

**CARROLL COUNTY BOARD OF ZONING APPEALS  
2009 TENTATIVE SCHEDULE FOR THE PROCESSING OF CASES FOR PUBLIC HEARINGS**

<b>DEADLINE FOR FILING APPLICATION TO BZA OFFICE</b>	<b>DEADLINE FOR AGENDA/AGENDA TO CCT/COMMENT MEMOS TO AGENCIES &amp; NEWS RELEASE</b>	<b>LEGAL NOTICE PUBLICATION DATES IN THE CCT</b>	<b>DEADLINE FOR POSTING SIGNS AND MAILING NOTICES</b>	<b>BOARD SITE VISIT(S)</b>	<b>PUBLIC HEARING DATE(S)</b>
December 12, 2008	December 19, 2008	January 5 & 12, 2009	January 5, 2008	January 21, 2009	January 22, 23, 27, 28, and 29 p.m., 2009
January 9, 2009	January 16, 2009	February 2 & 9, 2009	February 2, 2009	February 18, 2009	February 19, 20, 24, 25, and 26 p.m., 2009
February 13, 2009	February 20, 2009	March 9 & 16, 2009	March 9, 2009	March 18, 2009	March 24, 25, 26 p.m., 27, 31, and April 1, 2009
March 13, 2009	March 20, 2009	April 6 & 13, 2009	April 6, 2009	April 15, 2009	April 23 p.m., 24, 29, 30, and May 1, 2009
April 10, 2009	April 17, 2009	May 4 & 11, 2009	May 4, 2009	May 20, 2009	May 21 p.m., 26, 27, 28 and 29, 2009
May 8, 2009	May 15, 2009	June 8 & 15, 2009	June 8, 2009	June 17, 2009	June 23, 24, 25, and 26, 2009
June 12, 2009	June 19, 2009	July 13 & 20, 2009	July 13, 2009	July 15, 2009	July 23, 28, 29, 30 p.m. and 31, 2009
July 10, 2009	July 17, 2009	August 10 & 17, 2009	August 10, 2009	August 19, 2009	August 20, 21, 25, 26, 27 p.m. and 28, 2009
August 14, 2009	August 21, 2009	September 7 & 14, 2009	September 7, 2009	September 16, 2009	September 23, 24 p.m., 25, 29, 30 and October 1
September 11, 2009	September 18, 2009	October 12 & 19, 2009	October 12, 2009	October 21, 2009	October 22 p.m., 23, 27, 28, 29 and 30, 2009
October 9, 2009	October 16, 2009	November 9 & 16, 2009	November 9, 2009	November 18, 2009	November 24, 25, 30 and December 1, 2, 3 p.m. and, 4, 2009
November 13, 2009	November 20, 2009	December 14 & 21, 2009	December 14, 2009	December 16, 2009	December 29, 30, and January 5, 6, 7 and 8, 2010
December 11, 2009	December 18, 2009	January 11 & 18, 2010	January 11, 2010	January 20, 2010	January 21, 22, 26, 27, and 28 p.m., 2010

**Important Information:** A Notice of Appeal or Application for Hearing must be filed with the Office of Administrative Hearings in Room 113 of the County Office Building. The staff may assist in completing the forms; however, it is the **Appellant's** or **Applicant's** responsibility to complete the forms, including the names of the owners of surrounding properties, their mailing addresses, parcel numbers, and information requested for the plot plan. Incomplete applications are not acceptable. Cases are scheduled on the basis of receipt, completeness, estimated time considered necessary for the hearing, and attorneys schedules. Receipt of an appeal or application on a filing date noted above does not guarantee scheduling for the next hearings. The Board in accordance with the state Open Meetings Act renders an oral decision after deliberations, and a written decision is issued within 30 days unless the Board extends the time. **The decision is not effective until the written decision is issued.** More time may be required for decisions in contested or lengthy cases. This schedule is subject to change. For more information, read **A BRIEF INTRODUCTION TO THE CARROLL COUNTY BOARD OF ZONING APPEALS**, which is attached to application and appeal forms, and is available from the Office of Administrative Hearings.