



Employment Opportunity

Bureau Chief, Solid Waste

Bureau of Solid Waste

\$55,322 ~ \$70,000 Hiring Range

40 Hour exempt position with full benefit package

Apply By: Wednesday, February 29, 2012 @ 5:00 p.m.

GENERAL RESPONSIBILITIES Manages the overall operations, direction, coordination and evaluation of the Bureau. Oversees and manages activities of employees engaged in solid waste landfill and recycling management in accordance with Federal, State and local laws.

ESSENTIAL TASKS include the following; other duties may be assigned.

1. Develop and administer the solid waste management program, including solid waste collection, sewage sludge, lechate, recycling, landfills, compost, mulch, and monitoring closed landfills
2. Develop short and long-term goals/objectives, policies, programs, and procedures
3. Monitor and analyze data for County waste flows and processes to determine trends and make recommendations for program improvements
4. Act as liaison with the Maryland Department of the Environment and Maryland Environmental Services
5. Develop and manage Bureau budget and resources
6. Consult legal counsel to ensure policies, procedures, and practices comply with Federal, State, and local laws
7. Research and analyze the solid waste industry to project trends and identify appropriate marketing strategies for solid waste resources
8. Promote cost effective recycling and reuse programs to provide alternatives to conventional waste disposal
9. Develop and administer procedures for emergency situations
10. Report to work outside of normal working hours to direct emergency operations
11. Communicate with managers, supervisors, co-workers, citizens, media and others, maintains confidentiality; and represents the Board of County Commissioners policies to the public

EDUCATION AND EXPERIENCE

1. Bachelor's degree in Civil or Environmental Engineering, Business Administration, Solid Waste Management, Environmental Sciences, or related field
2. Six years solid waste management experience; three years supervisory experience
3. Registration as a Professional Engineer (Maryland) desired

*A comparable amount of training and experience may be substituted for the minimum qualifications.

Apply on-line: ccgovernment.carr.org

A Carroll County Government job application is required for this position

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

APPLICATIONS WILL BE PROCESSED AS THEY ARE RECEIVED

POSTED: 01/20/12 CARROLL COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER (12-33)

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans With Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Pamela A. Lindsay, Carroll County Government Americans with Disabilities Coordinator for employment, at the Office of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.