

**Recreation and Parks Advisory Board Meeting  
July 25, 2012**

**Approved Minutes**

**Members Present:** Joe Cook, Jim Rodriguez, Gary Davis, Colin Furneaux, and Judy Baker

**Members Excused:** Samuel Case, Brad Knatz, Lewis Baylor, Bobbi Tucker and Walter Schemm Jr.

**Staff Present:** Bruce Dutterer and Abby Gruber

**Ex-Officio Member Present:** Jeff Degitz

The Recreation and Parks Advisory Board met on July 25<sup>th</sup>, 2012 in the Public Meeting Room of the County Office Building. The meeting was called to order at 7:30 p.m. by Chair-Elect Judy Baker.

**Approval of Minutes:**

The June 27<sup>th</sup>, 2012 minutes were unable to be approved during the meeting, because there was not a quorum. Therefore an email will be sent to the board members requesting a vote.

**Director's Report:**

- **Greene Turtle Funds for Friends Event:** The event raised \$503 for the Park Legacy Fund.
- **Capital Project Updates:**

**A. Leister Park-** the bid was awarded to Thomas Bennett & Hunter, we are waiting for the return of the signed contract.

**B. Bennett Cerf Park-** Bridge has been installed, the contract has been awarded for final paving.

**C. Dog Park-** a fund-raising event was held at Bowman's Pet & Feed last weekend. We will be given a percentage of the business.

**D. Freedom Area Trails-** we received notification that Carroll County was approved for the \$55,000 Bikeways grant to fund feasibility and the design work for the project. We are required to match \$35,000 in staff time as a condition of the grant. We will be talking to the Commissioners for approval to move forward.

**E. Park Pursuit-** The event is ongoing this month with 107 families registered.

**F. Strategic Plan Update-** Working with Gary Davis, Abby Gruber, Brad Rogers, and then the full Board by the October Board meeting.

**Prioritization of Capital Projects:**

Bruce Dutterer, the Park Planner has prioritized the 2014 Capital Project Requests as requested by the Recreation and Parks Advisory Board. They are as follows:

1. Landon C. Burns Park- Connector Trail Development- Phase II - \$48,000  
This sidewalk/walking trail will allow pedestrians to have an alternate means of transportation from L.C. Burns Park to Smith Avenue and will also connect the Ag Center without driving their motor vehicles. This addresses the #1 requested facility as Trails which serves all ages.
2. Bark Hill Park- Tot- Lot and Pavilion Installations- \$97,800

By installing these features, Bark Hill Park will become a 'full use' facility like most other parks in Carroll County.

3. Gillis Falls Linear Trail- Development- Phase I- \$249,000

This proposed walking trail will allow pedestrians as well as bicycles to enjoy a passive recreation experience within this future reservoir property. This trail project was put on the back burner approximately 10 years ago due to the possibility of using the property for a reservoir.

4. Double Pipe Creek Park- Boat Ramp and Stairway Installation- \$66,000

This project will enable kayakers and float enthusiasts a safe way to access the waterway into the Double Pipe Creek.

5. Hyde Quarry- Pavilion Installation and Site Development- \$215,000

Would like to develop a large laminated beam pavilion and improve all the parking and drive areas within this 70 acre parcel which will accommodate 140+ people for special events, and etc.

6. Quaker Hill Park- Design, Development and Construction- \$1,013,000

Development of this site, along with the recent development of Bark Hill Park and Double Pipe Creek Park and future development of athletic fields by the town of new Windsor will replace the need to develop a West Carroll Regional Park in the near future. Collectively, these facilities will help the West Carroll Recreation Council to meet the current and future needs expressed by the New Windsor and Union Bridge communities.

The present Board Members agreed that the priority order for the 2014 Capital Project Requests were good as is. An email will be sent to all the Board Members requesting a vote since there was not a quorum.

**Scheduling of Parks Tour:**

Jeff Degitz questioned the Board if they would like a tour of the facilities, preferably the current projects or the Capital Project requests. It was agreed by the Board members that they have a guided tour of the facilities as it would be very informative and valuable.

On a motion by Gary Davis, seconded by Colin Furneaux the meeting adjourned at 8:20 p.m.

Respectfully submitted,

*Jeff R. Degitz*

---

Jeff R. Degitz, Administrator

*Chelcee M. L. Fandel*

---

Chelcee M. L. Fandel, Secretary