



**Employment Opportunity**

**Teens on the Go - Department of Recreation and Parks**

**Camp Director \$12.64 & Sr Camp Counselor \$10.10**

**40 hour *contractual* positions June 14 – August 11, 2018**

***Apply By: Friday, April 27, 2018 @ 5:00 p.m.***

***Applications will be processed as received***

**GENERAL RESPONSIBILITIES** To provide a safe, fun and enjoyable program for the teens of Carroll County and the surrounding area.

**ESSENTIAL TASKS** include the following; other duties may be assigned.

1. Deliver fun and exciting outdoor activities to teens
2. Ensure lesson plans are prepared and implemented that meet outcomes and the abilities of teens.
3. Deliver progressive outdoor recreational/adventure activities.
4. Evaluate the success of the program and the development of the teens' abilities and skills in various program activities.
5. Ensure that camp staff and campers know and follow safety procedures during activities.
6. Assist in the implementation of staff training.
7. Provide guidelines for programs utilizing camp equipment.
8. Ensure campers and staff follow safety procedures in all activities.
9. Assist in the management and care of the physical facilities and equipment in all program areas.
10. Oversee daily checks of area and equipment for safety, cleanliness, and good repair.
11. Ensure that program areas are kept free of hazards and debris.  
Participate enthusiastically in all camp activities, providing support and guidance to those assigned as leaders.
12. May be placed in charge when the Camp Director is absent.
13. Responsible for driving vans on trips

**EDUCATION AND EXPERIENCE**

1. 21 years of age or older (Camp Director)
2. Experience in administrative roles at camp or outdoor setting preferred
3. Experience in the development and delivery of programs and activities for similar population.
4. Current instructional certification in program or related experience.
5. First Aid/CPR/AED certified or ability to be certified by 6/15/18
6. Current Class C Driver's License\*

**\* A comparable amount of training and experience may be substituted for the minimum qualifications**

**SPECIAL REQUIREMENT**

1. Federal and State criminal history record check prior to employment

A Carroll County Government job application is required for this position

**Apply on-line: [ccgovernment.carr.org](http://ccgovernment.carr.org)**

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

**POSTED: 04/11/18  
(18-092)**

**Carroll County is an equal opportunity employer**