

**Recreation and Parks Advisory Board Meeting
September 28, 2016**

Approved Minutes

Members Present: Judy Baker, Brad Knatz, Mike Rodgers, Derek Ludlow, Tony Rosas, Sue Ruppert, John Marks, Tom Long and Carolyn Garber

Members Excused: Dave Dolch

Staff Present: Candy Sharrer, Lisa Carroll and Ric Buchanan

Ex-Officio Member Present: Jeff Degitz

The Recreation and Parks Advisory Board met on September 28, 2016 at the County Office Building's public hearing room 003/004. The meeting was called to order at 7:30 p.m. by board chair Derek Ludlow.

WELCOME AND INTRODUCTIONS:

APPROVAL OF MINUTES:

John Marks moved to approve the July 27, 2016 meeting minutes, Sue Ruppert seconded, all concurred and minutes were approved.

DIRECTOR'S REPORT:

- **Bear Branch Nature Center Fundraising Campaign:** Organized effort underway to solicit donations to Park Legacy Fund through end of 2016 to support new nature themed play equipment at park
- **Lifetime Volunteer Award/Hall of Fame:** New award developed with criteria of 20+ years of service and significant contribution to community; 2017 to be first year for awards and recreation councils & department will be given opportunity to submit names for Advisory Board to choose from
- **MD Route 30 Dedication to Jason Schneider:** Cape Horn Park hosted dedication of road section on Sunday, September 25, 2016 and served as location for roadway sign
- **Sports Complex Flag Football Program:** As a follow up to an incident that occurred earlier this year, we have informed the adult flag football program that they will not be issued a permit to the Sports Complex or other county park for 2017
- **Closed School Update:** Board of Education staff are providing indoor access to closed schools for recreation and parks use until such time the buildings are formally turned over to Carroll County Government; no long term decisions made yet regarding future of sites although most discussions have indicated at least continued use of outdoor facilities; staff working to facilitate continued usage and address variety of rumors about sites
- **Hap Baker Firearms Facility:** As a follow up to feedback from a survey earlier this year, the shooting range will be opened on Mondays and Tuesdays, November 7, 8, 14, 15, 21 & 22 from 10

am – 2 pm for a special Hunter Sight-In Special. The goal is to provide an opportunity for hunters to quickly sight their weapons with the hope that this will reduce lines and wait times during regular operating hours prior to hunting season

- **Capital Project Updates:**

- **Mayeski Park**– Paving of entrance road completed; pavilion roof repairs and some fencing replacement to be completed this fall
- **Krimgold Park** –Paving of trail extension underway; playground to be installed in fall
- **Winfield Park** – Top soil from Krimgold removed for trail construction delivered to site as well as donated millings towards parking area
- **Westminster Community Pond** –Trail extension to Carroll County Commerce Center completed; design underway of connection to adjoining residential neighborhood
- **MacBeth Way Trail** – Trail construction underway
- **Hashawha Siding Project** –Iroquois building completed by department staff; Algonquin building front completed by staff with assistance from contractor
- **Deer Park** – replacement pavilion contract awarded with anticipated completion this fall
- **Piney Run Park** – new replacement pier installed
- **Cape Horn Park** – Paving overlay completed for first third of trail
- **Landon C Burns Park** – Fencing replacement and new small parking area to be completed this fall

SELF HELP REQUESTS:

- *Carroll County Arts Council – Presented by Sandy Oxx*

Sandy Oxx is requesting replacement of the projection system at the Arts Center. The replacement will help the center run more efficiently.

Total project cost: \$20,000; Rec. Council Contribution; \$5,000; County Funds: \$15,000

- *Bear Branch Nature Center – Presented by Dawn Harry*

Dawn Harry is requesting funds to help build a new nature themed playground at Bear Branch Nature Center.

Total project cost: \$20,000; Rec.Council Contribution: \$5,000; County Funds: \$15,000

- *Charles Carroll Recreation Council – Presented by Jennifer Gawel*

Jennifer Gawel is requesting field mix for Charles Carroll Elementary fields which will make safer playing conditions for the kids.

Total project cost: \$1,790.00; Rec. Council Contribution: \$272.50; County Funds: \$1,517.50

- *Charles Carroll Recreation Council – Presented by Jason Sidock*

Jason Sidock is requesting funds for 3 new scoreboards that would allow for a better quality and efficient experience.

Total project cost: \$4,841.21; Rec. Council Contribution: \$1,135.30; County Funds: \$3,705.91

- *North Carroll Recreation Council – Presented by Chris Briley*

Chris Briley is requesting to replace several soccer goals for safety and economic reasons.

Total project cost: \$3,383.00; Rec. Council Contribution: \$820.75; County Funds: \$2,562.25

- *North Carroll Recreation Council – Presented by Jeff Howard*

Jeff Howard is requesting infield mix for 11 fields in the North Carroll area to provide safer playing conditions.

Total project cost: \$11,270.00; Rec. Council Contribution: \$2,017.50; County Funds: \$9,252.50

- *Westminster Area Recreation Council – Presented by Robert George*

Robert George is requesting infield mix for several school fields in the Westminster area to help insure safer playing conditions.

Total project cost: \$12,698.00; Rec. Council Contribution: \$2,862.00; County Funds: \$9,836.00

- *Winfield Recreation Council – Presented by Dave Becker*

Dave Becker is requesting top soil for additional playing field at Winfield Park, helping to keep expanding program practices and games in the area.

Total project cost: \$20,000.00; Rec. Council Contribution: \$3,750.00; County Funds: \$16,250.00

Total county funds for all eight projects come to \$73,124.16. Jeff Degitz shared that the total county funds for all of the requests is well within the budget.

Brad Knatz moved to approve funding for all eight projects. John Marks seconded the motion and all concurred.

OTHER COMMENTS:

Lisa Carroll shared that this year's Volunteer of the Year Ceremony will be held at the South Carroll Senior Center on October 20th at 6:30pm.

ADJOURNMENT:

On a motion by Judy Baker and concurred by all, the meeting adjourned at 8:20 p.m.

Respectfully submitted,

Jeff R. Degitz

Jeff R. Degitz, Director

Candy Sharrer

Candy Sharrer, Secretary