



Employment Opportunity

Curator

Carroll County Farm Museum

\$19.07 hourly salary (Grade C10)

37.5 hour position with a full benefit package

Apply By: Monday, December 5, 2016 @ 5:00 p.m.

GENERAL RESPONSIBILITIES Oversee planning and implementation of programs to secure, register, preserve and exhibit the more than 12,000 artifacts in the Carroll County Farm Museum's collection, while educating visitors about the collection, the Museum and 19th Century farm life.

ESSENTIAL TASKS include the following; other duties may be assigned

1. Design and promote a variety of exhibits using artifacts in the Farm Museum's collection.
2. Keep accurate records of the museum's collection and maintain artifacts in a responsible conservation manner.
3. Research and prepare historically accurate information for all exhibits and programs.
4. Solicit and schedule tours for schools, organizations and other visitors.
5. Works a flexible schedule including weekends and holidays
6. Work cooperatively with museum staff, other county employees as well as staff and volunteers from organizations associated with the museum to successfully implement Farm Museum programs and events.
7. Supervise, train and schedule the museum's seasonal Living History Camp staff, docents and volunteer guides.
8. Partner with other museums, historic groups, colleges and community groups to share collections and highlight joint events.
9. Keep current with museum and preservation techniques as well as the latest museum exhibit technology.
10. Work with museum custodial staff and others to clean and maintain the Farm Museum's artifacts, exhibits and buildings.

EDUCATION AND EXPERIENCE

1. Bachelor's degree in Museum Studies, American History, Historic Preservation, Education, or related field.
2. Three years' experience in the study of historic preservation, restoration and 19th Century farm life, including one year supervisory experience.

*A comparable amount of training and experience may be substituted for the minimum qualifications.

SPECIAL REQUIREMENT

1. Federal and State criminal history record check prior to employment.

A Carroll County Government job application is required for this position

Apply on-line: ccgovernment.carr.org

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

POSTED: 11/22/16
(17-67)

Carroll County is an equal opportunity employer