



# Carroll County Environmental Advisory Council

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Frank Vleck, Chair  
Craig Paskoski, Vice-Chair

*Brenda Dinne, Staff Liaison/Secretary*  
Department of Land  
& Resource Management

## Meeting Summary for October 17, 2018

### Members

- Curtis Barrett
- Ellen Cutsail (absent)
- Jesse Drummond
- David Hynes
- Charlene Norris (absent)
- Craig Paskoski
- Tiffany VanDerwerker
- Frank Vleck

### County Government

- Brenda Dinne, Special Projects Coordinator/  
EAC Staff Liaison/Secretary
- Karen Miller, Recording Secretary

### Other Attendees

- Jennifer Turiano, Carroll County Times

### 1. CALL TO ORDER –

Mr. Vleck, Chair, officially called the October 17, 2018, meeting of the Environmental Advisory Council (EAC) to order at 3:00 p.m. in Room 204 of the County Office Building.

### 2. PUBLIC COMMENTS & CONCERNS –

None.

### 3. APPROVAL OF MEETING MINUTES –

#### Discussion/Decision:

Approval of the September 19, 2018, minutes was discussed. No changes were made.

**APPROVAL OF MINUTES – Motion 321-18:** Motion was made by Jesse Drummond and seconded by David Hynes to approve the September 19, 2018, meeting minutes as written. Motion carried.

### 4. CHAIR & COMMITTEE REPORTS –

#### a. Solid Waste Advisory Committee (SWAC)

#### Discussion/Decision:

- The next SWAC meeting is scheduled for December 6.

#### Action Items:



#### b. FuTuRe Pilot Program in New Windsor

#### Discussion/Decision:

- Mr. Vleck shared some of the feedback on the pilot program that he was seeing on the New Windsor Community Facebook page.

**Action Items:**



**5. STAFF LIASION REPORT –**

**Discussion/Decision:**

- The November/December meeting is scheduled for the evening of November 28, 2018. Agenda items to address will include, but are not limited to:
  - 2019 Work Plan
  - 2018 Annual Report
  - Plastic Shopping Bags
- The EAC has time scheduled with the Board on November 1, 2018, to present the Community Solar and EPS reports, as well as the SolSmart status. The reports will be posted online after they are presented to the Board. Mr. Drummond and Mr. Barrett will take the lead on the community solar presentation. Mr. Vleck and Mr. Paskoski will take the lead on the EPS presentation. Ms. Dinne will draft PowerPoints for each to use.
- The EAC members were reminded to copy Ms. Dinne on any electronic correspondence regarding anything pertaining to the EAC for its records so there is a copy in the file. If a member has a personal conversation, by phone or in person, they can send her an email with the person’s name, date and time, and a brief summary of what was discussed.

**Action Items:**

- ★ Ms. Dinne: Draft PowerPoint for the Community Solar and EPS reports and send to those leading on each to review and use for their presentations.

**Reference/Attachment(s):**

- n/a

**6. NEW BUSINESS –**

**a. 2019 Meeting Dates – Discussion and Possible Approval**

**Discussion/Decision:**

- No changes were discussed.

**APPROVAL OF THE 2019 MEETING DATES – Motion 322-18:** Motion was made by Curtis Barrett and seconded by Tiffany VanDerwerker to approve the 2019 Meeting Dates as proposed. Motion carried.

**Action Items:**

- ★ Ms. Dinne: Post approved 2019 Meeting Dates on EAC webpage.

**Reference/Attachment(s):**

- n/a

**b. 2019 Work Plan – Discussion**

**Discussion/Decision:**

- The proposed EAC projects for calendar year 2019 were reviewed. The plastic shopping bags reduction report and the residential graywater public outreach will be continued over from the 2018 Work Plan since they are not yet completed. The EAC will continue its biennial residential/general public MS4 workshop, which is proposed for the next several years to be focused on outreach to municipal residents. The Environmental Stewardship booklet is updated biennially and is due to be updated in 2019. A Guide to Becoming a Community Solar Subscriber is a proposed public outreach piece that would follow up on the Community Solar report to the Board in this calendar year if the Board concurs. Lastly, if directed by the Board, public outreach materials on EPS reduction could be included in the work plan as a follow-up on the EPS report to the Board in 2018.
- As the EAC will have a very full plate if the work plan proceeds as proposed for 2019, Mr. Drummond suggested a future work plan item could be a public outreach piece on other forms of alternative or green energy and/or choosing your energy provider.
- Ms. Dinne will finalize the proposed draft of the work plan accordingly following the presentation to the Board regarding the Community Solar and EPS reports. The final draft will be considered by the EAC for approval as the proposed 2019 Work Plan at the November 28 EAC meeting..

**Action Items:**

- ★ Ms. Dinne: Finalize draft work plan and send to EAC for final review before November 28.

**Reference/Attachment(s):**

- n/a

**c. Awards Committee – Discussion**

**Discussion/Decision:**

- Several potential issues for discussion and consideration regarding the awards process were raised during the process earlier in 2018. These issues included the frequency with which the awards would be giving, the actual physical award to be presented, and how to generate more participants. Additional topics discussed during the meeting included the number of categories, category names, increasing significance, and when and where to present the awards.
- The EAC formed a committee to consider these issues. The committee will discuss and recommend items to improve the process and visibility in the future and bring these suggestions back to the full EAC to consider. Mr. Hynes, Mr. Barrett, and Mr. Vleck volunteered to serve on this committee.
- Members offered some ideas for consideration by the committee during their discussions.

**Action Items:**

- ★ Ms. Dinne: Coordinate on how to proceed and schedule time(s) for committee to meet.
- ★ Mr. Hynes, Mr. Barrett, Mr. Paskoski: Meet as committee to discuss ideas and prepare recommendations to bring back to the full EAC for consideration.

**Reference/Attachment(s):**

- n/a

**7. BUSINESS IN PROGRESS –**

**a. Plastic Shopping Bag Reduction Project – Update**

**Discussion/Decision:**

- A few additional items for research were discussed at the last meeting. The members working on this project are researching those items and drafting the initial text for their sections. Ms. Dinne needs these sections complete by the end of October (extended from October 11) to be able to compile the text and edit it to make it “one voice.” Ms. Dinne will send the complete draft of these sections to the EAC for review before the November 28 meeting. The EAC will provide feedback on the initial draft at that meeting.

**Action Items:**

- ★ Ms. Cutsail, Mr. Drummond, Ms. VanDerwerker: Complete any additional research and draft initial text for assigned sections by end of October.
- ★ Ms. Dinne: Compile initial draft and send out for members to review before November 28 meeting.

**Reference/Attachment(s):**

- n/a

**b. Residential Graywater Public Outreach – Discussion**

**Discussion/Decision:**

- No updates to report at this time. MDE has not yet released regulations to indicate how this should be implemented.

**Action Items:**

- ★

**Reference/Attachment(s):**

- n/a

**c. SolSmart – Status**

**Discussion/Decision:**

- An application for designation as a SolSmart community was submitted on September 17, 2018. On October 16, 2018, Carroll County received notice that Silver designation has been achieved. The EAC will share the good news during the EAC’s time with the Board on November 1, 2018.

**Action Items:**

**Reference/Attachment(s):**

- n/a

**8. OTHER –**

- The Prince George’s County composting facility operator has not yet responded regarding a request for a tour for the EAC.

**Action Items:**



**Reference/Attachment(s):**

- n/a

**9. ADJOURN REGULAR MEETING –**

The meeting adjourned at 4:00 p.m. The next regular monthly meeting is scheduled for Wednesday, November 28, 2018, at 6:30 p.m. in the Reagan Room of the County Office Building.

**MEETING ADJOURNMENT – MOTION 323-18:** Motion was made by Curtis Barrett and seconded by Craig Paskoski to adjourn the October 17, 2018, meeting. Motion carried.

**Upcoming Meetings:**

- ☐ *Community Solar and EPS Report Presentations to the Board – Thursday, November 1, 2018, Room 311, County Office Building*
- ☐ *Regular Monthly Meeting – Wednesday, November 28, 2018 @ 6:30 PM, Reagan Room, County Office Building*
- ☐ *Regular Monthly Meeting – Wednesday, January 16, 2019 @ 3:00 PM, Reagan Room, County Office Building*