

## Board of County Commissioners

Dennis E. Frazier, *President*  
Stephen A. Wantz, *Vice President*  
C. Richard Weaver, *Secretary*  
J. Douglas Howard  
Richard S. Rothschild



## Carroll County Government

225 North Center Street  
Westminster, Maryland 21157  
410-386-2043; 1-888-302-8978  
fax 410-386-2485  
MD Relay ~ 7-1-1/800-735-2258

### **Notice of Commissioner Meetings & Agenda for the Week of July 23, 2018**

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

#### **Monday ~ July 23, 2018**

6:30 p.m.      Sunshine Way Community Meeting  
County Office Building ~ Reagan Room  
Commissioner Frazier

#### **Tuesday ~ July 24, 2018**

#### **Wednesday ~ July 25, 2018**

#### **Thursday ~ July 26, 2018**

9:00 a.m.      *Warfield Groundbreaking Ceremony*  
*Sykesville, Maryland*  
*Commissioners Frazier, Wantz, Weaver, Howard & Rothschild*

12:00 p.m.      Board of County Commissioners Closed Administrative Session

1:00 p.m.      **Board of County Commissioners Open Session**  
County Office Building ~ Room 311

*Positively Carroll*

**Thursday ~ July 26, 2018 (Continued)**

**Item 1**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Charles Carroll Community Center Design](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Item 2**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Ford Transit Cargo Van](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Item 3**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Two \(2\) John Deere 5075M Utility Tractors](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Item 4**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Six \(6\) 2018 Dodge Ram 2500 Pick Ups](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Item 5**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Hot Mix Asphalt Paving - 3](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Item 6**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Eldersburg Area Sidewalk Improvements](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Thursday ~ July 26, 2018 (Continued)**

**Item 7**

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Emergency Bridge Replacement](#)

for Bennett Cerf Park, Westminster, MD

Department of Recreation & Parks ~ Mr. Jeff Degitz

Bureau of Purchasing ~ Mr. Mike Myers

**Item 8**

Public Comment on this item

Briefing/Discussion/Decision

Request Approval for Application and

Award Acceptance for the FY19

[Senior Assisted Living Group Home Subsidy Grant](#)

Department of Citizen Services ~ Ms. Christine Kay

**Item 9**

Public Comment on this item

Briefing/Discussion/Decision

Request Approval for Application and Award Acceptance

[For the FY19 Senior Care Grant and Annual Plan](#)

Department of Citizen Services ~ Ms. Christine Kay

**Item 10**

Discussion/Decision

Request for Funding ~ Biz Tech

Board of County Commissioners

**Public Comment**

Approval/Adoption of Minutes

Administrative Session ~ Open

Closed ~ Land Acquisition

Closed ~ Legal Advice

**Thursday ~ July 26, 2018 (Continued)**

3:00 p.m. Long Term Advisory Council Meeting  
County Office Building ~ Reagan Room  
Commissioner Rothschild

**Friday ~ July 27, 2018**

**Saturday ~ July 28, 2018**

**Sunday ~ July 29, 2018**

9:10 a.m. “The Commissioners’ Report” – WTTR  
Commissioner Howard

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

**CARROLL COUNTY**

DATE: July 10, 2018  
 TO: The Carroll County Board of Commissioners  
 RE: Charles Carroll Community Center Design  
 11-F-6-17/18

**EXECUTIVE SUMMARY:**

The Bureau of Purchasing in cooperation with the Bureau of Building Construction requests your approval to award the contract for the Charles Carroll Community Center design to Mimar Architects (Baltimore, MD) in the amount of \$303,600. The County solicited proposals and received twenty-four (24) submittals. The evaluation committee reviewed the submittals and short-listed to the three (3) highest ranked firms. After receiving full proposals the evaluation committee recommended award to the highest ranked firm, Mimar Architects. This is within the allocated amount and no additional funds are needed.

Short-listed firms:

Mimar Architects	Baltimore, MD	Awarded
Colimore Architects	Baltimore, MD	
Noelker and Hull	Frederick, MD	

**Staff Recommended Motion:**

I move that the Board of Commissioners award the contract for Charles Carroll Community Center design to Mimar Architects in the amount of \$303,600.

---

Bureau of Purchasing Date

---

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -			
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:			

DATE: July 16, 2018  
 TO: The Carroll County Board of Commissioners  
 RE: Ford Transit Cargo Van

**EXECUTIVE SUMMARY:**

The Bureau of Purchasing in cooperation with the Bureau of Fleet Management requests your approval to award the contract for the purchase of one (1) 2019 Ford Transit 250 High Roof Cargo Van to Apple Ford (Columbia, MD) in the amount of \$37,530.50. This purchase will be made off the Howard County, MD contract which was competitively bid. The van will be used by the Bureau of Facilities for general maintenance and is a replacement for an aging vehicle. This amount is within the project budget and no additional funds are necessary.

**Staff Recommended Motion:**

I move that the Board of Commissioners award the contract for the purchase of a Ford Transit Cargo Van to Apple Ford in the amount of \$37,530.50.

---

\_\_\_\_\_ Bureau of Purchasing \_\_\_\_\_ Date

---

\_\_\_\_\_ Board of Commissioners \_\_\_\_\_ Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -	_____			
_____				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				

DATE: July 16, 2018  
TO: The Carroll County Board of Commissioners  
RE: Two (2) John Deere 5075M Utility Tractors

**EXECUTIVE SUMMARY:**

The Bureau of Purchasing in cooperation with the Bureau of Fleet Management requests your approval to award the contract for the purchase of two (2) John Deere 5075M Utility Tractors with attachments to Deere & Company (Cary, NC) in the total amount of \$160,474.06 (\$80,237.03/ea). The delivering dealer will be Finch Services, Inc. The tractors will be used by the Bureau of Roads Operations for general maintenance and are replacements for aging equipment. This amount is within the project budget and no additional funds are necessary.

**Staff Recommended Motion:**

I move that the Board of Commissioners award the contract for the purchase of two (2) John Deere 5075M Utility Tractors to Deere & Company in the amount of \$160,474.06.

---

\_\_\_\_\_ Bureau of Purchasing \_\_\_\_\_ Date

---

\_\_\_\_\_ Board of Commissioners \_\_\_\_\_ Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -	_____			
_____				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

DATE: July 16, 2018  
 TO: The Carroll County Board of Commissioners  
 RE: Six (6) 2018 Dodge Ram 2500 Pick Ups

**EXECUTIVE SUMMARY:**

The Bureau of Purchasing in cooperation with the Bureau of Fleet Management requests your approval to award the contract for the purchase of six (6) 2018 Dodge Ram 2500 Pick Ups with various and varying attachments to Hertrich Fleet Services (Milford, DE) in the total amount of \$234,150. The trucks will be purchased off the State of Maryland contract which was competitively bid. They will be used by the Bureaus below for general maintenance and are a mix of replacement and additional vehicles. This amount is within the project budget and no additional funds are necessary.

- Three (3) Facilities x \$40,340/ea- Replacements
- One (1) Facilities x \$40,340- Additional
- One (1) Roads x \$36,395- Replacement
- One (1) Roads x \$36,395- Additional

**Staff Recommended Motion:**

I move that the Board of Commissioners award the contract for the purchase of six (6) 2018 Dodge Ram 2500 Pick Ups to Hertrich Fleet Services in the total amount of \$234,150.

---

\_\_\_\_\_ Date  
 Bureau of Purchasing

---

\_\_\_\_\_ Date  
 Board of Commissioners

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				



DATE: July 16, 2018  
 TO: The Carroll County Board of Commissioners  
 RE: 2018 Hot Mix Asphalt Paving - 3  
 80-F-2-18/19

**EXECUTIVE SUMMARY:**

This project consists of full depth reclamation of existing pavement; milling of existing pavement; placement of hot mix asphalt base and surface courses, construction of driveway tie-ins; adjustment, repair, replacement and/or installation of inlets, manholes, pipe culverts and valve boxes; filling of shoulder drop-offs; stabilization of disturbed areas; maintenance of traffic and all incidental work. Total length of project is 2.76 miles.

The Department of Public Works, in cooperation with the Bureau of Purchasing, recommends award for the above project to C.J. Miller LLC in the amount of \$1,288,681.35. This is within the project budget and no additional funds will be needed. The cost estimate on this project was \$1,334,453.00.

**Vendors & Bid Results**

- |                             |                |                |
|-----------------------------|----------------|----------------|
| 1. C.J. Miller LLC          | Hampstead, MD  | \$1,288,681.35 |
| 2. M.T. Laney Company, Inc. | Eldersburg, MD | \$1,434,778.45 |
| 3. Gray & Son, Inc.         | Timonium, MD   | \$1,541,010.53 |

**Staff Recommended Motion:**

I move that the Board of Commissioners award the contract for 2018 Hot Mix Asphalt Paving - 3 to winning C.J. Miller, LLC in the amount of \$1,288,681.35.

---

\_\_\_\_\_ Date  
 Bureau of Purchasing

---

\_\_\_\_\_ Date  
 Board of Commissioners

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: _____				
_____				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				

DATE: July 16, 2018  
 TO: The Carroll County Board of Commissioners  
 RE: Eldersburg Area Sidewalk Improvements  
 80-F-1-18/19

**EXECUTIVE SUMMARY:**

This project consists of installation, replacement and repair of selected sidewalk and curb ramps in the Eldersburg area in accordance with the most recent accessibility guidelines of the American with Disabilities Act (ADA).

The Department of Public Works, in cooperation with the Bureau of Purchasing, recommends award for the above project to HEH, Inc. in the amount of \$ 102,890.00. This is within the project budget and no additional funds will be needed. The cost estimate on this project was \$245,200.00.

**Vendors and Bid Results**

- 1. HEH, Inc. Catonsville, MD \$102,890.00
- 2. Priority Construction Corp. Baltimore, MD \$164,245.00

**Staff Recommended Motion:**

I move that the Board of Commissioners award the contract for the Eldersburg Area Sidewalk Improvements to HEH, Inc. in the amount of \$102,890.00.

---

\_\_\_\_\_ Date

Bureau of Purchasing

---

\_\_\_\_\_ Date

Board of Commissioners

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: _____				
_____				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				
_____				

DATE: July 17, 2018  
TO: The Carroll County Board of Commissioners  
RE: Emergency Bridge Replacement for Bennett Cerf Park, Westminster, MD

**EXECUTIVE SUMMARY:**

The Department of Recreation and Parks solicited a quotation from Gator Bridge to purchase one (1) 50 foot pedestrian bridge, to replace a failing bridge at Bennett Cerf Park. Recreation and Parks have previously purchased pedestrian bridges from Gator Bridge to standardize bridges throughout the parks. This would be considered a single source purchase.

Mr. Ric Buchanan, Park Development Manager, recommends purchasing one (1) 50 foot pedestrian bridge for Bennett Cerf Park from Gator Bridge in the amount of \$67,620.00. This is within the project budget and no additional funds will be needed.

**Staff Recommended Motion:**

I move that the Board of Commissioners award the purchase of the Pedestrian Bridge for Bennett Cerf Park in Westminster, MD to Gator Bridge in the amount of \$67,620.00.

---

\_\_\_\_\_ Bureau of Purchasing \_\_\_\_\_ Date

---

\_\_\_\_\_ Board of Commissioners \_\_\_\_\_ Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -	_____			
_____				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

**Department of Citizen Services  
Bureau of Aging & Disabilities  
Briefing Paper  
July 26, 2018  
Open Session**

**Issue:** Senior Assisted Living Group Home Subsidy (SALGHS) Program grant application and award acceptance.

**Discussion/Decision:** Approval for the Senior Assisted Living Group Home Subsidy (SALGHS) Program grant submission and acceptance of the award for July 1, 2018 – June 30, 2019.

**Due Date:** August 3, 2018

**Background:** The Senior Assisted Living Group Home Subsidy Program is a State program that provides subsidies to low-income older adults to assist with the cost of services provided in assisted living facilities. Each year approximately 10-15 low income adults 62 and older have been served through this program. In FY2018, the program allocation permitted us to enroll 13 qualified individuals. We received an increase in funding for FY2019 which will permit us to serve 17 individuals. Subsidies are provided for services such as shelter, meals, housekeeping, personal care services and 24-hour supervision.

**FY2019 Senior Assisted Living Group Home Subsidy (SALGHS) Program Budget**

SALGHS Program Coordinator		12,894.03
Client Subsidies		130,372.97
<b>Total Grant Award</b>		<b>\$143,267.00</b>
Required County Cash Match	\$0	
<b>Total Program</b>		<b>\$143,267.00</b>

**Action:** Discussion/Decision

**Staff Recommended Motion:** I move that the Board of Commissioners approve the Senior Assisted Living Group Home Subsidy (SALGHS) Program grant submission and acceptance of the award.

Attending:

Celene E. Steckel, Bureau Chief, Aging & Disabilities  
Gina Valentine, Aging and Disabilities Supervisor  
Debby Standiford, Grants Office

**Department of Citizen Services  
Bureau of Aging & Disabilities  
Briefing Paper  
July 26, 2018  
Open Session**

**Issue:** Senior Care Program grant application and award acceptance.

**Discussion/Decision:** Approval for the Senior Care Program grant submission and acceptance of the award for July 1, 2018 – June 30, 2019.

**Due Date:** August 3, 2018

**Background:** The Senior Care Program is a joint program coordinated by the Maryland Department of Aging, local Area Agencies on Aging and local Interagency Committees to ensure access to supportive services that help older adults, 65+ years of age, remain independent in the community. Senior Care provides a comprehensive assessment of an individual’s needs, a case manager to secure and coordinate services and gap-filling funds to purchase services for individuals who meet program eligibility requirements. The gap-filling funds will be used toward the purchase of personal care services; chore services; medication and medical supplies; home delivered meals; emergency response systems; and adult medical daycare. A maximum amount of \$300 per month per participant may be approved to pay for the purchase of services.

A new initiative has been added to the Senior Care Program for FY2019 that focuses on individuals who are on the Senior Care waitlist. A portion of the allocation is required to be utilized to provide services to individuals on the waitlist with the goal of assisting the individuals to remain stable in the community while they wait to be added to the Senior Care Program. There are currently twenty-seven individuals on the Senior Care waitlist. Another new initiative focuses on a Health Promotion Initiative to enhance the value of the Senior Care Program. The goal of the initiative is to support healthy and safe living in the community for Senior Care participants and those on the waiting list for Senior Care services. The initiative will introduce health promotion and wellness programs, activities and information designed to slow the rate of physical and cognitive decline.

**FY2019 Senior Care Program Budget**

Staffing (Administration)		\$17,217.10
Case Management Services		\$35,888.90
Gap-filling Services		\$121,249.00
Services for Individuals on the Waitlist		\$16,946.00
<b>Total Grant Award</b>		<b>\$191,301.00</b>
County Funds*		\$5405.00
<b>Total Program</b>		<b>\$196,706.00</b>

\*Included in approved FY19 Operating Budget

**Action:** Discussion/Decision

**Staff Recommended Motion:** I move that the Board of Commissioners approve the Senior Care Program grant submission and acceptance of the award.

Attending:

Celene E. Steckel, Bureau Chief, Aging & Disabilities

Gina Valentine, Aging and Disabilities Supervisor

Debby Standiford, Grants Office