



# Carroll County Environmental Advisory Council

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*Josh Hatkin, Chair*  
*Sandra Zebal, Vice Chair*

*Brenda Dinne, Staff Liaison*  
Department of Land Use,  
Planning and Development

## Meeting Summary for August 20, 2014

### Members

Josh Hatkin, Chair  
Sandy Zebal  
Melvin Baile  
Ellen Cutsail  
David Hynes  
Karen Leatherwood  
Kim Petry  
Frank Vleck

### County Government

Brenda Dinne, Special Projects Coordinator /  
EAC Staff Liaison  
Robin Liller, Recording Secretary  
Jay Voight, Zoning Administrator  
Maria Myers, Recycling Manager

### Other Attendees

Ray Prokop, Carroll County Public Schools

### CALL TO ORDER –

Mr. Josh Hatkin, Chair, officially called the August 20, 2014, meeting to order at 3:04 p.m. in the Reagan Room (003) of the County Office Building.

### PUBLIC COMMENTS AND CONCERNS –

No public comments were offered.

**APPROVAL OF MINUTES - Motion 201-14:** Motion was made by Karen Leatherwood and seconded by Kim Petry to approve the April 23, 2014, meeting minutes. Motion carried.

### CHAIR & COMMITTEE REPORTS –

- a. SOLAR ENERGY SUBCOMMITTEE: Deferred to #7 (Old Business)
- b. SOLID WASTE SUBCOMMITTEE: Ms. Leatherwood informed EAC members that the Solid Waste Advisory Council met two or three weeks ago. They were updated on the 10-year Solid Waste Management Plan, an amendment to which will be presented to the Board of Commissioners on August 21, 2014. A new State Law requires a recycling plan for multi-family housing with 10 units or more. The amendment will address this new requirement. Maria Myers has created a brochure on tips for what you can recycle. Since they have a number of issues to discuss, the Solid Waste Advisory Council plans to meet initially more frequently than quarterly. The next meeting is in September.
- c. ENERGY USE & COST SAVINGS SUBCOMMITTEE: Deferred to #8 (New Business)

Ms. Zebal briefly mentioned that the Maryland Solar and Green Homes Tour will be held on October 4 and 5. More information, including a guide, is available at [MDgoesgreen.org](http://MDgoesgreen.org).

**TREE COMMISSION –**

Nothing to report.

**STAFF LIASION REPORT –**

Ms. Dinne introduced Robin Liller as the new recording secretary.

She mentioned that Tom Devilbiss will give an update on the County's NPDES stormwater permit at the September 17 meeting. He will share the status of the draft permit and highlights from the annual report.

**OLD BUSINESS –**

**a. Solar Facilities Code Changes Status Update – Jay Voight, Zoning Administrator**

Mr. Voight indicated that the Board of County Commissioners held a public hearing on August 7 on the code changes proposed thus far, which address commercial, industrial, and residential areas. Provisions to address solar facilities in the Agricultural District will be addressed separately. Mr. Voight discussed the original package of changes that was put together. He indicated that the Planning Commission and the Agricultural Land Preservation Advisory Board had concerns about the impact of some of the proposed changes to agricultural areas. Therefore, the proposal addressing commercial, industrial, and residential areas, on which there was agreement, moved forward. The Agricultural District is to be addressed separately. A committee is being formed to review and make recommendations for the Agricultural District. Mr. Voight then summarized the provisions in the proposed changes on which the Board held a public hearing. Reactions to some of the provisions were discussed. Mrs. Zebal raised a concern that the 120 square feet limit on a ground-mounted array seemed inadequate. Several other members were in agreement with her.

Ms. Dinne said a volunteer from the EAC Solar Subcommittee was requested to sit on the committee to make recommendations for the Agricultural District. Mr. Voight indicated they anticipated 3 to 4 meetings would be held before a final recommendation was due by the end of the calendar year. Ms. Petry volunteered for the committee, with Mr. Baile sitting as backup.

**NEW BUSINESS –**

**a. Maryland's Scrap Tire Program – Free Farm Tire Drop-Off Month – Maria Myers, Recycling Manager**

Ms. Myers shared that two amnesty events have been held in the past year. A one-day residential event was held last September, at which up to 10 tires per household would be accepted. The County's Northern Landfill processed 361 vehicles with 56 tons of tires. The County was reimbursed \$6,547 for those tires. The second event was sponsored by the State and the Farm Bureau. A letter was sent to Farm Bureau members about the event. It ran from February 17 to March 31, 2014. They collected 583 tons of tires, which was about 23,000 passenger and farm tires, and were reimbursed \$73,783 from the State. Carroll

County collected the third highest amount in the State. It will be up to the State when they have the funds to hold a similar event again. Most tires actually get incinerated rather than recycled. The tires generally are not in very good shape for recycling by the time they reach the landfill.

Ms. Myers shared that a household hazardous waste and shredding event will be held on October 25, 2014, from 8:00 a.m. to 12 p.m. at the County Maintenance Facility. She noted that when the shredding truck is full it will leave. Anyone who has paper for shredding should, therefore, arrive early during that timeframe.

Ms. Myers stated that the Commissioners would be considering and potentially signing a resolution regarding the multi-family recycling plan requirement on August 21, 2014. The effective date would be October 1, 2014. The Solid Waste Management Plan will be amended to include this resolution.

**b. Energy Use & Cost Savings at Carroll County Public Schools – Ray Prokop, Director, Facilities Management**

Mr. Ray Prokop, Director of Facilities Management for Carroll County Public Schools (CCPS), briefed the EAC members on the efforts of CCPS to evaluate energy usage and identify where changes and improvements could be made to save money or avoid costs in the future. He described the facilities for which he is responsible and some of the factors and uses contributing to total energy usage. He shared usage data for the various schools and indicated how different factors and energy types would impact that data.

Mr. Prokop discussed CCPS's contract and history with Johnson Controls and the benefits guaranteed by Johnson Controls through that contract. He also shared information on cost savings and cost avoidance already realized through that long-standing relationship. He described the phases of changes and improvements that have already been made, as well as future work to be done.

Mr. Prokop said he would provide a copy of his PowerPoint presentation to the EAC members. The PowerPoint presentation will be available on the [EAC website](#).

**OTHER –**

Ms. Dinne mentioned that the Carroll County Code of Public Local Laws was recently recodified. Chapter numbers and text were reorganized in the process. She provided copies to the EAC members of Section 31.01-05 Environmental Advisory Council of Chapter 31: County Organizations and Departments, which is the chapter that replaced the former Chapter 16.

Ms. Dinne also mentioned that at the September meeting she would give a very brief overview of the County's recent contract with Johnson Controls, the EAC's potential role, and how Johnson Control's work might impact the EAC's work plan for the Energy Use & Cost Savings project. She indicated that she intended to discuss it under the Energy Use & Cost Savings agenda item today after Mr. Prokop's presentation, but there was not enough time left in the meeting.

**ADJOURNMENT - MOTION NO. 202-14:** Motion was made by Karen Leatherwood and seconded by Ellen Cutsail to adjourn the August meeting. Motion carried.

The meeting adjourned at 5:05 p.m. The next regular monthly meeting is scheduled for Wednesday, September 17, 2014, at 3:00 p.m. in the Reagan Room (003) of the County Office Building.