \$19,830.80.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

DATE: January 30, 2019
 TO: The Carroll County Board of Commissioners
 RE: Mowing for Stormwater Facility Area 2
 #75-F-6-18/19

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Resource Management solicited bids from qualified contractors to provide all labor, equipment and materials to provide mowing services for the Stormwater Facilities in Area 2 (portions of Finksburg, Mt. Airy, Sykesville, Westminster & Woodbine). Bids were received from the following contractors:

Vendors & Bid Results:

- | | | |
|--|-----------------|-------------|
| 1. Outdoor Lawn & Property Services | Westminster, MD | \$17,060.00 |
| 2. Chesapeake Landscape Group | Sykesville, MD | \$20,122.72 |
| 3. Key Land Management, LLC | Union Mills, MD | \$22,580.00 |
| 4. Native Terrain Restoration Services, Inc. | Fallston, MD | \$23,246.00 |
| 5. Quality Outdoor, Inc. | Sykesville, MD | \$25,700.00 |
| 6. Patriot Land & Wildlife | Dickerson, MD | \$33,300.00 |
| 7. Gorman Property Maintenance, LLC | Sewell, NJ | \$55,760.00 |

Ms. Gale Engles, Bureau Chief of Resource Management recommends award to Outdoor Lawn & Property Services in the amount of \$17,060.00. Recommendations are within the project budget.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for Mowing for Stormwater Facility Area 2 to Outdoor Lawn & Property Services in the amount of \$17,060.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

DATE: January 30, 2019
 TO: The Carroll County Board of Commissioners
 RE: Mowing for Stormwater Facility Area 3
 #75-F-7-18/19

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Resource Management solicited bids from qualified contractors to provide all labor, equipment and materials to provide mowing services for the Stormwater Facilities in Area 3 (portions of Finksburg, Hampstead, Manchester & Westminster). Bids were received from the following contractors:

Vendors & Bid Results:

- | | | |
|--|-----------------|-------------|
| 1. Outdoor Lawn & Property Services | Westminster, MD | \$17,300.00 |
| 2. Chesapeake Landscape Group | Sykesville, MD | \$18,617.28 |
| 3. Native Terrain Restoration Services, Inc. | Fallston, MD | \$21,762.00 |
| 4. Key Land Management, LLC | Union Mills, MD | \$21,856.00 |
| 5. Quality Outdoor, Inc. | Sykesville, MD | \$24,204.00 |
| 6. Patriot Land & Wildlife | Dickerson, MD | \$35,440.00 |
| 7. Gorman Property Maintenance, LLC | Sewell, NJ | \$54,720.00 |

Ms. Gale Engles, Bureau Chief of Resource Management recommends award to Native Terrain Restoration Services, Inc. in the amount of \$21,762.00. Recommendations are within the project budget.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for Mowing for Stormwater Facility Area 3 to Native Terrain Restoration Services, Inc. in the amount of \$21,762.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

Department of Planning

Briefing Paper

February 21, 2019

Open Session

Issue:

Text amendment to the IR District - request to proceed to public hearing

Background:

On December 21, 2018 Shaffer and Shaffer, LLP submitted a proposed text amendment to the Industrial Restricted (IR) zone on behalf of their client St. John's Properties Incorporated. The amendment is for the allowance of a brewery on IR zoned land.

- *Sections 158.134 (B) (1) and 158.134 (D) (1) require that the Commissioners shall refer zoning text amendments and comprehensive rezoning to the Planning Commission.*

In order for this proposed text amendment to move through the process it must be referred by the Board of County Commissioners to the Planning Commission for their recommendation as cited above. The Board referred this to the Planning Commission on January 17, 2019.

On February 6, 2019 staff presented the proposed amendment to the Planning Commission. It is anticipated that the Planning Commission will forward their recommendation to the Board of County Commissioners on February 19, 2019.. A public hearing accepting testimony on the proposed amendment must be held prior to adoption.

Staff Recommended Motion:

I move that the Board of County Commissioners proceed with a public hearing on the proposed text amendment to the I-R zone district allowing breweries.

Attending:

Lynda Eisenberg, Acting Director
Mary Lane, Comprehensive Planner