

**Recreation and Parks Advisory Board Meeting
June 27th, 2012**

Approved Minutes

Members Present: Brad Knatz, Lew Baylor, Bobbi Tucker, Jim Rodriguez, Colin Furneaux, and Joe Cook

Members Excused: Sam Case, Gary Davis, Walter Schemm, and Judy Baker

Ex-Officio Member Present: Jeff Degitz

Staff Present: Bruce Dutterer and Chelcee Fandel

The Recreation and Parks Advisory Board met on June 27th, 2012 in the Public Meeting Room of the County Office Building. The meeting was called to order at 7:35 p.m. by Board Member Brad Knatz.

Approval of Minutes:

The March 28th, 2012 minutes were unanimously approved as written with a motion by Colin Furneaux and seconded by Jim Rodriguez.

Director's Report:

Upcoming Events: - The Greene Turtle Funds for friends event is being held on July 10th- all day.

Capital Project Updates-

- A. **Leister Park-** the bid was awarded to Thomas Bennett & Hunter, we are waiting for the return of the signed contract.
- B. **Bennett Cerf Park-** A pet waste station and play equipment have been installed. The safety surfacing is scheduled to be installed tomorrow; the bridge will be installed this week, and the final connection of the paved trail to the bridge will be completed in the coming weeks.
- C. **Mayeski Park Playground Equipment Replacement-** The new equipment has been installed.
- D. **Dog Park-** Volunteers continue to raise funds with a goal of \$15,000 for the initial construction; donations have been secured from Carroll Kennel Club, Humane Society, City of Westminster as well as from pet related businesses and individuals. There is an upcoming event with Bowman's which may result in reaching our goal for phase 1 construction. We will be meeting with the Commissioners in the coming weeks to give an update.
- E. **Budget Update-** The operating budgets were approved, and they are very similar to last year's funding level.
- F. **Ronnie Legore Memorial Field-** Construction of an additional field is underway at Mayeski Park; Wanda Legore raised over \$100,000 for a project that has received no county funding.

- G. **Land Preservation, Recreation and Parks Plan-** This plan summarizes a current and planned inventory of recreational facilities in the county and projects future needs due to statewide trends, community input, and etc. The plan is required by the State if we are to received Program Open Space funds. The state recreation land goal is 30 acres per 1,000 residents which Carroll County exceeds.
- H. **Freedom Area Trails-** We have submitted a grant application for funding through the Maryland Bikeways Program for a feasibility study and design work for trail/sidewalk system connecting Eldersburg with Sykesville, utilizing Springfield Hospital Center property and the surrounding area; grant awards are to be announced later this summer.
- I. **Park Pursuit-** the 2nd annual event has 94 teams registered for a pirate theme treasure hunt that encourages family participation to our parks.

Capital Project Requests:

Bruce Dutterer, Park Planner, presented the Capital Project Requests to the Advisory Board. The projects are as follows:

Bark Hill Park- Tot-Lot and Pavilion Installations- Purchase and installation of a play unit, a 20' x 40' laminated beam pavilion with a 4" reinforced concrete floor, steel posts, standing seam roof, 4-12' picnic tables, ADA compliant walk-way, additional stone for the expansion of the existing parking lot and landscaping. Estimated Cost: \$97,800.

Double Pike Creek Park- Boat Ramp and Stairway Installation- Contractual services to pour a concrete staircase and ramp for a safe and accessible entrance into the Double Pipe Creek. The project estimate exceeds the ability to fund through WWI(Waterway Improved Grants). This project will provide a safe and improved entrance into the Double Pipe Creek. Estimated Cost: \$66,000.

Gillis Falls Linear Trail- Development Phase I- Establish a 5700lf, 6' wide compacted stone pedestrian walkway/trail connecting Salt Box Park to Flag Marsh Road near the Equestrian Center. This section of trail will require a pre-engineered bridge installed to cross the existing stream and boardwalk in several areas to traverse the marshy areas. We will be applying for a NRT Grant to help cover some of the expenses on the bridge and trail installation. Estimated Cost: \$249,000.

Hyde Quarry Pavilion and Development- Purchase and construction of a new 40' x 60' laminated beam pavilion with a 4" reinforced concrete floor, steel posts, standing seam steel roof, 12' picnic tables, landscaping, revitalization of an existing roadway to be used a walking trail, improvement of the parking areas to conform with ADA and allow for larger groups to have picnics/family reunions. Estimated Cost: \$215,000.

L.C. Burns Connector Trail- Development Phase II- We are proposing the development approximately 1,300lf of a 6' wide macadam trail which will extend from L.C. Burns Park to Smith Avenue and also connect the Ag Center Drive. At present, there is no way to walk safely from L.C. Burns Park to the Ag Center or Smith Avenue area without walking on a rough grass shoulder. This project is consistent with our LPRP(Land Preservation and Recreation Plan) and addresses the #1 requested facility as Trails which serves all ages. Estimated Cost: \$ 48,000.

Quaker Hill Park- Design and Construction- Grading, seeding, sediment and erosion control, stormwater management, and fencing for the construction of (2) softball/baseball fields with a multi-purpose overlay, approximately 90+- vehicle parking spaces, entrance and drive. Estimated Cost: \$1,013,000.

Other Business:

Brad Knatz brought to the Board's attention the amount of cars that were all over Westminster for the Lax Max Tournament. Jeff Degitz explained that there were over 200 teams that were involved. Given the amount of cars- tourism is the biggest payback to the County from these types of events.

Members' Comments:

Jeff Degitz announced that Sarah Hund-Brown will be unable to continue serving on the Board. Information will be given to the Commissioners so we are able to fill the position.

There being no further discussion, on a motion by Bobbi Tucker, seconded by Joe Cook, the meeting adjourned at 8:35 p.m.

Respectfully submitted,

Jeff R. Degitz

Jeff R. Degitz, Administrator

Chelcee M. L. Fandel

Chelcee M. L. Fandel, Secretary