

Bureau of Development Review

Legal Document Package/Record Plat Mylar/ Site Development Plan Mylar Transmittal

Note: This form shall be used when submitting legal document packages, plat mylars or site development plan mylars to the Bureau of Development Review. Submit to Room 201, County Office Building, 225 North Center Street, Westminster, Maryland 21157.

Date: _____ County File Number: _____

Project Name: _____

Surveyor/Engineer: _____

Choose the Correct Section and Check All Items That Apply:

Site Development Plan Mylars

___ Site Development Plan Mylars

Site Development Plan Legal Document Package

___ Completed Questionnaire Form

___ Itemized Contract/Estimate
for work to be done

___ Standard Contract Clause

___ Original Certificate of Title

___ Fees and Fee Computation Sheet

___ Paper Copy of the Approved Forest
Conservation Plan

Record Plat Mylars With Legal Document Package

___ Mylars - 4 (Town Project - 5)

___ 3 Paper Copies of Record Plat

___ Completed Questionnaire Form

___ Itemized Contract/Estimate
for work to be done

___ Standard Contract Clause

___ Original Certificate of Title

___ Fees and Fee Computation Sheet

___ Paper Copy of the Approved
Forest Conservation Plan

___ Digital Copy of Plat on CD

Record Plat Mylars Without Legal Document Package

___ Mylars - 4 (Town Project - 5)

___ 2 Paper Copies of Plat

___ Notice of Recorded Subdivision Plat

___ Digital Copy of Plat on CD