

APPLICATION FOR NEW CONSTRUCTION IN UNIONTOWN

The Carroll County Historic Preservation Commission meets the second Wednesday of each (excluding July when there is no meeting). Your application must be submitted at **least ten (10) calendar days** prior to the next scheduled meeting. Applications received after this deadline will be placed on the agenda for the next meeting.

1. Please carefully review the **Carroll County Historic Preservation Commission's DESIGN GUIDELINES**. The Design Guidelines provides guidance on how to make your new home / building / structure conform to the existing historic appearance in Uniontown.

2. Prior to submitting your application, you should contact Mr. Clayton R. Black, Chief, Bureau of Development Review, 410-386-2143, who can assist you with preparing your application and to streamline the process. You should take note of the surrounding homes / structures / properties in formulating your design.

3. Owner(s) of Property _____
Mailing Address _____
Phone Numbers _____

4. Address of the construction site _____

5. Location and size of the property _____
(Tax map, block and parcel numbers)

6. Detailed description of the project _____

7. Names of Contractor / Builder _____

8. Indicate the design and types of materials you anticipate using.

a. Architectural style of the construction _____

b. Orientation of the home _____

c. the proposed materials to be used for the **entire exterior** of the home, including, but not limited to:

type of foundation _____

brick, concrete, stucco, etc _____

sidewalk (material) _____

driveway (material) _____

fencing if applicable _____

door design (material)

light fixtures

porches / decks

railings / posts (the type and shape of material)

type of siding

windows / grills (material)

shutters (material)

garage (design and windows if any)

gutters

roof (material and include the pitch of the roof)

shingles

chimney

landscaping

tree removal / replacement

As part of your application or presentation, the Historic Preservation Commission will expect, at a minimum, the following items be submitted:

- a. a blueprint / professional drawing that includes dimensions (height, length, and width of the building);
- b. a scaled plot plan showing the proposed building, driveway
- c. samples of proposed materials
- d. photographs of proposed designs to be used, as well any existing structures on said property

List all adjoining property owners, including those property owners (and addresses) across the street from property upon which the construction will take place:

1. _____

2. _____

3. _____

4. _____
5. _____
6. _____
7. _____
8. _____

Statement: The information on this Application and attachments represent an accurate description of the proposed work and I have omitted nothing which might affect the decision of the Carroll County Historic Preservation Commission. I understand that approval of this application by the Carroll County Historic Preservation Commission does not constitute approval of a "Permit Application and Zoning Certificate," which is administered by the Carroll County Bureau of Permits and Inspections. I acknowledge that I have read the **Carroll County Historic Preservation Commission's DESIGN GUIDELINES. I understand that the Carroll County Historic Preservation Commission**

Date: _____ Signature (Owner) _____

Date: _____ Signature (Owner) _____

For Commission Use Only

The Carroll County Historic Preservation Commission considered Application No. _____ at its meeting on _____. The application was _____ by a _____ vote, subject to the following conditions: _____

The basis for this decision was: _____

| Commissioners: | Approve | Disapprove | Abstain |
|----------------|--------------------------|--------------------------|--------------------------|
| _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |