

**OFFICIAL MINUTES**  
**Carroll County Planning and Zoning Commission**  
**Work Session**  
**Carroll County Master Plan**

**September 20, 2011**

Location: Carroll County Office Building

Members Present: Dennis Wertz, Chairman  
Charles M. Chadwick, Vice Chair  
Melvin E. Baile, Jr.  
Alec Yeo  
Richard J. Soisson  
R. Wayne Barnes  
Richard S. Rothschild, Ex-Officio  
Cynthia L. Cheatwood, Alternate

The work session opened at approximately 12:30 p.m. Present with the Commission were the following persons: Commissioner Robin Frazier; Tom Devilbiss, Brenda Dinne, and Kelly Martin, Department of Land Use, Planning, and Development; Daphne Daly, Bureau of Planning; Clay Black, Bureau of Development Review; Gail Kessler, Department of the County Attorney; and members of the press.

Copies of comments received from Mr. Ross Dangel and Mr. Bruce Holstein were distributed to the Commission members. It was the consensus of the Commission to postpone discussion of these comments until the Monday, September 26 work session.

The Commission finished their review of Chapter 1 – Concepts & Intentions and began discussion of Chapter 2 – Past, Present & Future Trends. Staff had updated some of the population information in Chapter 2 prior to the meeting. The Commission requested that staff continue with additional updates to the chapter.

The Commission discussed Chapter 3 – Planning Process. It was the consensus of the Commission to combine Chapter 3 and Chapter 6 – Community Involvement. Commission members requested that staff prepare a one paragraph summary of the Pathways process for inclusion in the Plan, along with a summary of what is being done during this update process.

The Commission discussed highlighting glossary terms throughout the Plan to let people know that they are defined later in the report.

Goals 1 and 2 were discussed from Chapter 4 – Vision Statement & Goals.

The next meeting of the Commission is scheduled for Monday, September 26 at 6:00 p.m.

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Secretary

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Approved