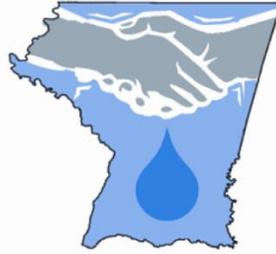


Carroll County Water Resource Coordination Council

Hampstead * Manchester * Mt. Airy * New Windsor
Carroll County Health Department



* Sykesville * Taneytown * Union Bridge * Westminster
Carroll County Government

WRCC Meeting Summary April 27, 2016

Attendees:

Frank Schaeffer	Dawn Ashbacher	Tom Devilbiss	Colleen Ensor
Christy Collins	Jim Wieprecht	Janet O'Meara	Sean Hartman
Donnie Nott	Perry Jones	Glenn Edwards	Byron Madigan
Monika Weierbach	Marge Wolf	Brenda Dinne	Kelly Martin
Dick Swanson	Richard Brace	Martin Covington	

Opening Statement

The meeting was called to order by Frank Schaeffer at 2:30 p.m.

The March 23, 2016 meeting summary was approved as written on motion of Mr. Wieprecht, seconded by Mr. Jones, and carried.

Groundwater Status Update – Sean Hartman

Sean Hartman, Hydrogeologist, discussed the County's observation well program, noting that there are 49 wells that are monitored bi-weekly, and 16 additional wells that are monitored on a quarterly basis. He reviewed charts detailing precipitation amounts over the last twelve months versus average precipitation. Mr. Hartman noted that the water levels were up from the winter blizzard, but have dipped downward slightly following the low rainfall for the spring. He displayed charts detailing well levels for the individual monitoring wells for the month of April from the late 1990's to present. Overall, the wells are showing levels that are within the expected averages. Mr. Hartman indicated that no action is recommended at this time, but updates will be scheduled in the future as warranted. He noted that the long-term trend information and the bi-weekly well data are available on the County's website.

Receiving Streambank Regeneration Through Restoration of Upland Hydrology – Martin Covington & Byron Madigan

Martin Covington, Stormwater Management Engineer, displayed photographs of the results of older stormwater management facilities no longer doing their job, as well as photographs before and after of current efforts by staff related to retrofit projects. Staff are pursuing, via the Chesapeake Bay Program,

credit for stream stabilization below stormwater facility retrofits. Currently, this credit is not considered.

Byron Madigan, Water Resource Supervisor, indicated that staff are in the process of quantifying these effects through monitoring. Staff is performing baseline data sampling and developing standard operating procedures.

Tom Devilbiss explained that what staff is doing in the field is having real results, and the County should get credits for the positive change to the streambanks downstream from the ponds. He noted that a lot of State people are excited about what the County is accomplishing here.

Update on Municipal Projects – Janet O’Meara

Janet O’Meara introduced the new Watershed Grants Analyst, Colleen Ensor. Ms. O’Meara provided an update on the municipal restoration projects; a copy of that report is attached to this meeting summary.

Zika Update – Richard Brace

Richard Brace, Health Department, distributed a handout regarding preventing mosquito bites and breeding. He noted that Zika is a virus spread by mosquitoes of the Aedes species (albopictus). This species breeds in areas with small amounts of water, i.e., flower pots, pet dishes, trash can lids, bottle lids, etc., not larger areas like stormwater management ponds. Mr. Brace provided a contact number of 410-876-4424.

Other

Tom Devilbiss noted that a draft Financial Assurance Plan prepared by Gale Engles and Brenda Dinne in cooperation with the Budget Office and the Comptroller’s Office had been submitted to the Maryland Department of the Environment (MDE) for their review prior to official submission. Once staff receives feedback from MDE, the WRCC members will receive copies of the draft. A briefing before the Board of County Commissioners has been scheduled for May 31, with a public hearing date of June 9. If the Commissioners choose to leave the record open following the June 9 hearing, deliberations have been scheduled for June 23.

Mr. Devilbiss reported that the new NPDES Compliance Specialist position was included in the proposed budget that was released to the public by the Board of County Commissioners.

Mr. Devilbiss reported that the County’s lawsuit regarding the new NPDES permit is winding down. Watershed restoration plans are to be submitted by July 1. The County continues to try to get MDE to ease up on the entire County designation versus urbanized areas.

Frank Schaeffer explained that the upcoming meetings in May, June, and July will be held at each of the locations listed.

Mr. Schaeffer reported on a sinkhole that opened up near the ballfield in New Windsor.

Glenn Edwards reported that public education booths will be set up at the Charlotte's Quest event in Manchester on Saturday and on May 7 at the Westminster Flower and Jazz Festival. He noted that 62 visual surveys were completed as part of the annual inspection process. Informational letters will be forwarded to those properties that were inspected.

The meeting adjourned at 3:50 p.m.

Upcoming Topics for Discussion:

May 25 – Manchester Spray Irrigation
June 22 – Westminster Water Treatment Plant
July 27 – Mount Airy ENR

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TOWN PROJECT STATUS April 26, 2016

FUTURE PROJECTS:

New Windsor (Former Waste Water Treatment Plant location) – BRM prepared a preliminary concept plan which was sent to Frank for his review. DPW will be researching ownership of one of the parcels that the facility occupies.

Taneytown Project – BRM is preparing a preliminary concept plan for a project on the north side of town and will discuss the project with the property owner when the plans are completed sometime around the end of May. Plans will be provided with the City and they will be included in discussions with the property owner.

Twin Ridge (Mt. Airy – Frederick County Side) – Waiting for the Town to schedule meeting with MDE to discuss the dam safety issues prior to proceeding with this project.

***Union Bridge Project** – BRM has requested information from the Town relating to a possible location for a project.

RFP:

CONCEPTUAL:

***Blue Ridge Manor (New Windsor)** – BRM is moving forward with the conceptual design of this retrofit and anticipates completion of the concept plan by the middle of May. Upon completion of the concept, an RFP will be prepared to complete the engineering associated with this project. Borings will be done on site to determine if rock exists.

Willow Ponds – The BCC approved awarding of the engineering contract to RK & K for \$159,567.00. The kick off meeting has been scheduled for May 4th.

***Merridale Gardens/Senior Center (Mt. Airy)** – Concept plans (3 options) were submitted for review and forwarded to the Town as well. We are attempting to schedule a meeting with the surrounding property owners to discuss the project.

***Shannon Run/Hawk Ridge Estates (Town of Sykesville)** – BRM staff are currently reviewing the concept plan submitted by CLSI and will have comments prepared by May 4th. Copies of the plans will be forwarded to SCD and Pat Varga for floodplain review. A meeting has been scheduled on May 9th with the Town to discuss the project. BRM staff will be meeting with homeowners at Hawks relating to proposed tree removal.

***Small Crossing/Savannah Estates (Hampstead)** – Revised plans are currently being reviewed by BRM SWM staff and comments will be sent to the engineering by May 1st. BRM attended a HOA meeting with Small Crossing to explain the project last week. BRM will send a copy of the plans to SCD for review.

***Whispering Valley (Manchester)** – Revised plans are due to BRM by May 15th. Copies will be sent to SCD and Town upon receipt. BRM is currently looking into extending a pipe off of Michele to the facility after receiving a complaint from a neighboring property owner. Staff and Town will need to meet with downstream property owners to discuss possible impacts associated with the project.

PRELIMINARY:

FINAL:

***Langdon Property (City of Westminster)** – Final plans are being reviewed. The City of Westminster has approved and BRM had some comments on the wall design and on the facility design which will be sent to CLSI by the end of May. Plans need to be approved by Dev. Review, Forest Conservation, SCD, and SWM. This project will be submitted for TAP funding in April. Meeting was held with the Langdon's to discuss the final design.

Manchester Skate Park (Town of Manchester) – BRM is currently preparing the Final Review Package to be submitted to SHA by May 30th. BRM is currently working with CLSI on their proposal for a grading plan at Christmas Tree Park to accommodate the excess fill from this site. We are anticipating a spring 2017 construction date.

TREE PLANTING PROJECTS:

PLANTING PHASE:

Municipal Tree Planting (Carroll County Tree Planting Phase III) – All tree plantings have been completed and are now in the three (3) year maintenance phase. Maintenance costs for the fall of 2016 and 2017 will be covered by County funds. Once the contractor is relieved of their responsibility, the municipalities will be responsible for maintenance.

City of Westminster – Trees were planted on 7.68 acres owned by the City of Westminster in November 2015. The County will fund the three (3) year maintenance ending in the fall of 2018 for \$13,866.30. Upon completion of the contractor's obligation, the City will be responsible for maintenance of the planting.

Town of New Windsor – Trees were planted on 2.2 acres owned by the Town of New Windsor in November 2015. The County will fund the three (3) year maintenance ending in the fall of 2018 for \$7,618.70. Upon completion of the contractor's obligation, the Town will be responsible for maintenance of the planting.

TOWN PROJECTS

PROJECT NAME	CITY/TOWN	ENGINEERING STATUS	CONSTRUCTION STATUS	EMCUMBERED TO DATE
Twin Ridge	Mt. Airy	DISCUSSING/RFP		\$3,014.00
Merridale Gardens	Mt. Airy	Conceptual		\$55,365.00
Small Crossing	Hampstead	Conceptual		\$29,397.30
Manchester Skate Park	Manchester	Final		\$75,136.00
Whispering Valley Phase 4	Manchester	Conceptual		\$46,295.00
Blue Ridge Manor	New Windsor	Conceptual (in house)		\$4,800.00
New Windsor Railroad Wetland	New Windsor	Preliminary Conceptual (BRM)		
Shannon Run/Hawk Ridge Section 1	Sykesville	Conceptual		\$86,580.00
Robert's Mill	Taneytown	RFP	Geo-Tech Work	\$3,800.00
Locust Street	Union Bridge	ON HOLD		
Langdon	Westminster	FINAL		\$66,866.00
Willow Pond	Westminster	Conceptual		\$173,097.00
Greens of Westminster	Westminster	NOT STARTED		

Total \$541,336.30

Updated 4/26/16