



Carroll County Environmental Advisory Council

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Josh Hatkin, Chair
Sandra Zebal, Vice Chair

Brenda Dinne, Staff Liaison
Department of Land Use,
Planning and Development

Meeting Summary for January 21, 2015

Members

Josh Hatkin, Chair - Absent
Sandy Zebal
Melvin Baile - Absent
Ellen Cutsail - Absent
David Hynes - Absent
Karen Leatherwood
Kim Petry
George Schooley - Absent
Frank Vleck - Absent

County Government

Brenda Dinne, Special Projects Coordinator /
EAC Staff Liaison
Jennifer Quick, Recording Secretary
Glenn Edwards, NPDES Compliance Specialist

Other Attendees

None

1. CALL TO ORDER –

Ms. Zebal, Vice Chair, officially called the January 21, 2015, meeting to order at 3:06 p.m. in the Reagan Room (003) of the County Office Building. It was noted that several members were not in attendance due to the inclement weather conditions.

2. CERTIFICATE OF APPRECIATION FOR KIM PETRY'S SERVICE –

Mr. Phil Hager presented Ms. Petry with a certificate of appreciation for her eight years of service on the Carroll County Environmental Advisory Council.

3. PUBLIC COMMENTS AND CONCERNS –

No public comments were offered. No members of the public were in attendance.

4. APPROVAL OF MEETING MINUTES –

Approval of the December meeting minutes was postponed until the February meeting since a quorum was not present.

5. CHAIR AND COMMITTEE REPORTS –

a. Solar Energy Subcommittee:

Ms. Dinne said that, as far as she is aware, this committee still has not yet met. Ms. Petry indicated that, since her term ends on February 1, another member of the Solar Energy

Subcommittee would have to volunteer to sit on this committee in her place if the meetings ever get underway.

b. *Solid Waste Subcommittee:*

Ms. Leatherwood said Governor O'Malley issued an executive order to have set goals to move toward zero waste, including a goal to recycle 85 percent of the waste stream and compost 65% by the year 2030. Ms. Leatherwood volunteered to provide a summary of the State's newly adopted Zero Waste Plan to the EAC at a future meeting

c. *Energy Use & Cost Savings Subcommittee:*

Ms. Dinne stated that Mike Whitson is not yet ready to present recommendations to the EAC for feedback. She will continue to check in with him on when he would like to present to the Council.

6. TREE COMMISSION –

Nothing to report.

7. STAFF LIASION REPORT –

The EAC members present agreed to postpone Mr. Edwards' presentation regarding NPDES and the Business Community until the February meeting so that more members would benefit from the information.

Ms. Dinne reminded the EAC members that the annual joint meeting with the Board of County Commissioners will be held on February 19, 2015 at 1:30 p.m. Ms. Dinne thought it would be nice to give the opportunity for several EAC members to present a portion of the agenda. Ms. Dinne offered to put together talking points to guide whoever is speaking. She will send out the talking points with suggestions for who might speak for each of the noted sections. The agenda will include an overview of the 2014 Annual Report and a brief summary and discussion of the Proposed 2015 Work Plan.

Ms. Dinne also reminded members that the financial disclosure forms are due to the Ethics Commission office by January 30, 2015.

She indicated that the Commissioners are aware of the vacancy on the Environmental Advisory Council that will be left by Ms. Petry. She will advise if she receives word of an appointment.

8. OLD BUSINESS –

a. *None*

9. NEW BUSINESS –

a. *2015 Environmental Stewardship Booklet*

Ms. Dinne has made all the updates. Ms. Dinne will have copies of the booklet available for meeting with the Board of County Commissioners

b. *Business Community MS4 Workshop*

We will plan to hold the workshop on a weeknight in September. Attendance should be better than if it was held in the summer. Ms. Dinne identified subcommittees for the workshop and asked for volunteers for each committee. Mr. Baile previously volunteered for the Registration Committee.

- Ms. Leatherwood agreed to be the emcee.

- Ms. Dinne and Ms. Quick will take care of identifying and reserving a facility. The Facilities Committee members will visit the facility ahead of time to determine layout and will coordinate set up and take down of the room for the workshop.
- The Refreshments Committee will be responsible for soliciting someone to either donate refreshments or sponsor them. In return, the business would be recognized in the workshop materials. Ms. Leatherwood will talk to Legacy Contracting about sponsoring the refreshments. If not interested, she will look elsewhere. Mr. Edwards has some business contacts that may be willing to donate something. This will also help with the business' image. Glenn will make initial contact and then he will contact Ms. Leatherwood with his findings.
- The Registration and Materials Committee would be responsible for putting together the materials packets (materials provided by staff) and taking care of the registration table at the workshop.
- Ms. Zebal indicated that she did not have a preference and would serve on whichever committee she was needed.

c. Overview: NPDES & the Business Community

The EAC members present agreed to postpone Mr. Edwards' presentation regarding NPDES and the Business Community until the February meeting so that more members would benefit from the information.

10. OTHER –

No other items were discussed.

11. ADJOURN REGULAR MEETING –

ADJOURNMENT - MOTION NO. 213-15: Motion was made by Sandy Zebal and seconded by Karen Leatherwood to adjourn the January meeting. Motion carried.

The meeting adjourned at 3:35 p.m. The next regular monthly meeting is scheduled for Wednesday, February 18, 2015, at 6:30 p.m. in the Reagan Room (003) of the County Office Building.