

# Carroll County Water Resource Coordination Council

Hampstead \* Manchester \* Mt. Airy \* New Windsor  
Carroll County Health Department



\* Sykesville \* Taneytown \* Union Bridge \* Westminster  
Carroll County Government

## WRCC Meeting Summary January 27, 2016

### **Attendees:**

Frank Schaeffer	Dawn Ashbacher	Tom Devilbiss	Glenn Edwards
Steven Miller	Jim Wieprecht	Gale Engles	Brenda Dinne
Tammi Ledley	Perry Jones	Janet O'Meara	Kelly Martin
Christy Collins	Marge Wolf	Byron Madigan	Andrea Gerhard

The meeting was called to order by Frank Schaeffer at 2:30 p.m.

The October 28, 2015 and December 16, 2015 meeting summaries were approved on motion of Ms. Wolf, seconded by Mr. Miller, and carried.

### **Draft 2014-2015 Milestones – Brenda Dinne**

Brenda reviewed the 2014/2015 programmatic milestones which were previously distributed to members. She explained that the information for the septic portion of the report was received from Leigh Broderick, Health Department. Brenda noted that the progress report is due to MDE by Friday and asked for approval of the milestones as written. The milestones were approved as written, on motion of Mr. Wieprecht, seconded by Mayor Jones, and carried.

### **Financial Assurance Plan/Watershed Protection & Restoration Program Report – Gale Engles & Brenda Dinne**

Gale explained that the requirement for the Financial Assurance Plan (FAP) and Watershed Protection and Restoration Program (WPRP) Report came about when the 2015 Maryland General Assembly passed Senate Bill 863, revisions to the Rain Tax. Gale reviewed the biennial reporting requirements of the FAP and the annual reporting requirements of the WPRP, as well as the timelines for report submission. She explained that during a recent meeting of MS4 groups, Baltimore City, Anne Arundel County, and Frederick County discussed providing an alternative reporting method to address the bill requirements which will be submitted to MDE for review.

### **Business Workshop Next Steps – Brenda Dinne**

Brenda reported that the Business Workshop was held on January 5. Sixteen people were registered to attend, but only 10 of those showed up and one walk-in. Three towns were also represented. Evaluations from the workshop were very positive, with a suggestion that the workshop begin earlier in the day. Brenda noted that the Environmental Advisory Council (EAC) is hoping to hold a workshop every two years unless there is additional demand. Frank indicated the workshop was informative and fast-paced. Steve noted he was impressed with some of the programs in place by companies like C.J. Miller and Hughes Trash.

### **MS4 Permit/Property Management and Maintenance – Municipal Pollution Reduction Program Development – Glenn Edwards**

Glenn explained that he is working with staff to develop BMP guidelines for the municipalities as the Permit requires the County to reduce pollutants associated with maintenance activities. In the Annual Report, the County reports on street sweeping; inlet inspection and clearing; reducing the use of pesticides, herbicides, fertilizers, and other pollutants; and de-icing materials. Glenn indicated that he had met with the Town of Manchester to review their existing practices, and will be meeting with other municipalities in order to create a standardized reporting method.

Byron explained that good recordkeeping could solidify the County's efforts and assist in achieving additional credits.

Glenn distributed an article detailing how other jurisdictions handle inspections and maintenance.

### **Car Wash Fundraiser Guidance – Glenn Edwards**

Glenn explained that car wash fundraisers have been determined to be exempt from the compliance requirements of MDE/EPA.

Tom noted that this means the fundraising organization will not be fined for non-compliance, but it does not mean that the municipalities or County will not have issues at the outfall. He suggested the municipalities encourage people utilizing car washes as fundraisers to move away from the storm drain and into a grassy or gravel area or an area that does not run directly into the storm drain.

### **New Position – Letter Regarding Budget Commitment**

Tom reminded the Council that staff is requesting an additional NPDES Compliance position in the FY17 Operating Budget. He thanked Frank and Steve for their letters of support and asked that the remaining municipalities provide letters of support that can be presented to the Commissioners during the budget review process.

### **Update on Municipal Projects – Gale Engles**

Gale provided an update on the municipal restoration projects; a copy of that report is attached to this meeting summary. She noted that as design plans move forward, staff will be sending copies to the Town Managers for their input.

Gale reported that Theresa Amoss, Grants Analyst, took another position outside of the County. She noted that there were 13 applicants received from her job posting. Gale noted that Theresa assisted the County in receiving \$4 million in the two years she worked here. Staff is in the process of completing three grants for spring submission.

### **Other:**

Tom noted that we are halfway through the permit year, and staff will be contacting the municipalities to schedule inspections. The Annual Report is not due until December 29, but staff hopes to have the report completed for submission by the end of October. This year will be another paper submittal, as the state is not ready to move forward with the geodatabase submittal. Tom asked for any suggestions for modifications to improve the Annual Report.

Frank asked that anyone with ideas for upcoming topics for discussion see Tom or Kelly to have the items added to the agenda.

Brenda noted that she had distributed packets to each municipality containing information regarding the EAC Environmental Awareness Awards.

The meeting adjourned at 3:45 p.m.