

**Recreation and Parks Advisory Board Meeting
September 25, 2013**

Approved Minutes

Members Present: Brad Knatz, Mike Rodgers, Judy Baker, Colin Furneaux, Brian Clancy, Jim Rodriguez, John Marks, and Carolyn Garber

Members Excused: Gary Davis, Lewis Baylor and Bobbi Tucker

Staff Present: Bruce Dutterer, Lisa Carroll and Candy Sharrer

Ex-Officio Member Present: Jeff Degitz

The Recreation and Parks Advisory Board met on September 25, 2013 at the County Office Building's public hearing room 003/004. The meeting was called to order at 7:30 p.m. by board chair Judy Baker.

WELCOME AND INTRODUCTIONS:

APPROVAL OF MINUTES:

Brad Knatz moved to approve the July 24th meeting minutes. Colin Furneaux seconded, all concurred and minutes were approved.

DIRECTOR'S REPORT:

- **Maryland Wine Festival:** Approximately 16,000 people attended the event last weekend. Several new features debuted this year including a second performance stage, an expanded "Wine Check" tent and a new online ticket vendor that allowed for advance ticket sales to continue right up to and during the event.
- **Westminster Community Trail:** Did not receive Recreational Trails grant for Bennett Cerf Park to Sunshine Way section. Looking to complete project with existing project funds. SHA provided initial cost estimate of over \$1 million for constructing trail from Hahn Road to Route 140 overpass as part of Bicycle Retrofit Program and State would cover 75% of construction cost. Waiting for revised plans and cost estimates.
- **Barn Quilt Project:** Committee is finalizing selection of barns and Arts Council will have quilt panels hung at top of Arts Center on October 3rd at 7:30 am. Panels will also be hung at Farm Museum and 10 other sites located throughout the County.
- **Capital Projects Update:**
 - Leister Park construction anticipated to be complete by end of November; working with Town of Hampstead grant to purchase playground
 - Krimgold Park construction continues, anticipated completion date of December, 2014
 - Westminster Community Pond renovations/redesign is currently out to bid
 - Westminster Veterans Memorial Park will have second public meeting soon
 - New Playground for Piney Run to go out to bid this fall

- **Organization Change for Farm Museum:** Effective November 1, the Farm Museum will be operating under the auspices of Tourism in the Office of Economic Development.
- **Upcoming Events:** Apple Fest at Piney Run Park this Saturday, September 28 from 10 am – 4 pm; Maryland Special Olympics State Kayak Competition held at Piney Run Saturday, October 5.

SELF-HELP PROJECT REQUESTS:

- *Carroll County Arts Council – Presented by Sandy Oxx*

Sandy is requesting the purchase of custom fabricated wall mounted handrails. The handrails are needed to bring the theatre up to ADA code given the slope of the floor.

Total project cost: \$3,952.00; Arts Council Contribution: \$988.00; County Funds: \$2,964.00

- *Central Carroll Recreation Council – Presented by Robert Freter*

Robert is requesting the purchase of goals and transport wheels for use at Mechanicsville Elementary. The purchase will facilitate easier year round usage of the Mesa field and less time relocating goals.

Total project cost: \$5,173.00; Rec. Council Contribution: \$1,241.00; County Funds: \$3,932.00

The second project request is for installation of post and cable fence at Deer Park to try and ward off pedestrian riders causing damage to the fields.

Total project cost: \$3,461.00; Rec. Council Contribution: \$839.00; County Funds: \$2,622.00

The third project request is for field repair at Sandymount Park and Deer Park to provide safer playing conditions.

Total project cost: \$5,390.00; Rec. Council Contribution: \$1,263.00; County Funds: \$4,127.00

- *Freedom Area Recreation Council – Presented by Kirk Engle*

Kirk is requesting sod and infield mix for Freedom Area Fields. The repair to the 7 fields will help make the fields safer for athletic players.

Total project cost: \$9,430.00; Rec. Council Contribution: \$1,797.00; County Funds: \$7,633.00

- *Winfield Recreation Council – Presented by Peter Berggren*

Peter is requesting 3 loads each of topsoil and ball diamond mix for Century High School. The requested items will help to repair the field which is currently a safety issue for players.

Total project cost: \$3,330.00; Rec. Council Contribution: \$517.00; County Funds: \$2,813.00

The second project request is to enlarge the Legore Memorial Field infield by adding ball diamond mix.

Total project cost: \$3,300.00; Council Contribution: \$606.00; County Funds: \$2,694.00

Jeff Degitz thanked all representatives for coming out and for their time.

Discussion went around the table to defer North Carroll Receptions request as their representative did not show up for the meeting. All agreed that the item should be moved to February's advisory board meeting.

The board unanimously voted to approve all projects with exception of North Carroll Recreation Council's project.

REVIEW COMMITTEE ASSIGNMENTS:

- Jeff Degitz asked the board to review the committee assignments in front of them and if anyone would like to be added to an assignment please let him know.
- Brian Clancy volunteered for the Nominating Committee and was added.

OTHER BUSINESS:

- Jeff Degitz mentioned the next advisory board meeting will be held at Piney Run Park on Wednesday, October 23rd at 1:30pm with lunch being served at 12:30pm. He asked the board to please check their calendars and let us know early if you will be attending as a count is needed for kitchen staff. If a quorum is not reached then an email will be sent out to all members to see if they would like to defer the meeting to next year or have an evening meeting.
- Jeff shared that the county owned property on Streaker Road (17 acres) was offered to the recreation councils for athletic use. After several meetings it was decided that due to the property being long and narrow with homes on both sides, this wasn't the best property for rec council use and so the land was turned back over to the commissioners. Last week after hearing a request from the Winfield Recreation Council, the commissioners committed \$50,000 towards the park design costs on the replacement 9 acre site on Salem Bottom Road.
- Board member, Gary Davis's term will be up this November. If any current board member should have recommendations for the position please let Jeff Degitz know.
- Westminster Community Trail
 - Jeff Degitz asked if the board would support using the remaining funds from the Bennett Cerf Park Revitalization and Westminster Community Trail projects to work on the Bennett Cerf Park to Sunshine Way planned section of the trail. Carolyn Garber moved to approve the use of funds, Colin Furneaux seconded and all concurred.
 - Jeff also mentioned that the second area of trail from Hahn Road to Route 140 overpass may have to be moved up in the recommended CIP (from what was previously recommended at July's meeting) due to SHA agreeing to cover 75% of the project cost. Jeff said he will keep the board up to date on the project status through emails.

ADJOURNMENT:

On a motion by Judy Baker and concurred by all, the meeting adjourned at 8:53 p.m.

Respectfully submitted,

Jeff R. Degitz

Jeff R. Degitz, Administrator

Candy M. Sharrer

Candy M. Sharrer, Secretary